

Italian Student Visa Terms

Consider the following list your definition cheat sheet for the most common requirements for the Italian Student Visa.
Please check with your consulate for specific requirements and procedures!

Student Visa

A visa is an official stamp issued by the Italian government that gets affixed to a page inside your passport before you depart the United States. You must present it to immigration control when you arrive in Italy. You must have a study visa because it is not legal to study as a full-time student in Italy without it.

Valid Passport

Because the visa is actually adhered to your passport, you will need a passport in order to get one. Make sure you have a passport with at least **one additional page** (to place the visa) that is valid for at least **three months** beyond your scheduled departure date from Florence or through August 2010.

If you do not have a passport or need to renew your passport, visit **travel.state.gov/** for information. We suggest that you request expedited processing (two week turnaround time) to allow plenty of time to apply for your student visa (the New York Consulate takes up to two weeks and other consulates may take up to 2 months to process visa applications)! If you do not have two weeks to spare, you can then go to the **US Passport Agency** to request a passport the same day. For a Passport Agency near you and for more information, please refer to their website http://travel.state.gov/passport/about/agencies/agencies_913.html. In addition to the Passport Agency requirements, please contact NYU Global Programs for a letter to accompany your application.

Letter of acceptance from the US Academic Institution providing for the Study Abroad Program

This letter is provided by the NYU Office of Global Programs and signed by the Director Chris Nicolussi clearly stating the program dates, student name and student ID number. NYU Students will receive this as part of their visa document packet in early December; Visiting students receive it in their acceptance packet.

Letter of Acceptance from the host Academic Institution in Italy or the Italian branch of the US Academic Institution providing for the Study Abroad Program

This letter is provided by the NYU Office of Global Programs and is written in Italian. It is signed by the Sabrina Melillo, Immigration and Facilities Coordinator clearly stating the program dates, student name and student ID number. NYU Students will receive this as part of their visa document packet in early December; Visiting students receive it in their acceptance packet.

Declaration of the availability in Italy of appropriate lodgings

This is covered by the letters of Acceptance provided by NYU Office of Global Programs.

Letter from the home University confirming applicant's enrollment status

This is either a letter or certificate indicating Enrollment Verification provided by the students HOME school's registrar's office. This cannot be a self-printed certificate generated by Clearinghouse because it has to be on official letterhead. It must clearly indicate the student's anticipated graduation date (month / year) and enrollment status for Spring 2010. Students will have to wait until after registration in mid-November to request the certificate, so this should be one of the last steps in collecting the visa application materials.

- NYU Students will receive this as part of their visa document packet in early December. must update your anticipated date of graduation in Albert. Anticipated graduation date must be entered in Albert prior to November 16th!
- Visiting Students will need to contact their home school's registrar's office to request proper documentation.

Official University Transcript

Similar to the Enrollment Verification, the Official University Transcript must be by the students HOME school's registrar's office. Original official transcripts ONLY!

- NYU Students will receive this as part of their visa document packet in early December
- Visiting students will need to contact their home school's registrar's office to request proper documentation.

Visa application form

See the website's Admitted Students section for a sample visa application. Make sure to use a mailing address that falls under the consulate's jurisdiction and that you closely follow the sample application. Specifically, the number of stays is exact in the sample as the visa is only for the duration of the program. If you are arriving before or after it's ok, but you will not technically be traveling on the student visa but as a tourist.

Recent passport-style photo

Attach photo to the upper left hand corner of the application. This is not your actual passport photo from your passport, but a passport size / style photo. Many CVS or Kinko type stores have passport photo services available.

Round trip flight itinerary

A printed email copy is fine; the important thing is that it shows your name and dates of arrival / departure. If it does not match the dates of your visa application (because you are traveling before or after the program) that is fine, but many consulates require proof that you plan to (eventually) leave. If you do travel outside of the program dates do not change your visa application! You can travel as a tourist for 90 days before or after.

Current state and / or student ID

This requirement varies by consulate. San Francisco and Miami offices require a notarized photocopy of your driver's license or state ID card. Bring required ID when applying and double check your consulates requirements before your appointment.

Affidavit of Financial Support

Available on the Admitted Students' page under Supporting Documentation, this form is needed when the holder of the account being used to prove financial means (see below) is not the visa applicant. Make sure the affiant writes his or her birth date and not the date the document was signed! Typically it must be notarized.

Bank Letter as proof of financial means

Applicants must prove sufficient funding for their time abroad, or specifically a minimum of \$4,000 per semester. The account must be held by the person who signed your Affidavit of Financial Support. The letter must be on official bank letterhead, be addressed to the appropriate Consulate, show a checking, savings or money market account balance with at least \$4000 for spring semester applicants, be signed by a bank official, and be notarized (the bank official and the notary cannot be the same person). The Consulates will not accept proof of funds from a Trust, IRA, or CD account. Bring the sample bank letter (on the Admitted Students page) to your bank and ask them to produce a letter in the exact same format. The Bank Official must include their name, title and phone number. If your bank will not produce a letter at the local branch and can only have corporate generate them, don't panic. You will need to have the account holder's signature notarized.

- *Bank Letter Alternatives:* The San Francisco Consulate will accept a recent original bank statement instead of a bank letter. The Miami Consulate will accept a recent original bank statement instead of a bank letter, but it must be notarized.

Affidavit of Insurance

Available on the Admitted Students' page under Supporting Documentation, this form is only a formality. NYU purchases this insurance for the student, so all you need to do is fill this out and have it notarized.