



## Logs/Record Books

Alarm Log Book  
Fire Drill Record  
Central Station On-off Line

### **Daily - IFA**

Fire Alarm System

### **Class E buildings - Daily Sign-In**

Fire Safety Director  
Fire Warden & Deputy Warden

### **Monthly**

Sprinkler Systems  
Standpipe  
Fire Pump  
Elevator Recall  
Emergency Power  
Class-E Central Station trip-test

### **Semi-Annual**

Smoke Detector Log  
Class E FAS

### **Annual**

Fire Pump Flow

