

A MESSAGE FROM THE VICE PRESIDENT

I am pleased once again to provide this report of the activities and accomplishments of the Division of Student Affairs for the past year. In doing so, we hope not only to document our contributions to the NYU community, but also to reflect the broad contours and rich diversity of student life, which gives the University much of its vitality.

The Division provides a wide variety of programs and services designed to help students succeed and grow within a community of scholars. Major priorities during the past year have focused on further expanding and refining educational and support programs for our resident students, increasing the breadth and responsiveness of student health services, involving faculty members more broadly in our work, and improving our ability to communicate with students and the University community. We have continued to build and strengthen partnerships with other University offices, including Admissions and Alumni Relations, that reflect a holistic approach to the college experience.

Among this year's many programmatic highlights, we are particularly gratified by the success of the Student Resource Center and the Wellness Exchange, which after only a short time in existence, have become important centers of University-wide student service and support. Realignment and integration of the Student Health Center was a major step forward in meeting the changing health care needs of our students. And we eagerly anticipate the impending opening of the new Wasserman Center for Career Development, which will address a long-standing need and appropriately reflect the University's commitment to this important aspect of student life.

We continue to be grateful for the collaboration and cooperation of our colleagues in the Schools and other administrative areas, the support of the University's leadership, and of course, the many contributions of our students, all of which make these achievements possible. We remain steadfastly committed to our student affairs "hallmarks" -- learning, community, diversity, wellness, and quality service -- that guide and unify our services and programs.

As we look ahead, we are encouraged by a noticeably positive mood among our students and their extraordinary enthusiasm to be involved in all aspects of university life. We are excited about prospects for building on this momentum and welcome your feedback and suggestions in that process.

With all best wishes,

Marc Lee Wais
October 12, 2005

DIVISION OF STUDENT AFFAIRS

ANNUAL REPORT

September 1, 2004 – August 31, 2005

MISSION STATEMENT

The mission of the Division of Student Affairs is twofold: 1) to complement and support the University's academic mission as an international center of scholarship, teaching and research, and 2) to enhance the quality of life for students both in and outside the classroom. We are guided in our endeavors by a set of core principles. These are: to provide students with a superior educational experience and to create an environment that fosters community, welcomes diversity in all its forms, values integrity, promotes overall well-being, and exemplifies high quality service.

We view the purpose of a college education and our role in it broadly to include not only the cognitive and intellectual growth of our students but also their personal, social, and moral development as well. This means also encouraging and enabling students to realize their personal potential, providing them with a platform on which to build professional lives, and preparing them for responsible citizenship. We seek to engage students in this process collaboratively as active participants.

Within this framework, we provide a wide variety of co-curricular programs and services that offer students opportunities to be involved in college life, give general and specialized support and guidance, and collaborate with academic and other administrative units in mutual support of these goals.

ORGANIZATIONAL STRUCTURE

As an administrative component of the Provost's Office, the Division of Student Affairs encompasses the following units to meet the diverse needs of students in a complex research university environment (see also Map of Services, p. 29):

- Office for African American, Latino, and Asian American Student Services
- Department of Athletics, Intramurals, and Recreation
- Office of Career Services
- Student Health Center
 - Medical Services
 - University Counseling Service
 - Health Promotion and Wellness Services (including Wellness Exchange)
 - Moses Center for Students with Disabilities

Organizational Structure (continued)

Office for International Students and Scholars
Office of Judicial Affairs
Office of Lesbian, Gay, Bisexual, and Transgender Student Services
Department of Residential Education
Office of Student Activities
Student Resource Center
 New Student Services
 Commuter Student Services
 Transfer Student Services
 Graduate Student Life
 Spiritual Diversity Network
 Parent Services
Office of the Vice President

INDIVIDUAL UNIT PROFILES

African American, Latino, and Asian American Student Services (OASIS)

Mission: The mission of OASIS is to provide support, programs, and services to address the aspirations, challenges, and issues of students from ethnically diverse backgrounds. We are committed to fostering a social, cultural, and intellectual campus environment that will empower students to achieve their educational and individual goals. OASIS offers a plethora of programs and services designed to meet the needs of these groups individually and collectively.

Major Program Accomplishments/Developments:

Offered 126 events, with attendance totaling 7,113 students. Student office visits totaled 2,829, a 12% increase (520 students) compared to 2003-2004.

Collaborated with NYU schools, departments, institutes, and student organizations on cultural heritage programs (e.g. Pride Month, African Heritage Month, La Herencia Latina, Women's Herstory Month, Asian Heritage Month, SHURUQ week).

Collaborated with the Office of Student Activities, NYU Schools, and community organizations on several social justice-related programs and events, including Social Justice Weekend, the 6th Annual OASIS Forum on Social Justice, The OSA Social Justice Track Alternative Spring Break in Buenos Aires, and the Northeastern Roundtable on Social Justice in Higher Education.

For the fifth consecutive year, hosted the Brothers for Success and Women of Color Forums, sponsored by The New York Times. Over 300 students attended. For the 3rd year, hosted the Hispanic Scholarship Fund Scholars Chapter at NYU, sponsored by the Goldman Sachs Foundation. The program offers mentoring, networking opportunities, and academic support for Latino students. In spring

2004, the NYU/OASIS/Hispanic Fund Scholarship connection was featured in *Hispanic Outlook Magazine*.

Hosted the Pan-Asian Dialogue series. Increased attendance this year reflected stronger connections with the Asian/Pacific/American Studies Program at NYU and thematic links to its curricular offerings.

For the second year, sponsored “Ahlan Wa Sahlan”, a welcome reception for Arab-American students, to kickoff a year-long series of outreach activities to Arab American students and collaborations with Arab American student organizations.

Presented “Money Matters”, a series of programs co-sponsored by New Century Investor and Fleet Bank, offering tips and advice on effective money management and financial challenges faced by students.

Awarded the first Bernice and Amethyst Study Abroad Scholarship (\$300) founded by NYU Alumna Melissa Slaker to support the NYU Study Abroad Program.

Participated in planning for the scholarship awards banquet sponsored by the NYU Association of Black Faculty, Administrators, and Staff. Approximately \$10,000 in scholarships was awarded to nine students in five categories of achievement.

Facilitated 38 scholarship awards from Binary Solution Test Preparation, Inc. to help NYU students preparing for the Law School Admission Test. Scholarships totaled \$17,100.

Participated in planning and development of the Student Affairs Peer Educator program. Helped recruit and train over 160 peer educators. Increased the number of OASIS Peer Ambassadors from 5 to 15.

Collaborated with other University offices to offer activities focused on helping students manage stress. Tripled attendance for “Dance Dance Revolution,” a series of events featuring the popular interactive music video game of the same name. Average attendance was approximately 250 students.

Co-hosted “*Voting Rights in the 21st Century*”, a policy forum presented collaboratively with ColorLines Magazine, the Wagner School of Public Service, and several NYU student organizations.

For the second year, partnered with Lincoln Center to provide students, administrators, and faculty of color access to cultural activities and performances. Lincoln Center also sponsored various events (Brothers for Success, African Heritage Month, and the OASIS Speaker Series) at NYU.

Continued partnerships with supporting organizations such as The New York Times, Bank of America, the National Foundation for Teaching Entrepreneurship, and the National Conference on Race and Ethnicity in American Higher Education, to develop and support pipelines to increase access to college for students of color.

Collaborated with the NYU School of Law on a series of workshops that enabled NYU Law School students and alumni to share their law school experience with current undergraduates. One of the workshops focused on women of color in law.

