

SUBJECT: NIH Community Announcement

Four Important NIH Announcements

1. Restructured Application Forms and Instructions for Submissions for FY2011 Funding. NOT-OD-09-149
<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-09-149.html>

New, restructured versions of paper PHS 398 and electronic SF424 (R&R) application packages will be required for all new or resubmission applications targeting due dates on or after January 25, 2010. These new application forms and instructions must be used even if the initial submission used the current application forms. Applications submitted using incorrect forms will be delayed and may not be reviewed.

The page limit for the new Research Strategy section will be 6 or 12 pages, as indicated in the above NOT-OD-09-149. For resubmission and revision applications for most programs, the introduction will be limited to one page. As always, if the FOA requires different limits, the FOA should be followed.

The implementation of a shortened and restructured application format for submissions is part of the NIH initiative “Enhancing Peer Review” which was announced in June 2007. (<http://enhancing-peer-review.nih.gov>)

Note the following changes:

- Research Plan - A new Research Strategy Section will be subdivided into three parts: Significance, Innovation and Approach. The Approach Section will include Preliminary Studies for New Applications and Progress Report for Renewal/Revision Applications. This new section combines the current Background & Significance, Preliminary Studies/Progress Report and Research Design and Methods sections into a single section. Resources Section – Will require a description of how the scientific environment will contribute to the probability of project success, unique features of the environment, and for Early Stage Investigators, the institutional investment in the success of the investigator.
- Biographical Sketch – A new Personal Statement will be incorporated. Applications will limit the number of selected peer-reviewed publications to 15. These should be chosen on the basis of recency, importance to the field and relevance to proposed research.

Between now and December 2009, NIH will publish new Funding Opportunity Announcements (FOAs) without accompanying electronic packages. By December, they will post the new application packages for active FOAs with the exception of the following applications: Individual Kirschstein National Research Service Award (NRSA)

Fellowships (F30, F31, F32, and F33); SBIR (R43/R44)/STTR (R41/R42); and Conference applications (R13/U13). These will be made available at a later date.

***Applicants will need to return to the FOA or a reissued PARENT ANNOUNCEMENT to download new application forms and instructions for due dates on or after January 25, 2010. We encourage the use of Cayuse424, NYU's online submission system, to submit electronic proposals to NIH. This system automatically downloads the correct application forms. ***

Link to Parent Announcements:

http://grants.nih.gov/grants/guide/parent_announcements.htm

2. Revised PHS 2590 (DHHS Public Health Service Noncompeting Continuation Progress Report)

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-09-139.html>

Changes to the eSNAP Commons Module (used to submit the PHS 2590) will be released on October 9, 2009. For eSNAPs due on October 15th, please delay submitting your report until after October 9.

Revised instructions and forms are currently available at

<http://grants.nih.gov/grants/forms.htm>

Important policy changes include:

- New All Personnel Report (form Page 7- See below for clarification)
- New Assurance for Institutions Receiving Awards for Training of Graduate Students for Doctoral Degrees
- Inclusion of Changes to Innovative Potential (relates to NIH Enhancing Peer Review Initiative)
- Changes to Biographical Sketch (note that a biosketch is only required for NEW senior/key personnel)
- Human Embryonic Stem Cells (hESCs) A new item in the Progress Report Summary, D. Plans, Item E. is provided for grantees to note if proposed research involves different hESCs than those proposed in the previous submission.

3. Clarification of All Personnel Report in the Revised PHS 2590 (DHHS Public Health Service Noncompeting Continuation Progress Report)

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-09-150.html>

The instructions and form for the All Personnel Report (previously a Senior/Key Personnel Report) have been modified to clarify that:

- The PD/PI(s) should always be listed on the form;
- Regardless of the source of compensation, all personnel who participated in the project for at least one person month should be listed on the form; and
- One person month equals approximately 160 hours or 8.3% of annualized effort.

Senior/key personnel should only be reported on the All Personnel Report if they meet the definition of senior/key personnel (individuals who contribute to the scientific

development or execution of the project in a substantive, measurable way) and participated in the project for at least one person month.

Grantees should not report personnel for whom a [2271 Appointment form](#) has been submitted (e.g. participants on institutional NRSA [T32, T34, T35] and non-NRSA training awards [T15] and others).

4. New Requirement for eRA Commons User IDs for Individuals in a Postdoctoral Project Role with Measurable Effort on an NIH Annual Progress Report (PHS 2590)
<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-09-140.html>

The newly revised Continuation Progress Report for a DHHS Public Health Service Grant (PHS 2590, rev. 06/09) requires a Commons ID for all individuals with a postdoctoral role who participate in a project for at least one person month or more. Use of the revised PHS 2590 is required for all progress reports due on or after October 1, 2009.

For eSNAP submissions, this change will be implemented in an October 9, 2009 software release. An eRA Commons ID is required for those in a postdoctoral role who will be included on the All Personnel Report (see items 2 and 3 above). The postdoctoral role has been established in eRA Commons.

Postdoctoral Researchers at NYU who need a Commons ID should register via
<http://www.nyu.edu/osp/res/>