

CROSS-SCHOOL REGISTRATION ADVISEMENT PROCEDURES

While you are at New York University you may wish to supplement your program or pursue a special interest by taking classes in other divisions of the University. The following procedures have been designed to help you learn what courses may be available to you within the guidelines of your school and academic program.

1. Check with your advisor about your school's policy governing registration in another division. You will need to know how many outside points your division and/or program of study allows. In some divisions, your advisor's written permission may be required.
2. Check the Bulletin of the division that offers the course you wish to take for the course description and information about prerequisites and permission requirements. If you have questions about specific requirements or need further information, you should meet with the appropriate liaison (listed below). In some divisions, you will need written permission from the respective liaison. Please check the registration information to see if written approval is required. There is a registration information section at the start of each division's course listings in this directory.

As part of NYU's commitment to increase the opportunities for undergraduates, the Undergraduate Advisement web site (<http://www.nyu.edu/advisement/>) is available to help students obtain accessible, accurate, and consistent information on issues related to academic advisement, as well as individual and cross-school registration. Here you will find, in an organized fashion, the array of programs, policies, and procedures relevant to undergraduates in their formulation of a meaningful curriculum. In addition to information regarding general advisement procedures, this site provides facts related to combined-degree, independent research, and study abroad programs.

College of Arts and Science

CAS Advising Center
Silver Center, 100 Washington Square East, Room 905
General Advisement - CAS Advising Center (998-8130)
Special Problems – Associate Dean William Long (998-8130)

Gallatin School of Individualized Study

Office of Advising - 715 Broadway, 5th Floor (998-7320)
Office of Student Services - 715 Broadway, 8th Floor (998-7378)

Graduate School of Arts and Science

Admission to any course in GSAS requires departmental approval for all non-GSAS students. The department Director of Graduate Studies or Program Director must approve admission to graduate courses. Most departments require the permission of the instructor as well. Please refer to the appropriate department: http://www.nyu.edu/registrar/pdf/GSAS_registration.pdf

Robert F. Wagner Graduate School of Public Service

295 Lafayette St., Room 2209
Registration - Dr. Charles Nicolson (998-7418)
Consult the Wagner School Web site for course schedules, course descriptions, and prerequisites: <http://wagner.nyu.edu/courses/>

School of Continuing and Professional Studies (Degree Studies)

726 Broadway, 6th Floor
Paul McGhee Program
Academic Advising & Student Services (212-992-9055)

The Steinhardt School of Culture, Education, and Human Development

82 Washington Place, 2nd Floor
General Advisement - Contact appropriate program office.
See The NYUSteinhardt Program Directory for telephone numbers.
Registration Questions: NYUSteinhardt Registration Services, (998-5054/5)
<http://steinhardt.nyu.edu/registration/>

Silver School of Social Work

1 Washington Square North, Room 304
Undergraduate – Assistant Dean for Undergraduate Pgms (998-5944)
Graduate - Manager of Registration Services (998-5960)

Tisch School of the Arts

General Questions – Tisch Academic Services, 721 Broadway, Room 801 (998-1900)
Registration – See appropriate department.
Open Arts Courses online:
<http://specialprograms.tisch.nyu.edu/page/openclasses>

Leonard N. Stern School of Business Undergraduate College

Office of Academic Advising, 40 West, 4th Street, Room 616 (998-4020)
Cross-Registration – Steven Parks (998-4039)

College of Nursing

246 Greene Street
Undergraduate-Assoc. Dean of Undergraduate Programs (998-5803)
Graduate-Assoc. Dean of Graduate Programs (998-9020)
Assistant Registrar (998-5804)

The Liberal Studies Program

726 Broadway, 6th Floor
Liberal Studies Advising Center (998-7269)
The Liberal Studies bulletin is available at: <http://gsp.nyu.edu/page/bulletin>

Master's Program in Global Public Health

113 University Place, 9th Floor
General Inquiries (992-6741)
Advisement and Registration – Marcia Thomas (998-4364)

Leonard N. Stern School of Business Graduate Division

Management Education Center, 44 West, 4th Street, Room 6-100
Graduate business courses are not listed in this directory.
Students may register for Stern graduate classes through their department/program advisors. They must meet all prerequisite requirements. Reservations will be accepted after the Stern School's initial registration period has been completed. The maximum number of credits permitted by non-Stern graduate students is six.
For more information refer to the Stern School website at: <http://w4.stern.nyu.edu/registrar/>.
General Advisement – Gabriella DeSantis (998-0590)
Registration - Margaret Jaffere / Kerri Cioffi (998-0660)

School of Law

Furman Hall, 245 Sullivan Street, Room 474
Law courses are not listed in the Directory of Classes. Graduate students may be permitted to enroll for basic law courses that have no prerequisites if they have permission of their Dean or Department Head, and from the course instructor and the Senior Director for Academic Services and Registration. Permission to enroll is subject to space availability toward the end of the Law School's add/drop period. The maximum number of credits permitted by a non-law matriculated student is six. Use the form found at : <http://www.law.nyu.edu/academicservices/forms/index.htm>
Director of Academic Svcs. – law.acadservices@nyu.edu (998-6020)

College of Dentistry

Weissman Hall, 421 First Avenue, Room 107A
Dentistry courses are not listed in this directory.
For more information on procedures and class times, call the Office of Student Records and Registration.
General Advisement (998-9818)

School of Medicine

Office of the Associate Dean,
Schwartz Lecture Hall, 530 First Avenue
Courses in the basic medical sciences are taught at the Medical Center and are offered by the Sackler Institute of Graduate Biomedical Sciences. The Institute is a component of the NYU Graduate School of Arts and Science. The courses are designed for Ph.D. and M.D. candidates. Information about pre-requisites and course availability is available from the Sackler Institute Office (340-5648).
Clinical courses are available only to enrolled medical students.
General Advisement and Registration
Registrar's Office (263-5291)