Provided grants for students to create original artistic projects on various social “-isms” (racism, class-ism, etc.). Grant recipients showcased their work at the *-ISM Gala*.

Hosted the second annual “Issues, Challenges, and Triumphs” Conference, a one-day event focused on the needs of Black and Latino men. US Congressman Charles Rangel was among those recognized for their commitment and contributions.

OASIS Director, Allen McFarlane, gave greetings and welcome remarks on behalf of NYU at the New York/New Jersey Conference on the State of the African American Male Conference sponsored by the “United States Congressional Black Caucus” and held at NYU.

For the second consecutive year, hosted, with the Office of Development and Alumni Relations, the OASIS Spring Fling and the Alumni of Color Reception. Both events are designed to develop and strengthen relationships among NYU seniors and alumni of color. Over 200 students and alumni attended.

For a third year, held the Alumni Weekend Jazz Brunch during Alumni Weekend. Collaboration with the Department of Residential Education, Student Activities, LGBT Student Services, and the University’s Office of Development and Alumni Relations. Approximately 100 alumni attended.

Co-sponsored with a number of corporations, educational organizations, and government agencies, the Bank of America Citizens for New York Youth Entrepreneur Awards at Columbia University. Two NYU students, Douglas Fath (Stern, ’05) and Steven Klebanow (Stern, ’06), were among the 23 recipients. Hosted the 2005 NIA Awards highlighting the academic success and community service achievements of students of color. Over 45 applicants representing a diversity of majors and schools vied for the 13 awards presented at this year’s ceremony.

The OASIS Commencement Reception celebrated the graduation for students of color in the Class of 2005. Over 500 students and family members attended. Expanded the Future Administrator Cultural Training Seminar (FACTS) series, a group of workshops focusing on students of color and presented in partnership with the Steinhardt School’s Higher Education Administration program. New topics included issues related to residential life, students with disabilities, and international students.

The Graduate Student and Faculty of Color Dinner Series brought together students and faculty members. Each dinner focused on a different area of study and provided an opportunity for students to share their related research and personal experiences in their respective fields.

Facilitated *Voices Raised*, a colloquium series designed to raise awareness of and knowledge about marginalized communities through research and intellectual discourse. The program was a collaboration with LGBT Student Services, GSAS, and the College of Arts and Science.

Athletics, Intramurals, and Recreation

Mission: The activities of the New York University Department of Athletics, Intramurals and Recreation are based on the principles that student-athletes are to be regarded as students first; that the academic and physical welfare of the student-athletes shall be of paramount concern to department personnel; and that the University is committed to equality of opportunity and equity in support of all participants.

We believe that athletics and recreation are an important aspect of the college experience. Athletics and recreation contribute to the development of such intangible attributes as leadership, initiative, and willingness to work cooperatively toward a goal. A thriving sports program generates a positive campus spirit and atmosphere, enhancing the quality of student life.

The Department offerings of intercollegiate, club, intramural, and recreational programs complement one another since each meets the needs of different student groups and serves different purposes.

Major Program Accomplishments/Developments:

Over 4,000 students, faculty, staff, and alumni visit the Jerome S. Coles Sports Center and the Palladium Athletic Facility each day – a total of over one million for the academic year.

For the third year in a row, over 1,000 students participated as members of the 19 club intercollegiate sport teams.

NYU varsity student-athletes completed the academic year with a 3.33 cumulative grade point average (GPA). The women's tennis team had the highest women's team GPA (3.51), while the men's swimming and diving and golf teams led all men's teams with GPAs of 3.44.

One hundred-nineteen student-athletes earned Intercollegiate Athletics Advisory Committee Honor Roll status with GPAs of 3.50 or better.

Eighty-seven winter-sport athletes earned UAA all-academic honors.

Twenty-five graduating varsity student-athletes earned an NYU President's Student-Athlete Award.

Both the men's and women's swimming and diving teams were selected to the College Swimming Coaches Association of America Academic All-America Team.

One NYU varsity student-athlete earned Academic All-America honors.

The Metropolitan Intercollegiate Basketball Association named two NYU varsity student-athletes 2004-05 Daniel Quilty/NIT Scholar-Athletes.

11 NYU varsity teams were invited to and participated in NCAA championships, including the women's volleyball team, which advanced to the NCAA Division III Championship Final Four for the second year in row.

NYU earned a high ranking of 27th out of 430 NCAA Division III institutions in the NACDA Director's Cup.

Student members of 18 varsity teams participated in community service projects.

Over 6,500 undergraduate students have taken part in organized intramural sport activities in locations as close as the Coles Center and as distant as Van Cortland Park in the Bronx.

Enrolled over 10,500 members of the NYU community in more than 1,000 department recreation courses.

Partnered with the NYU Office of Work-Life Services to offer a series of activity, personal health, and wellness sessions to NYU employees in Coles and the Palladium facilities.

Received student-athlete welfare grant for the second time in three years from the NCAA Division III Initiatives fund to offer “health resources awareness workshops” to varsity and club student-athletes, coaches, staff and the general student population. The workshops focus on mental health, sexual health, nutritional health/eating disorders and alcohol and drug use.

Career Services

Mission: The mission of the Office of Career Services (OCS) is to facilitate the career development of NYU students and alumni in a supportive environment through programs and services that reflect the core values of New York University. The overall vision of OCS is to develop the “whole student” and to empower students at every stage of the career development process so that they may achieve their educational, career, and professional goals. By working closely with students, employers, and the University community, the OCS team serves as educators, counselors, advocates, and mentors to teach and facilitate lifelong learning skills associated with solid career development.

Major Program Accomplishments/Developments:

Designed and executed a strategic, targeted job development effort, which resulted in 48,125 job listings (20% increase over 2003-2004), 11,775 on-campus recruitment interviews (up 15%), 2,486 students participating in on-campus recruitment (10% increase), and 30 new employers at career fairs (10% increase over last year).

Facilitated 600 career-related seminars and presentations, including school and population-specific programs, with combined student attendance of over 20,000.

Sponsored 7 major career fairs (including Government and Non-Profit Expo in Washington D.C.), with a combined student attendance of 14,000.

Conducted 12,983 career counseling appointments with NYU students and alumni.

Sponsored 182 on-campus employer presentations (a 23% increase over 2003-2004) involving 8,107 students.

Hosted a Graduate and Professional School Fair, a new initiative that attracted 200 representatives from graduate and professional schools around the country. Student attendance was over 1500.

Increased participation of employers to 80 (up 15% over last year) at the Job Expo for Graduate Students and Alumni. Attended by over 1200 graduate students and alumni.

Coordinated annual Career Week, featuring 20 career-related panels involving over 100 guest speakers, including NYU alumni, and 1,284 student attendees.

Hosted four networking forums highlighting specific industries (publishing; entertainment; real estate; hospitality; advertising, public relations and marketing), which attracted 60 employers and over 800 students.

Expanded “First Steps” Career Reality 101 Welcome Week offerings for new students to include lectures combined with visits to employers in major job sectors such as government, financial services, entertainment, law, advertising, and health care. Speakers included professionals from the OCS mentor network and NYU faculty in related fields.

Held “class days” (e.g. Sophomore Day, Senior Day, Graduate Student Day) to promote OCS services and class identity; combined attendance 540.

Offered value-added recruiting services and opportunities for increased visibility and branding for employers through the OCS Corporate Partner Program. Related event sponsorship and employer fees resulted in over \$120,000 in additional funding.

As a complement to the Corporate Partner Program, developed partnerships with a number of non-profit organizations to expand job possibilities into this sector.

