

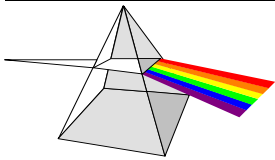
Highlights

- **Financial Aid Awards**
- **Auditing**
- **Certification of Full-Time Status**

Highlights

- **Continuous Enrollment**
- **Graduation Application**
- **Cross School Registration**

Graduate School of Arts & Science



Registration Information

Graduate School of Arts & Science

Financial Aid Awards

Tuition awards will appear on your University bill after you have registered for courses. Fellowship stipend checks may be picked up at Graduate Enrollment Services monthly. Please consult your award package to determine the disbursement schedule.

Tuition Refunds: The Graduate School of Arts & Science abides by the refund schedule published by the Office of the Bursar. However, students who are withdrawing from a course due to illness or exceptional personal circumstances are permitted to apply for a refund of tuition beyond the scheduled refund period. All requests are considered on a case-by-case basis and require a letter detailing the student's situation (including any necessary documentation). Students should contact their departmental representative in the Office of Graduate Enrollment Services for application procedures specific to their department of study.

Auditing

If you wish to audit a course, **DO NOT REGISTER FOR THE COURSE USING ALBERT**. You should write "AUDITOR" next to the course number on your registration worksheet. Present the form in the Student Services Center, 25 West 4th Street. You will be billed at the same rate as for courses taken for credit. The audited course will appear on your transcript with a grade of "R". You cannot add or drop an auditing status once registration is completed. **NO EXCEPTIONS ARE MADE TO THIS RULE.** Unofficial courtesy auditing is permitted within your department with the permission of your instructor. No record will appear on your transcript.

Certification of Full-Time Status

You may need full-time student status to be eligible for visas or deferment of student loans. Your department will determine your eligibility. If you register for 12 or more points, you are considered full-time and do not need to take any additional action. If you require full-time status, but register for less than 12 points or for maintenance of matriculation, you should ask your department to evaluate your eligibility. Certificate students are eligible for two years; master's students for three years; and Ph.D. students for seven years. Each category **INCLUDES** the years taking courses.

Continuous Enrollment

GSAS requires continuous enrollment of its students each Fall and Spring semester until the sought degree is granted. Students may maintain continuous enrollment by either enrolling in at least one credit per semester or by registering for the non-credit-bearing course designated for Maintenance of Matriculation (G47.4747). Students who have completed coursework may maintain matriculation up to the specified time limit of their degrees; students who have not completed coursework may maintain matriculation for up to four semesters. Registration for this course and payment of the fee entitles students to use libraries and other research facilities, consult members of the faculty, participate in University activities, and utilize University Health Services. Some Ph.D. students may be eligible for a waiver of the fee. Please consult your department about registration procedures.

Graduation Application

Students planning to graduate must apply for graduation via TorchTone, the telephone registration and information system (212-995-4747). For a listing of the graduation application deadlines, please refer to the website for the Office of the University Registrar:

<http://www.nyu.edu/registrar/graduation/apply.htm>

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Cross-School Registration

1. Before registering for a class in GSAS, consult your school's Bulletin (and your departmental guidelines where appropriate) to review policies for taking classes in other divisions. Then, check with the GSAS Bulletin for course descriptions, prerequisites, times, etc. Finally, ascertain whether your school/department will give credit for the proposed course and whether written permission from your school is required.
2. Admission to any course in GSAS requires departmental approval for all non-GSAS students. The department Director of Graduate Studies or Program Director must approve admission to graduate courses. Most departments require the permission of the instructor, as well.

DGS & PROGRAM DIRECTORS

Africana Studies Program

Lisa Duggan
41 East 11th Street, 7th Floor
212-992-9650

American Studies Program

Lisa Duggan
41 East 11th Street, 7th Floor
212-998-3722

Ancient Near Eastern & Egyptian Studies

Ann Macy Roth
51 Washington Square South,
Room 101
212-998-8980

Anthropology Department

Bruce Grant
25 Waverly Place, 1st Floor
212-998-8550

Atmosphere Ocean Science

Richard Kleeman
251 Mercer Street, Room 911
212-998-3224

Basic Medical Sciences

Joel D. Oppenheim
550 First Avenue/Schwartz Hall,
1st Floor
212-263-5648

Bioethics

285 Mercer Street, 9th Floor
Bill Ruddick
212-998-8329

Biology Department

Stephen Small (Ph.D. Program)
Christine Rushlow (M.S. Program)
Silver Center, Room 1009
212-998-8200

Biomaterials Science

Van Thompson
Schwartz Hall, Room 804
212-998-9703

Biomedical Sciences (Mt. Sinai School of Medicine)

1 Gustave L. Levy Place, Box
1022, New York, NY 10029
Miki Rifkin
212-241-6546

Chemistry Department

Mark Tuckerman
Silver Center, Room 1001
212-998-8400

Cinema Studies Department

Dana Polan
719 Broadway, 3rd floor
212-998-1600

Classics Department

Michele Lowrie
Silver Center, Room 503
212-998-8590

Comparative Literature Department

John Hamilton
19 University Place, 3rd Fl.
212-998-8790

Computational Biology

Daniel Burke
251 Mercer Street, 11th floor
212-998-2387

Computer Science Department

Denis Zorin (Ph.D. Program)
Chee Yap (M.S. Program)
251 Mercer Street, Rm. 305
212-998-3011

