

Undergraduate MEIS Department

Internship Information / Application Form

Requirements:

Students who wish to engage in Middle Eastern and Islamic Studies –related work in an agency or institute within or outside New York University (e.g. UN agency, an archive, museum or library, philanthropy, a publishing house or an appropriate television program) may apply to the Director of Undergraduate Studies for 4 points of course credit.

The application must accompany:

1. A 250-word proposal or description of the work.
2. A letter from a sponsor agreeing to supervise and evaluate the intern's activities and accomplishments during the internship. The employer should understand that interns are not entitled to wage during the internship (meals/travel stipends are not considered wages).
 - Once the application is received and approved, the student will be registered for the internship.
 - The work may be done on campus or at other sites domestically and overseas. **Interns must devote a minimum of 8 hours a week to their work.**
 - To complete the internship and receive a grade, the student must submit the following to the DUGS in the MEIS department **by the last day of the semester:**
1. An 8 - 10 page paper on the internship, which may be submitted as a daily log or more traditional, thematically organized paper. This paper **MUST** be received by the last week of classes.
2. A supervisor's evaluation (at least 250 words) which must include a proposed grade for the internship.

Please submit this application form with your proposal and sponsor letter.

Name:

Student ID Number:

Email:

Internship Site:

Supervisor Name / Contact Information:

Please contact Prof. Philip Kennedy, DUGS with question at pfk1@nyu.edu or 212-998-98887.