Created a pilot program to provide career advice and placement services for non-profit and public service positions.

Implemented new strategies to increase recruitment among employers in public, private and non-profit sectors that have not traditionally recruited on-campus.

Included direct mail, e-mail, in-person meetings and phone contacts, mining print and on-line sources of job listings, and involvement of NYU alumni and faculty.

Collaborated with NYU’s Development Office on a funding proposal to create an endowment to supplement unpaid internships and part-time jobs for students.

Registered, through the OCS Student Employment and Internship Center, 12,000 students for Federal work-study and other campus employment.

Improved OCS on-line resources and content. The OCS Web site received over 1.3 million hits (main page and NYU CareerNet combined). Established listservs that enabled students to receive class- and program-specific career information (9,400 subscribers).

Presented “Dining for Success”, a program to help students refine job-related social skills, which involved 170 students. Included special sessions for NYU schools, student clubs, international students, and other groups.

Sponsored 20 events, seminars, and other career-related programs geared to diverse student populations, including the Career Advantage Internship Program, funded by Goldman Sachs. Produced a Diversity Resume Book of graduating students and distributed it to over 200 organizations. Recognized employers that made a special commitment to diversity.

Participated in orientation for international students and created a special seminar series for new international students. Maintained an overseas mentor database of NYU alumni in foreign countries.

Maintained a Work Abroad listserv to provide programmatic updates and job postings for overseas employment opportunities. Hosted Work Abroad Week for overseas employers (over 500 student participants). Held preliminary discussions about job opportunities for students who are studying at NYU sites abroad.

Strengthened partnerships with NYU schools to facilitate collaboration, increase visibility, and promote information sharing. Participated in class presentations and special events, and increased faculty involvement in OCS programs and activities.

Worked to build and maintain individualized partnerships with NYU graduate and professional schools to offer services and programs tailored specifically to their students' needs.

Increased collaboration with student leaders and organizations. The OCS Ambassadors Program involved student government representatives as outreach representatives in their respective schools.

Increased collaborative efforts with offices in the Division of Student Affairs on career-related issues. Trained three additional Peer Educators-in-Residence (new total 7) to provide on-site career-related assistance for resident students.

Implemented new initiatives for alumni, including on-line job listings, resume critique, career management seminars, networking opportunities, and a Job Expo (1600 attendees).

Involved NYU alumni in job development and mentoring initiatives.

Conducted annual "Life Beyond the Square" survey of new (Class of 2004) bachelor degree recipients. As of January 2005, 93.5% of respondents were employed with an average starting salary of \$45,300 (\$1,800 increase over last year) or enrolled in a graduate or professional school program.

Conducted focus groups to obtain feedback from students about specific programs and services. Included evaluations from alumni and employers to gauge effectiveness and implement changes in OCS events.

Surveyed over 1000 students in part-time jobs and internships as part of an annual effort to track work patterns and earnings in these positions.

Participated in planning and design process to relocate OCS to Palladium Residence Hall under a new name: The Wasserman Center for Career Development. The new state-of-the-art facility will consolidate OCS and the Office of Student Employment in one space with expanded and enhanced services. Worked extensively with students and other NYU offices to obtain input on plans for the new center.

Student Health Center

Mission: New York University Student Health Center (NYU SHC) serves to enhance the health and well being of the NYU community by providing and promoting high-quality and accessible treatment, prevention, and education in support of the University's goals and in response to the changing needs of the NYU community.

Major Accomplishments/Developments

Realigned and integrated major service components to create a new Student Health Service that offers comprehensive medical services, counseling services, health promotion, and crisis response in a single location.

Incorporated the Moses Center for Students with Disabilities under the leadership of the new Assistant Vice President for Student Health.

Expanded information technology network to include all Health Center components for improved communication and to facilitate integration of services. Provided service to 15,446 students for a total of 65,340 visits.

Conducted annual patient/customer satisfaction survey (March 2005), which showed 98% of students rated their “overall experience with care” as either excellent (71%), or good (27%).

Successfully piloted a medical history form for all incoming students. Data was used to identify “at-risk” students.

With the Primary Care Division from the NYU School of Medicine, developed and implemented a series of workshops (16 hours over the course of the spring 2005 semester to improve provider-patient communication. Included a series of evaluation tools to assess the workshops.

Improved access to services by eliminating a fee for HIV testing, and by lowering a fee and developing telephone protocols for emergency contraception (Spring 2005).

Efficiently and effectively targeted high-risk individuals during a national flu vaccine shortage this past winter.

Analyzed and presented Spring 2004 American College Health Association (ACHA) data at the annual Student Affairs Conference at NYU. Planned for successful administration of ACHA survey for Spring 2005.

Successfully implemented an on-line student health insurance selection/waiver process to facilitate enrollment, ensure compliance with University mandatory health insurance policy, and expedite tracking of responses.

Strengthened Wellness Exchange identity and community presence by creating and implementing direct and indirect marketing strategies.

Developed and executed integrated marketing and outreach strategies to NYU students resulting in a record number of applicants for peer education programs.

Enhanced patient safety through upgrades to pharmacy systems that check for drug allergies and sensitivities.

Revised internal budget process and consolidated department budgets from 21 to 13 to allow for improved monitoring of expenses and fiscal controls.

Successfully reached over 90% compliance with NY State Laws 2165 and 2167 requiring proof of student immunization to measles, mumps, and rubella and acknowledgement of receipt of information regarding meningitis.

Implemented and trained staff on HIPAA security regulations and re-trained staff on HIPAA Privacy Regulations.

Counseling Service

Mission: The Counseling Service fosters students’ emotional development and alleviates the psychological distress of our diverse community of students through clinical assessment, crisis management, short-term therapies, referrals, and outreach programs.

The office advises and consults faculty, staff, and administrators on matters of student life, development, mental health, and wellness. The office contributes to the mental health profession through training and educating future professionals.

Major Accomplishments/Developments:

Saw a record of 3,771 students (up 10%), which represents 10.3% of the NYU student population of 36,500 (compared to a nationwide average for large universities of 8.5% of the student population seen per year). Despite the increase, the Counseling Service has continued to see students promptly, without resorting to a waiting list.

Had a record 19,641 total visits (up 7% over 2003-2004), with all-time highs in individual counseling appointments (14,601, up 6%), medication consults (2,238, up 10%), and walk-in visits (1,911, up 15%).

Offered four new counseling groups (Creative Blocks, Law Student Support Group, Living with Chronic Illness, Sexual Encounters and Safety, and Social Adjustment) to supplement existing groups such as Interpersonal Relationships; Making Peace with Food; Gay and Bisexual Men; Lesbian, Bisexual and Questioning Women; and the Weekly Stress Clinic.

Gave over 100 presentations, workshops, talks, and trainings programs, both at the Counseling Service and at various sites throughout the campus, to approximately 3,570 students, parents, faculty, and administrators.

Participated in 37 fairs and orientations for thousands of students and parents, highlights of which were Depression Screening Day in February (136 participants), and co-sponsored Alcohol Screening Day in October and April (228 participants).

Collaborated with the Health Center on the Eating Disorders Treatment Team, and on the newly established Pain Management Team.

Developed an enhanced and expanded Counselor-in-Residence Program for the Fall of 2005, which will allow access to counseling services in the residence halls.

Earned re-accreditation from the International Association of Counseling Services.

Trained 27 clinicians from three psychiatry residency programs, four doctoral psychology programs, and one clinical social worker program.

Received a second \$25,000 grant from the Chickering Corporation to fund enhanced walk-in services for students who need to be seen promptly, without a scheduled appointment.

