



Field Learning & Community Partnerships  
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**EXTENDED ONE YEAR RESIDENCE PROGRAM  
EMPLOYMENT BASED FIELD LEARNING – 900 HOURS  
APPLICATION**

**Part I.**  
(To be completed by the student)

Name: \_\_\_\_\_ Academic Year: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

NYU Student ID #: N \_\_\_\_\_

Current Campus:     Washington Square     Sarah Lawrence     St. Thomas Aquinas     Staten Island

The Field Learning requirement will be completed at the rate of (please check one):

- 28 hours/4 days per week (Sept-May)
- 21 hours/3 days per week (Sept-July/Aug)

Current Agency: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Number & Street	City	State	Zip Code
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Agency Director: \_\_\_\_\_

Name	Phone	Email
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Current Instructor: \_\_\_\_\_

Name	Phone	Email
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Length of Employment at Agency: \_\_\_\_\_ Time in Current Assignment: \_\_\_\_\_

*Applicant must have two years of social work experience and must have passed probation at the current agency.*

Part I – Continued

(To be completed by the student)

Briefly describe the setting within which you work, including the field of practice, client population served (e.g., age, ethnicity, problems), and your current duties and responsibilities. (Attach additional sheets if necessary). Please also submit an updated resume.



**Part III. Agreement for Student Field Learning Assignment**  
(Completed by an agency representative)

Name of Agency's Social Work Liaison with NYU: \_\_\_\_\_

Name of Proposed Field Instructor: \_\_\_\_\_

I understand that Employment Based Field Learning must meet the following criteria:

1. There must be 900 hours of field placement.
2. The actual assignment must follow the approved plan throughout the academic year. The faculty advisor must be contacted immediately if there are any changes.
3. The field placement must reflect a change in work focus and client population.
4. A qualified field instructor who can provide instruction the entire 900 hours must be provided by the agency. This field instructor must not have previously provided instruction to the student. The field instructor needs three years post-MSW experience and must have completed or be enrolled in a Seminar in Field Instruction.
5. The worker/student must have two years social work experience and must have passed probation at the current agency.
6. The worker/student's assignment must be appropriate as field learning and accommodate the student's educational needs in the following ways:
  - a. The distinct assignment should be considered an educational experience and should be limited in size and scope based on number of hours;
  - b. The level of assignment must be consistent with advanced concentration field placements; and
  - c. The worker/student's assignment must allow at least 90 minutes per week of field instruction, plus time available for other learning opportunities.

\_\_\_\_\_  
(Print) Name of Agency Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Agency Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
APPROVED: Prof. Alison Aldrich

\_\_\_\_\_  
Date