



**New York University**  
*A private university in the public service*

**Office of Global Programs**

110 East 14<sup>th</sup> Street, Lower Level  
 New York, New York 10003  
 Phone: (212) 998-4433  
 Fax: (212) 995-4103  
 Email: [global.visahelp@nyu.edu](mailto:global.visahelp@nyu.edu)  
 Web: [www.nyu.edu/studyabroad](http://www.nyu.edu/studyabroad)

**Enrollment Certification Authorization & Release:  
 For Students Applying for Italian Student Visas via the Office of Global Programs**

This Release should only be completed by U.S. citizens who are jurisdictionally eligible to apply to the New York Italian Consulate. (If you are applying for a student visa to another Consulate, please follow the rules and regulations of the Consulate to which you are applying.) The Consulate General of Italy in New York requires that New York University’s Office of Global Programs submit visa applications on behalf of eligible U.S. citizens, and does not allow independent applications from U.S. citizens.

Non-U.S. citizens who are jurisdictionally eligible to apply to the New York Consulate are required to apply in person and not via the Office of Global Programs. If you are not a U.S. Citizen, please consult with the Consulate that has jurisdiction over your citizenship.

The information on our website serves as a guideline and students should always confirm the most up-to-date visa requirements with the Consulate to which they are jurisdictionally eligible to apply.

As part of the NY Visa Application an Enrollment Certification is required. An Enrollment Certification is an official document from the University Registrar confirming your registration with NYU in Florence for the upcoming term. To streamline the visa application process, this Release authorizes the Office of Global Programs to obtain your Enrollment Certification from the NYU’s Registrar and submit it to the Consulate General of Italy in New York with your visa application.

In addition to the NYU certification, **Non-NYU students** who apply through the Office of Global Programs **are required to secure an Enrollment Certification from their home institution reflecting their ‘enrollment history & intent to register away from their home school for the specified term abroad’ and forward it to the Office of Global Programs by the visa application deadline along with all other student visa application materials.**

I have reviewed the Italian Student Visa Information posted online by both the Office of Global Programs and the Consulate General of Italy in New York and hereby acknowledge that I am eligible to apply for a student visa through the Consulate General of Italy in New York. I further acknowledge that because of my jurisdictional eligibility and U.S. citizenship I am not authorized to submit an application independently. I authorize New York University’s Office of the Registrar to release the Enrollment Certification to the Office of Global Programs, who will in-turn submit it to the Consulate General of Italy in New York on my behalf.

Full Name: _____	Home School: _____ (indicate NYU division or current college/university)
SSN: _____	Local Phone: _____
NYU ID#: _____	Perm. Phone: _____
Date of Birth: _____	Email: _____
Term/s to be Verified: _____ (indicate all terms at NYU, including spring 09—e.g., fall 06-spring, 09)	Perm. Address: _____
GSP Freshman _____ Yes _____ No	Signature: _____

RETURN THIS FORM TO: NYU Global Programs • 110 East 14<sup>th</sup> Street, Lower Level • New York, NY 10003  
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