Expanded walk-in hours availability to 6 days and evenings a week working in conjunction with Health promotion and Wellness Services.

Participated on a Student Health Center Transition Team to plan the merger with the Student Health Center. Outcomes included a new intake and triage system, orientations on various policies and procedures (e.g., HIPAA), participation on various Student Health Center committees, a centralized scheduling system for all staff, and collaboration with physicians and nurse practitioners on prescribing psychotropic medications for ongoing medication management.

Health Promotion and Wellness Services (Includes former Office of Wellness Learning)

Created a new Office of Health Promotion and Wellness Services, which merged the former health education department with the Wellness and Crisis Response Staff. This new Office will be able to use its resources to improve health programming, outreach, and crisis response for the University community.

Handled a total of 3,236 calls to the NYU Wellness Exchange hotline, which puts students in touch with professionals who help them address health and mental health concerns, between August 23, 2004 and April 30, 2005. The Hotline team also conducted 380 full appointments for the Counseling Service.

Created protocols to help ensure coordinated response among Wellness Exchange member offices.

Created a Wellness Exchange Web site to improve access to information and facilitate requests for assistance.

During the spring 2005 semester, Crisis Response Counselors (CRCs) responded to 145 emergency calls.

Started development of emergency protocols for NYU's global sites abroad.

Launched an outreach effort that included training and presentations; a poster and direct marketing campaign for students, faculty and staff; and a mandatory orientation program to educate students on wellness issues and related resources.

Staff conducted over 50 wellness training sessions and presentations to NYU administrators, faculty, and parents, and to mental health and other professionals at national conferences.

The Wellness Exchange Hotline was featured in a September 10, 2004 New York Times article about NYU's new and enhanced wellness programs and services.

Launched a campaign aimed at dispelling myths and stigma around seeking help, and helping students to make positive lifestyle changes and develop more effective coping skills. Over 10,000 posters, door hangers, postcards, table tents, advertisements, and other materials were distributed as part of the campaign.

Initiated a campaign to raise awareness of faculty and staff about the signs and symptoms of students in distress.

Created the Reality Show, a musical performance designed to educate NYU students about health and wellness-related issues such as drugs and alcohol, safety in the city, sexual violence, diversity, social adjustment, body image, and others.

All new students are required to attend one of several performances of the Reality Show during Welcome Week.

Created a comprehensive encounter form and database for use in processing office visits and tracking data. Between November 1, 2004 and May 12, 2005, provided services to 812 students by phone, walk-in, appointment, e-mail, and through peer educators. Types of assistance included answering questions, providing referrals, scheduling follow-up appointments, and distributing brochures.

Co-sponsored Alcohol Screening Day (105 student participants in fall 2004, 123 participants in spring 2005). Spring attendance was the second highest ever.

Expanded training for Voices in Prevention peer health educators and tripled the number to nine.

Collaborated in the annual Sexual Assault Awareness Week (April 25-29, 2005), which included the first annual Clothesline Project at NYU, the 9th annual Take Back the Night rally, and two self-defense workshops.

Participated in a Division-wide initiative to integrate all University peer education programs. Trained and supervised three of the six groups (health promotion, drug/alcohol education, and sexual assault prevention/education) in the Peer Educator-in-Residence program.

Collaborated with the University Counseling Service to facilitate 12 "Health Rap" workshops for student-athletes, coaches, and Department of Athletic staff members. Topics included: sexual health, alcohol and other drugs, nutrition, stress management, eating disorders, and mental health.

Offered 36 "Stress Busters" workshops (24 in the fall, 12 in the spring); total student attendance approximately 615.

Presented Eating Disorders Awareness Week. Highlights included the Great Jeans Giveaway (over 40 lbs of clothing donated to the Red Cross) and a talk by Emme, model, TV personality, and advocate for healthy body image and lifestyle (over 125 attendees).

Moses Center for Students with Disabilities

Mission: The Moses Center for Students with Disabilities exists to educate the University community about disability-related issues and to facilitate equal access and compliance for students with disabilities in all of the schools and divisions of New York University. The Center's focus is to advocate and foster independent decision making skills necessary for personal and academic success.

Major Program Accomplishments/Developments:

Increased the number of students served from 703 in 2003-2004 to 793 (+ 12.8%) resulting in 1,497 visits with learning specialists and 4,912 visits for other services. Proctored 1,291 course examinations at the Center.

Developed and implemented six workshops addressing note taking, listening to lectures, reading difficult material, and study skills.

Facilitated four Career Planning Workshops in cooperation with NYU Office of Career Services.

Hosted a workshop for NYU students on "Ticket to Work", a federal program that helps economically disadvantaged students with disabilities.

Updated and enhanced the Moses Center's Assistive Technology Handbook for students reflecting new equipment and software.

Provided consultation to representatives from other universities in the U.S. (e.g. Fordham, Washington University, Columbia) and foreign countries (e.g. Australia, Japan, Sweden) on services and policies related to students with disabilities.

Hosted a luncheon for scholarship sponsors featuring Matthew Sapolin, Executive Director of the Mayor's Office for People with Disabilities, as guest speaker. As a result of the luncheon, the Moses Center secured an additional \$10,000 for student scholarships.

Secured an additional \$10,000 from the Charlotte Newcombe Foundation specifically to fund accommodations for students with disabilities.

Director served on Mayor's Committee for People with Disabilities helping to plan Disability Awareness Day in New York. Conducted workshops for employers on interviewing and working with people with disabilities. As a result of the day's activities, 25 NYU students with disabilities were matched with mentors in fields related to the students' academic and career interests.

Led a Disability Awareness Day Event at NYU attended by Mr. Sapolin with speakers from Just One Break (JOB) a private employment agency for people with disabilities.

Participated in Disability Awareness Day event at City Hall, including a private reception for NYU students attended by the Mayor.

Gave presentations to NYU schools and administrative offices on issues related to the Americans with Disabilities Act in higher education.

Presented disability-related workshops for students and staff members as part of Diversity Day 2004 organized by the Office for African American, Latino, and Asian American Student Services at NYU.

Developed disability awareness workshops for students during Disability Awareness Month (October).

Hosted the third annual Deaf Student Social.

Developed and implemented four stress-management workshops designed specifically for students with disabilities.

Developed a listserv for students to communicate with each other and one for students to direct issues to their Moses Center coordinators.

Developed several support groups specifically for students with disabilities related to psychological issues, graduate fieldwork and internship support, information sharing, and self-advocacy.

Coordinated acquisition of French and English sign-language interpreters for a deaf NYU Study Abroad student, which enabled him to win Best Thesis for International Study from NYU's College of Arts and Science.

International Students and Scholars

Mission: The Office for International Students and Scholars supports New York University's international education goals by providing comprehensive services and cultural programs to 6,000 students, scholars, and dependents from 130 countries. The OISS represents NYU to the various U.S. government agencies overseeing the enrollment and employment of foreign nationals. Responsible for the University's compliance with the Student and Exchange Visitor Information System (SEVIS), the OISS issues the legal documents that make it possible for students and scholars to study, teach, and conduct research at NYU; and files immigration petitions for temporary and permanent faculty

and research employees. In addition to instructing foreign national students and scholars about their rights and obligations under the law, the OISS provides services and programs to facilitate students' and scholars' entry to the United States, integration into the NYU community, and realization of academic, personal, and professional goals.

Major Program Accomplishments/Developments:

Developed and implemented an international education professional development series for graduate students in the Steinhardt School of Education.

Introduced and coordinated with the Office of Career Services a career planning series attended by 242 international students.

