



**New York University**  
*A private university in the public service*

Faculty Senators Council  
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***Information for Faculty  
Re: Responsibilities of  
Faculty Senators***

**Faculty members who are elected from each school to positions as Faculty Senators automatically become members of University-wide governance bodies.** To ensure that faculty seeking the office are fully aware of the added time commitments that these positions will require, the Executive Committee of the Faculty Senators Council has compiled the following information which should be noted:

Each Faculty Senator is elected for a three-year term. In addition to responsibilities within the School that a Senator is elected to represent, such as serving on the school's faculty council or other governance groups, Faculty Senators are automatically members of the University Senate and the Faculty Senators Council. The University Senate meets on Thursdays (at least 6 times during the academic year) between 2:00 P.M. and 3:30 P.M. The Faculty Senators Council meets on different Thursdays (monthly during the academic year) between 12:00 Noon and 2:00 P.M. In addition, Faculty Senators may be asked to serve on committees of the University Senate and will be asked to serve on committees of the Faculty Senators Council. Generally, these committees meet monthly (depending on the workload) at times convenient to a majority of a committee's membership.

A calendar of all scheduled meeting dates for the Faculty Senators Council and the University Senate will be provided to each Faculty Senator before the start of the academic year.

In addition to participating in meetings of the University Senate and the Faculty Senators Council and their committees, Faculty Senators are expected to: represent the concerns and interests of faculty in those forums, to report regularly on the activities of the University Senate and Faculty Senators Council to their school faculty (e.g., at meetings of school faculty councils or in written memoranda), and, by reviewing and responding to minutes and special reports, to keep abreast of the issues and activities that the University Senate and the Faculty Senators Council are addressing.

*In accordance with New York University Bylaws, the Office of the Secretary will notify the Faculty Senators Council and the secretary to the faculty of each School as to the number of faculty members assigned to each School for the purpose of Senate elections. At the same time, the number of Senators to which each school is entitled will be indicated.*