



New York University

A private university in the public service

Office of Financial Aid
25 West 4th Street
New York, NY 10012-1119
Telephone: 212-998-4444
E-mail: financial.aid@nyu.edu
www.nyu.edu/financial.aid

2009-10

STUDENT AUTHORIZATION TO RELEASE FINANCIAL AID INFORMATION

Instructions and Information:

Under FERPA (The Family Educational Rights and Privacy Act of 1974) Guidelines*, aside from a limited number of specified exceptions, New York University may not release confidential information to persons other than yourself (not even to your parents) without written permission from you or in accordance with specified procedures set forth in the FERPA Guidelines. However, we recognize that you may wish other people have access to your financial aid information. To facilitate the authorization of these people, please complete the attached form and bring it to our office with a photo I.D., or have it notarized (attesting that you are who you claim to be) and return it to us by mail to:

Office of Financial Aid
New York University
25 West 4th Street
New York, NY 10012-1119

Or fax it to: 212-995-4661

This form will be kept on file for **one academic year** and authorizes the indicated parties to have access to ALL aspects of your financial aid record for the 2009-10 academic year. The authorized party must identify himself or herself to our office at each contact and indicate that authorizing paperwork is on file. Should you wish to continue your authorization for more than one academic year, you must complete a new authorization form each year (available after January 1).

*NYU Guidelines for Compliance with FERPA is available at www.nyu.edu/apr/ferpa.htm



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The Family Educational Rights and Privacy Act of 1974 (FERPA) is intended to guard the confidentiality of your educational and financial records. FERPA allows you to obtain information about your financial aid record and student status while ensuring that unauthorized individuals cannot access that information. As such, aside from a limited number of specified exceptions, New York University will not disclose personally identifiable information to anyone but you (not your parents) without written permission from you.

By signing the statement below, you authorize New York University to discuss all parts of your financial aid record for the academic year 2009-10, including the types and amounts of your financial aid awards, your (and, if applicable, your spouse's) income and assets, your enrollment status, and your academic standing.

This authorization must be **notarized** (attesting that you are who you claim to be) and signed by you.

Name: _____ UID: _____
 (please print)

I authorize New York University to discuss all information about my financial aid record and student status with the following individuals:

Print Names of all Authorized Persons:	Relationship to Student:
_____	_____
_____	_____
_____	_____

Signed: _____

 Student Date

STATE OF _____, COUNTY OF _____

On _____ 20____, before me personally came _____ to me known, and known to me to be the individual described in, and who executed the foregoing AUTHORIZATION TO RELEASE FINANCIAL AID INFORMATION, and duly acknowledged to me that she/he executed the same.

 Notary Public Seal/Stamp