Conducted focus groups to evaluate foreign student life in the post-9/11 era.

Launched the International Alumni Program with the first international alumni reception held during alumni weekend.

Hosted a campus visit by the Deputy Assistant Secretary of State for Consular Affairs for a presentation to staff and students from New York area schools.

Provided one-to-one immigration advising and benefit processing services to over 4,000 F-1 and J-1 undergraduate, graduate, non-degree, and post-graduate students.

Provided immigrant and non-immigrant advising and benefit processing services to 590 foreign faculty, researchers, fellows, and visiting scholars.

Conducted orientation programs for over 1,400 international students over a two-month period as well as an "intensive program" during the university orientation period in the fall and a two-day program at the beginning of the spring semester.

Conducted a fall orientation breakfast and weekly orientation for new scholars and their families.

Coordinated the International Friendship Program, which brought together over 200 American and international students for one-on-one and group interaction throughout the academic year.

Conducted a Graduate Professional Skills Seminar series in the fall and spring semesters, attended by a total of 108 students.

Conducted a Crash Course series on American culture for new international students in the fall and spring semesters, attended by a total of 58 students.

Coordinated three English language classes for spouses of international students and scholars in the fall and two in the spring semester with a total enrollment of 31.

Coordinated an ongoing support group program for 30 spouses of international faculty, scholars, and students.

Co-sponsored two programs with the Office for Lesbian, Gay, Bisexual, and Transgender Student Services for 19 new international students.

Coordinated 15 events for the annual US Fest, offering 290 students, scholars and their dependents the opportunity to explore American cultural institutions during Spring Break.

Coordinated the annual Culture Fest in April, introducing the art, food, and history of foreign cultures to over 400 American students.

Hosted a Graduation Breakfast for 193 graduating international students and their families during commencement week.

Published *Dateline OISS*, a weekly electronic newsletter for international students.

Published *Faculty Guide to Advising International Students*.

Published *Internationalink*, a semiannual newsletter, circulated to faculty, staff and administrators, highlighting international educational exchange activities at NYU and achievements of individual international students and scholars.

Judicial Affairs, Compliance, and Assessment

Mission: The mission of the Office of Judicial Affairs is to address behavior by students that jeopardizes the health or safety of the University community, compromises the academic process, or disrupts administrative and supporting services within the University. The compliance function helps to ensure that the Division of Student Affairs fulfills the requirements of applicable local, state, and federal regulations. The assessment function facilitates the gathering and dissemination of research-based information to support the goals of the Division of Student Affairs.

Major Program Accomplishments/Developments:

Coordinated all aspects of 128 disciplinary/administrative interventions. Investigated relevant aspects of each case, interviewed witnesses, advised students and others involved, arranged hearings, prepared documents, and coordinated with other University offices and outside agencies to facilitate resolution in each matter.

Provided consultation and advice about cases being managed by other University offices (e.g. schools, Residential Education). Also reviewed, at their request, policy statements being developed by Schools.

Helped to develop drug and alcohol guidelines in preparation for a revision of related University policy. Worked with other University offices to coordinate the University's Alcohol and Drug Policy and Sexual Assault Policy with requirements of the federal Campus Security Act.

Prepared material for the Judicial Affairs Web page on the Division of Student Affairs Web site.

Prepared materials for response to subpoenas and FERPA requests.

Responded to inquiries related to disciplinary and related matters. Provided consultation/advice and referral information to students and administrators on Student Grievance Procedure.

Coordinated, with the NYU Department of Public Safety, the gathering and presentation of statistics and related information for the annual Clery Campus Security Report. Coordinated distribution of the Security Report to all members of the University community. Coordinated review and modification of related policies, such as global site reporting.

Facilitated compliance with state law related to bias and sexual assault prevention education. Provided information to staff, prepared materials required for distribution to incoming students, and filed necessary materials with the State Department of Education.

Assisted in the development and implementation of a new anti-harassment policy and related guidelines; prepared accompanying protocol and assisted with staff training sessions. Maintained records of all violation reports and provided consultation to University administrators on harassment/bias related cases.

Researched and assisted in developing policies for compliance with the Americans with Disabilities Act.

Researched/reviewed policy on compliance with New York City and State human rights laws with respect to LGBT student housing requests. Provided information on regulations associated with the issue of confidentiality and developed suggested guidelines.

Monitored emerging higher education legislation and provided related information to Division offices as appropriate.

Reviewed proposed research instruments and methodology for student affairs offices conducting assessment projects.

Prepared a comprehensive list of all research projects being conducted within the Division of Student Affairs to provide a coordinated scheduling framework.

Gathered information and prepared reports on topics of interest (e.g. alcohol and drug use, student satisfaction with services and programs) for committees, and for the Vice President for Student Affairs and other administrators.

Initiated Point-of-View, a project designed to gather student input about campus life through telephone surveys and small group discussions.

Coordinated the planning and implementation of the annual Student Affairs Conference working with colleagues in the Student Resource Center and other University offices.

Lesbian, Gay, Bisexual and Transgender Student Services

Mission: The Office of Lesbian, Gay, Bisexual, and Transgender Student Services at New York University exists to create campus environments that are inclusive and supportive of student diversity in the areas of sexual orientation and gender identity/expression.

The Office of LGBT Student Services offers programs including lectures, discussions on relevant topics, performances, social events, student organizations, mentoring, peer education, and educational workshops. Staff is also available for one-on-one advising

with students and to make referrals. The Office's resources include a lending library with over 600 books, videos, and DVDs.

Major Accomplishments/Developments:

Collaborated with other Student Affairs offices to coordinate peer education programs, including joint advertising, application, and training efforts.

Increased dramatically the number of applicants to Outspoken, our peer education program. Forty-one students, a record number, are participating in the program this fall.

Outspoken peer educators facilitated a total of 32 educational programs involving 791 participants.

The Safe Zone program trained an additional 171 NYU community members. The program now has 630 members.

Outspoken peer educators planned and facilitated two Safe Zone 2 workshops in the Spring semester.

Increased the number of Peer Educators-in-Residence to three (from one the previous year) and to eight for fall 2005.

Participated in Welcome Week programming for new students. Over 700 students attended our activities and events.

Nearly tripled average attendance at Quench, our lunch discussion series.

Recognized over 80 students (including 40 graduating seniors), faculty, and staff at Moving Up Day, our end-of-year celebration and awards ceremony.

Sponsored 12 student leaders to attend the Creating Change Conference of the National Gay and Lesbian Task Force in St. Louis, MO..

Matched 11 undergraduate students with mentors (graduate students and alumni) through the Rainbow Connection Mentor Program.

Co-sponsored and collaboratively planned events with 32 different NYU and community organizations and offices.

Increased use of our lounge space. More students use the space on a daily basis for studying, meeting one another, relaxing, and other activities.

Worked with a consultant to create an LGBT Campus Climate Survey, which will be conducted in Fall 2005, to provide information about students' experiences on campus.

Through our educational and advocacy efforts, increased awareness on campus about the efforts to add 'gender identity and expression' to the University's Equal Opportunity Statement; the University Senate will be voting on the issue in October, 2005.

Published our newsletter, QueeRead, a record-setting four times.

Continued outreach to alumni, including an article about our LGBT Alumni Network in the Spring 2005 issue of the *NYU Alumni News*. Expanded our alumni network to 250.

Represented NYU at LGBT College Fairs in New York City and Washington, DC..

Participated in on-campus information fairs sponsored by the NYU Admissions Office for the first time.

Enhanced our Web site to include more on-line forms, including a program request form for educational workshops.