Creative Writing Program

Deborah Landau
58 West 10th Street
212-998-8816

Culture & Media, Certificate Program in

Faye Ginsburg
25 Waverly Place, 5th Floor
212-998-3759

Draper Program

Robert G. Dimit
14 University Place, 1st Floor
212-998-8070

East Asian Studies Program

Mitsuhiro Yoshimoto
715 Broadway, 3rd Floor
212-998-7620

Economics Department

Debraj Ray (Ph.D. Program)
David Harper (M.A. Program)
19 West 4th Street
212-998-8900

English & American Literature Department

Elizabeth McHenry
19 University Place, 5th Floor
212-998-8800

Environmental Health Science (EHS)

Jerry Solomon
57 Old Forge Road, Tuxedo, NY
10987-5007
845-351-4510
(fax correspondence only)

Ergonomics & Biomechanics

Magareta Nordin
63 Downing Street
212-255-6690

European & Mediterranean Studies, Center for

Katherine Fleming
285 Mercer Street, 7th Floor
212-998-3838

Fine Arts, Institute of (IFA)

Priscilla Soucek
1 East 78th Street
212-992-5800

French Department

Richard Sieburth (Acting)
19 University Place, 6th Floor
212-998-8700

French Studies, Institute of

Frederic Viguier (Acting)
15 Washington Mews, Room 105
212-998-8740

Germanic Languages & Literatures

Eckart Goebel
19 University Place, 3rd Floor
212-998-8650

Hebrew & Judaic Studies Department

Daniel Fleming
53 Washington Square South,
1st Floor
212-998-8980

Hellenic Studies, Onassis Center for

Katherine Fleming
285 Mercer Street, 8th Floor
212-998-3990

History Department

Greg Grandin
53 Washington Square South,
7th Floor
212-998-8600

DGS & PROGRAM DIRECTORS (cont.)

Irish Studies

1 Washington Mews, 2nd Floor
John Waters
212-998-3950

Italian Studies

Virginia Cox
24 West 12th Street, 4th Floor
212-998-8730

Journalism Department

Stephen Solomon
20 Cooper Square, 6th Floor
212-998-7980

Latin American & Caribbean Studies, Ctr. for

Tom Abercrombie
53 Washington Square South,
Floor 4W
212-998-8686

Law & Society, Institute for (ILS)

Jo Dixon
137 MacDougal Street
212-998-8536

Library & Information Science (Palmer School/LIU)

70 Washington Square South,
Room 707
Alice Flynn
212-998-2680

Linguistics Department

Chris Barker
719 Broadway, 4th Floor
212-998-7950

Mathematics Department

Fedor Bogomolov
251 Mercer Street, 7th Floor
212-998-3238

Middle Eastern & Islamic Studies Dept.

Khaled Fahmy
50 Washington Square South,
2nd Floor
212-998-8880

Museum Studies Program

Bruce Altshuler
240 Greene Street, Suite 400
212-998-8080

Music Department

Suzanne Cusick
24 Waverly Place, 2nd Floor
212-998-8300

Near Eastern Studies Program

Sofian Merabet
50 Washington Square South,
4th Floor
212-998-8877

Neural Science, Center for

Nava Rubin
4 Washington Place, 8th Floor
212-998-7780

Performance Studies Department

Jose Munoz
719 Broadway, 3rd Floor
212-998-1620

Philosophy Department

Michael Strevens
Silver Center, 5th Floor
212-998-8320

Physics Department

Andrew Kent
4 Washington Place, 4th Floor
212-998-7700

Poetics & Theory

Michele Lowrie, Martin Harries
(Co-Directors)
25 Waverly Place, Room 702
212-998-8597

Politics Department

Jonathan Nagler (Ph.D. Program)
Shinasi Rama (M.A. Program)
19 West 4th Street, 2nd, 3rd & 4th
Floors
212-998-8500

Psychology Department

Laurence Maloney (Ph.D.
Program)
Barry Cohen (M.A. Program)
6 Washington Place, 5th Floor
212-998-7900

Psychotherapy & Psychoanalysis

Lewis Aron
240 Greene Street, 3rd Floor
212-998-7890

Religious Studies Program

Angela Zito
726 Broadway, 5th Floor
212-998-3756

Russian & Slavic Studies Program

Anne Lounsbery
19 University Place, 2nd Floor
212-998-8670

Science, Health & Environmental Reporting Program (SHERP)

Dan Fagin
20 Cooper Square, 6th Floor
212-998-7970

Social & Cultural Analysis (SCA)

Lisa Duggan
41 East 11th Street, 7th Floor
212-992-9650

Sociology Department

Ruth Horowitz
295 Lafayette Street, 4th Floor
212-998-8340

Spanish & Portuguese Languages &

Literatures Department

Gabriela Basterra
19 University Place, 4th Floor
212-998-8770

NYU Study Abroad:

NYU in Madrid

19 University Place, 4th Floor
James Fernandez
212-998-8770

NYU in Paris

19 University Place, 6th Floor
Eugene Nicole (Acting)
212-998-7625

Trauma & Violence Transdisciplinary Studies (TVTS)

19 University Place, 3rd Floor
Shireen Patell (Associate Dir.)
212-998-7575