Residential Education

Mission: The Department of Residential Education seeks to engage students in pluralistic living and learning environments that promote a focus on academics, intellectual and personal growth, student involvement and leadership, and a commitment to the University and New York City communities. Our residence halls provide opportunities for students, faculty, and staff to share enthusiasm for learning in an environment that combines small communities with the resources of a large research university in a major metropolitan center.

Major Program Accomplishments/Developments:

Expanded the Explorations living/learning program by adding six new communities (new total 27). The program includes 17 communities for first-year students (two linked to the Expository Writing Program), one community for upperclassmen, and three student-designed communities. The 2003-2004 program involved 527 students.

Received 1,054 Explorations applications for 2005-2006 (up 61%). A total of 788 students were placed in Explorations communities, up nearly 50% from the previous year. Three additional courses were linked to Explorations communities.

Recruited 16 new Faculty Affiliates representing all seven of NYU's undergraduate schools.

Expanded the Faculty Fellows-in-Residence program with the addition of five new positions (total 12) and inclusion of 4 additional buildings (total 8 of 21). Broadened the program by adding faculty members from the Tisch School of the Arts and the Stern School of Business.

Adopted a theory-based approach to structure students' residential experiences during the first six weeks of the semester. Implemented curricula designed specifically to target the needs of first-year students, sophomores, transfers, and international students.

Produced several campus-wide, tradition-creating/enhancing events: Union Square Welcome (3500 participants), South Street Seaport Welcome (2,000 participants), Midnight Breakfast (fall and spring, 4,300 participants total), The Next Step retreat for social justice awareness (40 students), Ultra Violet Live talent showcase (approximately 800 student attendees), and the annual Relay for Life, which raised approximately \$180,000 for the American Cancer Society. Created a virtual community consisting of a Web site and designated Blackboard technology for each residence hall.

Piloted a new guest policy using card-swipe technology to make it easier for students to visit in the residence halls while maintaining appropriate security.

Department-wide, facilitated over 3,800 events, including 1,188 community development programs, 578 academic programs, 207 wellness programs, 135 diversity programs, 85 community service/service-learning programs, and 44 leadership development programs. Cumulative student participation in these activities numbered over 70,000.

Hosted two welcome socials specifically for resident international students. The events were sponsored by the Residential International Student Engagement (RISE) program, which seeks to increase connections among international students and the residential and University communities.

Documented 2,035 incident reports resulting in 1,784 adjudicated judicial cases. Conducted national searches to fill 12 professional staff positions: Three Assistant Directors (Community Development, Residential Judicial Affairs, and Academic Development); four Community Development Educators; and, five Assistant Community Development Educators.

Selected 174 students as Resident Assistants (from total of 553 applicants) through the Resident Assistant Leadership Institute. Hired 9 new graduate student staff members from a candidate pool of 66.

The student staff selection processes yielded an exceptionally diverse pool of RAs: 52% White/Caucasian; 8% black (non-Hispanic); 19% Asian; 5% Hispanic; and, 7% bi-/multi-racial (calculated from those who reported race/ethnicity).

Collaborated with other Students Affairs offices to restructure the University's peer education program. A total of 42 students were appointed as Peer Educators in Residence for the 2005-2006 academic year, an increase of 68% over the previous year.

Implemented Phase One of a two-year assessment project in partnership with the Office of Institutional Research. Year One focused on the collection of baseline; Year Two will begin to assess program outcomes.

Updated the BASE (Bridging Academic and Social Experiences) process, which requires Resident Assistants to conduct a wellness assessment (use of substances, academic achievement, and overall safety) with each student on their floors.

Contributed to the Student Affairs profession at the state, regional, national, and international level, including representation on association executive boards and committees, conference activities, publication in professional magazines and journals, and through grant funded research.

Student Activities

Mission: The NYU Office of Student Activities (OSA) provides comprehensive co-curricular leadership programs and related services that support student organizations and assist students in achieving their academic, personal, and career goals.

Major Program Accomplishments/Developments:

Developed, implemented, and facilitated the Social Justice Track of the OSA Leadership Development Program for student club leaders (30 participants).

Developed, implemented, and facilitated the Leadership Foundation Track of the OSA Leadership Development Program for student leaders (30 participants).

Developed, implemented, and facilitated the Club Management Program for students holding leadership positions in student clubs (100 participants).

Developed, implemented, and facilitated the Greek Leadership Development Program – GLAD (30 participants).

Hosted a series of discussions on Presidential/VP debates and election night media coverage with average attendance of 200 students.

Registered 410 All-Square clubs, School clubs, and Theme Weeks/Months for the year (an increase of 16 registrants over 2003-2004); developed 26 new All-Square clubs, and one major theme week (NYUnited).

Provided primary club advisement, program planning, and budget support for 248 All-Square clubs and their 992 officers.

Hosted successful fall and spring club fairs with 4,000 participants.

Hosted first ever Mystery Concert held at Coles Sports Center with 1800 participants.

All-Square clubs advised by OSA staff sponsored 2,000 club activities for the year.

The Program Board planned, sponsored, or co-sponsored 80 concerts, lectures, film screenings, visual art exhibits, readings by poets and writers, and performing arts productions. Total attendance 26,000.

Planned and implemented Greek Night at Coles Sports Center (24 chapters/400 members participated), a successful Greek Week in mid-April, two new member recruitment and orientation programs, and the end-of-year Greek Awards Ceremony.

With the Program Board, coordinated the 20th annual Strawberry Festival, an NYU tradition celebrating the arrival of spring. Over 4,500 students attended.

Social Justice Track participants traveled to Argentina over spring break to take part in discussions with students, community leaders, and social activists representing various grassroots community-based social justice movements in Buenos Aires that our program had been learning about over the last year.

Created and implemented the successful Take-A-Break program that encouraged students during examination periods to use the OSA lounges on the 7th floor of the Kimmel Center as study halls and take advantage of free refreshments being served by OSA staff. Approximately 1,000 attendees.

Developed and implemented a successful on-line club registration process.

Developed and implemented a successful on-line funding reallocation and contingency fund request process for All-Square clubs.

Developed and implemented a successful on-line budget allocation submission and notification process for All-Square clubs seeking funding for academic year 2004-2005 (totaling \$630,036).

Student Resource Center

Mission: The mission of the Student Resource Center is to provide a helpful, welcoming, student-focused environment that offers personal attention and information to students at NYU, while educating students about the University's many services. The Center offers University-wide programs, publications, and hands-on assistance for the entire University community. Staff members also focus specifically on the needs of various niche communities — new and continuing students, transfers, commuters, graduate students, parents and families of students, and spiritual diversity at NYU.

Major Program Accomplishments/Developments:

Handled a total of 4,380 walk-in visits and 3,424 telephone calls to the Center. Developed a database to track contacts with SRC users. Most frequent issues included events (332), directions (316), childcare (309), academics (306), directory assistance (261), parents (206), housing (182), course registration (139), health (122), and commuter issues (121). Others: club life, counseling, financial aid, graduate school, finances, graduation, technology, transferring, and NYU ID. Maintained a comprehensive Web site, which was heavily used. Recorded hits: SRC main page (91,832), Student's Guide (76,341), Parent's Guide (47,893), Commuter Student Services (18,228).

Developed and maintained 14 listservs to facilitate communication with students and parents. Total subscribers: 38,227.

Followed-up on recurring issues with other University offices as appropriate to address the source of questions or problems. Regularly modified or updated information available at SRC, on its Web site, or in its listservs to anticipate or reflect current issues or trends.

Created a resource listing that includes University-wide office contact information and publications organized by school and topic.

Organized and coordinated all aspects of Welcome Week - 270 events over a 10-day period for incoming freshmen, transfers, and graduate students. Attendance for all events totaled over 39,000 – an increase of almost 15,000 over 2003.

Events were co-sponsored by 21 other NYU departments and offices.

Successfully organized the 2nd Annual Presidential Welcome, with the assistance of the Department of Residential Education and the University Events office.

Approximately 4,000 new undergraduates attended.

Incorporated The Beach Ball program into Welcome Week (in 2003, the program was in late September). Attendance was 2,600 students – an increase of 1,600 from 2003.

Helped to organize The Reality Show wellness program, which is required for all new undergraduate students. Total attendance at all performances was more than 4,500.

Added an extra day of Parent Rest Stops, and increased publicity and services for parents at Welcome Week. Parent visits totaled 1,126 compared to less than 100 in 2003.

Enhanced the training process for 150 Welcome Week leaders.
Increased attendance throughout the year at programs for commuters (+300), transfers (+650), and graduate students (+400).
Increased attendance at Parents Day to 2,641 (up 151 over 2003).
Sponsored or co-sponsored the SRC's first anniversary Birthday Bash (1,000 visitors), Take-a-Break program (728 attendees), 100 Nights Before Commencement 1,173 attendees), and the Strawberries and Champagne Toast to graduating seniors (650 attendees).
Hosted the 21st annual President's Service Awards, a University-wide event that recognizes outstanding contributions in Leadership, Programming, and Volunteerism/Community Service. Honors went to 120 individuals and organizations nominated by faculty and staff (an increase of 8 awards from 2004). Five hundred twenty award recipients and guests attended.
Helped plan and organize the fifth annual Student Affairs Conference, "The Campus Integrator: An Emerging Model of Administrative Leadership", involving NYU administrators, faculty, and graduate students. This year's event was co-sponsored by Steinhardt Graduate Student Association, and for the first time, included participants from other colleges and universities.
Overall, the Student Resource Center organized and co-sponsored more than 350 programs for the University community and targeted student populations with a combined attendance of 49,488 students, parents and family members.
Staff members participated on or chaired several Division-wide committees, served as class council advisors, and . Participated in Division and University-wide programs and activities, including dinners for students hosted by the Vice President for Student Affairs, Point-of-View focus groups, and Town Hall Meetings.
Produced 20 different printed publications during the year - a total distribution of approximately 90,000 documents distributed to students, faculty, staff, and parents.
Revised and updated the *Student's Guide to NYU* and *Parent's Guide to NYU* (latter renamed *The Parent and Family Resource Guide*). Streamlined printing and design process for the Student's Guide, which produced a 20% savings in production costs.
Received the CASE Awards Silver Medal for *The Student's Guide to NYU*; NODA, Region IX Awards for Outstanding Orientation Publication, Outstanding Student Handbook, and Outstanding Parent Publication; Best Publication – awarded to Grad Welcome Week Program Guide (National Orientation Directors Association Region IX)

Commuter Student Services

Successfully implemented NYU's first Commuter Assistant (CA) program.
Recruited and trained 10 outstanding students to serve as peer mentors for over 800 freshman and transfer commuters. CAs collaborated with various organizations and individuals at NYU (including Resident Assistants) to produce

bi-monthly programs for and create community among their students. A total of 1,059 students attended CA events. The Commuter Assistants received a President's Service Award for Programming.

Organized, in response to student requests, overnight accommodations for commuter students in the Greenwich Hotel residence hall for a seven-day period during final exams. The program accommodated 30 students and received positive evaluations.

Worked with the the Commuter Circle student organization and student government to improve attendance at programs and events for commuters. The Commuter Circle received a President's Service Award for Leadership.

After receiving feedback from students, held two MetroFests, providing over 500 discounted MetroCards for commuter students.

Fully implemented the Commuter On-line Community for undergraduate commuter students, featuring discussion boards, chatrooms, and downloadable resources.

Presented 40 programs for commuters throughout the year, including 10 during Welcome Week. In total, over 1,500 students attended these events.

Graduate Student Life

Administered the Child Care Subsidy programming. Distributed over \$80,000 in assistance for child care services to more than 400 graduate students. Provided referrals and information about local child care facilities to graduate student parents. Co-sponsored, with NYU's Office of Work-Life Services, an educational workshop for student parents.

Worked with the Students with Children club to help establish a community and support network for student parents. Created the *Resources for Students with Children* Web site to link student parents with resources at NYU and within NYC.

Organized and coordinated a Graduate Student Advisory Board, including representatives from each of NYU's graduate schools and the Office for International Students and Scholars, to discuss University-wide issues of particular relevance to graduate students.

Had nearly 600 contacts with graduate students, via phone, email, and walk-ins in addition to contacts made through events and programming. Provided students with information about housing, internships, academic resources, and other issues.

Created a community Web page listing all NYU graduate school clubs, and a graduate student listserv (approximately 2600 subscribers) with weekly news about events and information pertaining to graduate student life.

Including Welcome Week, presented 52 programs for graduate students throughout the year (overall attendance approximately 3,554).

Transfer Student Services

With the assistance of the Transfer Student Association, formulated a proposal for changes in the housing lottery system that addressed the needs of transfer students.

With the help of the Transfer Ambassadors, presented sixteen (16) transfer-oriented Welcome Week events to help incoming transfer students make the transition to NYU. Approximately 800 students attended these events.

With the help of the Transfer Ambassadors, held thirteen (13) transfer-oriented Spring Welcome Week events to help incoming transfer students make the transition to NYU. Approximately 195 students attended these events.

Hosted a nation-wide teleconference on transfer students, which brought together staff members from the various NYU undergraduate schools and student affairs offices. Approximately 20 NYU staff members participated in this teleconference.

Created a weekly e-mail newsletter/calendar for the Transfer Student listserv with over 1900 registered members. Counting Welcome Week programs, close to 1800 students attended 53 transfer-specific events for 2004-2005.

Participated in the OutReach program involving 95 new undergraduates and 26 student leaders in three days of intensive community service. This program is a collaboration among the Student Resource Center, the NYU Office of Community Service, and the OutReach student organization.

Spiritual Diversity

Established a book-buying program for religious and spiritual clubs as a part of the Spiritual Diversity Network's outreach efforts.

Co-sponsored two multi-faith forums, LGBT-Agape Week and Bahai, as well as the first combined Christian prayer service on campus.

Major researcher and contributor to the proposal and design of an NYU Multi-Faith Center.

Supported and advised the Islamic Center student fundraising of almost \$40,000 for long term prayer space, plus a 2-year gift to sustain short term prayer facilities.

Parent and Family Services

Expanded the office's portfolio to include the Parents Helpline, the *Parent and Family Resource Guide*, Parent and Family Day, and the Student Affairs Parents Advisory Council. These initiatives now link the Student Resource Center, NYU Development, and staff in the Office of the Vice President for Student Affairs to increase communications and resources for parents of NYU students.

Handled (for the twelve-month period beginning May 2004) 1,358 calls to the Parents Helpline. Created a new Parent listserv (1,461 subscribers) to provide

timely on-line information and answer parents' questions. Advised parents via e-mail about upcoming deadlines and on-line reference information.

Worked with other academic and administrative areas as appropriate to address parents' concerns.

Office of the Vice President

Major Program Accomplishments/Developments:

Recruited and hired Dr. Henry Chung as Assistant Vice President for Student Health and Executive Director of the Student Health Center. In this newly created position, Dr. Chung has overall responsibility for student health and wellness, including services for students with disabilities, at NYU.

Launched the *NYU Minute*, a monthly electronic newsletter sent to students and other members of the University community to inform them about important campus news and events.

Convened a Working Group on Housing and Residential Education and implemented recommended changes to the student housing lottery to address the needs of sophomores and transfers, and provide enhanced options for juniors and seniors.

Initiated a review of OASIS designed to expand and enhance University support for students of color and lower socio-economic backgrounds. Brought in a consultant from Dartmouth College to assist in this process.

Planned and developed "Welcome Back to the Square Week" to provide programming especially for continuing undergraduate and graduate students to begin the new academic year.

Revised the Division's reporting structure to create greater efficiency, coordination, and effectiveness (see Map of Services, p.29).

Collaborated with student government, NYU school representatives, and Alumni Relations, to create class councils (freshman, sophomore, junior, senior) to promote class identity and create programs for their respective classes.

Organized a group of faculty, staff, and alumni to serve as class council advisors.

Supported ongoing efforts by the Office of Development and Alumni Relations to build a senior class legacy tradition at NYU.

Created the Student Affairs Parents Advisory Board, a group of parents representing each of NYU's undergraduate schools, as a source of feedback on important student life issues.

Collaborated with the NYU Office of Development and Alumni Relations on 13 (up from five last year) freshman sendoffs. These introductory programs for incoming freshman and their parents are conducted in the new students' home communities and are hosted by parents of current NYU students. Senior Student Affairs staff members attend these events to provide information and answer questions about student life at NYU.

Developed a proposal outlining a variety of funding opportunities to enhance student programs, services, and facilities as part of the University's capital campaign.

Collaborated with representatives of student government and University facilities administrators to secure space for Muslim students to worship at NYU.

Provided information, assistance, and support to students as part of the University's overall relief efforts in the wake of the tsunami in Asia.

Planned and coordinated site visits by expert consultants to review the University's alcohol, drug, and mental health policies and procedures. Convened a series of meetings for University-wide discussion among consultants, students, faculty, and administrators.

Collaborated with the University's Office of Institutional Research on developing a comprehensive assessment plan for residential education and health services.

Strengthened recruitment for the Peer Education Program, increased coordination among participating offices, and improved training. Developed a Web site to provide more thorough and accessible information about the program.

Created and filled two Crisis Response Counselor positions to provide 24/7 support in connection with the Wellness Exchange Hotline.

Instituted weekly update meetings to more closely monitor student wellness issues and trends.

Developed and tested an emergency response protocol for the Division of Student Affairs and coordinated this process with University-wide procedures.

Created a Division-based orientation program for new staff members and a "re-orientation" program for incumbent staff. Increased emphasis on recognition and team building as part of professional development.

Continued collaboration with and support of graduate students in the Steinhardt School's Program in Higher Education in publishing the *Journal of Student Affairs at New York University*, related to research and practice in the field of higher education.

In response to student feedback, reorganized and redesigned the Division of Student Affairs Web site to make it more interactive and lively.

Spearheaded an effort to coordinate summer mailings and other information sent to new students by various NYU offices (Admissions, Financial Aid, Registrar, Housing).

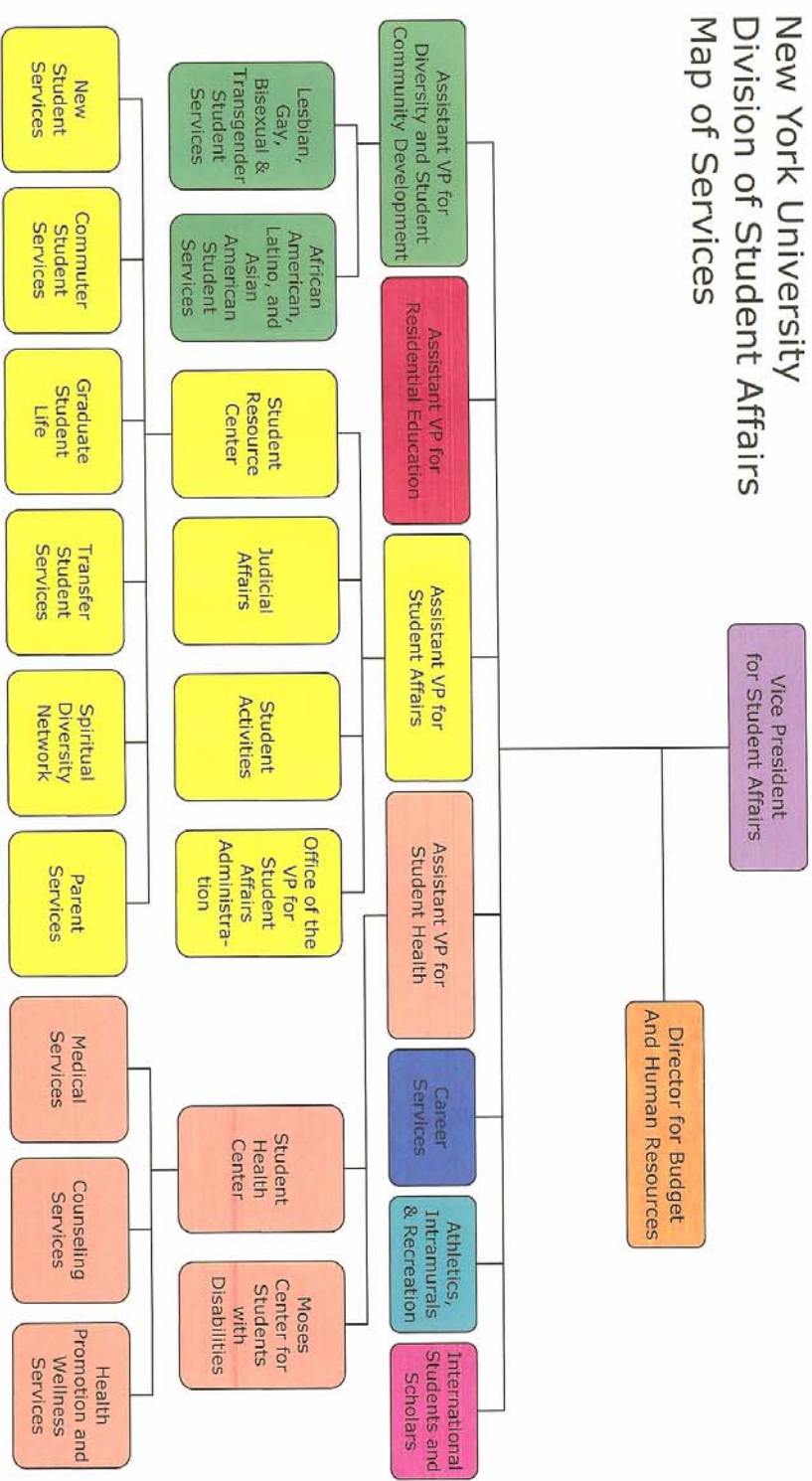
Organized a series of student Town Hall meetings as forums for discussion of important student life issues such as the housing lottery and alcohol/drug policy.

Hosted weekly dinners with various student groups (freshmen, transfers, commuters, graduate students, and student government leaders), to provide opportunities to discuss both general and group-specific issues.

Continued the "First Thursday" series - monthly presentations on various student affairs issues for Division staff and University colleagues.

Met regularly with Student Affairs Deans and other academic and administrative counterparts to discuss common issues.

New York University Division of Student Affairs Map of Services



Last Updated: 9/14/2005
Contact the OVP/PSA at ext. 84410 for revisions