

**2009-2010
NEW YORK UNIVERSITY
WHITEHEAD FELLOWSHIPS FOR JUNIOR FACULTY
IN BIOMEDICAL AND BIOLOGICAL SCIENCES**

ANNOUNCEMENT AND GUIDELINES

The New York University Whitehead Fellowships assist faculty in the early years of their independent research careers to conduct focused research projects in the biomedical and biological sciences, and enhance their ability to compete successfully for external funds.

Up to four grants are awarded annually. Awards will be in an amount up to \$30,000 for a one-year project period beginning September 1, 2009.

Eligibility The competition is open to applicants from all New York University units, effectively, the Faculty of Arts and Science, the Courant Institute of Mathematical Sciences, the School of Medicine, the Skirball Institute of Biomolecular Medicine, the College of Dentistry, and the Steinhardt School of Education. At the time of application, applicants must be full-time, tenure track, non-tenured faculty within five years of their first tenure track faculty appointment, including appointments at other institutions. Previous recipients of Whitehead Fellowships are ineligible to compete.

Selection Criteria Successful proposals will clearly define a problem that can be investigated in a one-year project period; will provide a self-contained account of what will be done, how and why; will demonstrate the likelihood of a significant contribution to the field; and will show strong potential to attract external support. Applicants should demonstrate outstanding scholarly promise and ability to successfully undertake the project.

Generally, fellowships will not be awarded to assist well-established investigators or to supplement externally funded research projects in progress. Resubmitted unrevised proposals will not be considered.

Proposals should fall within the domain of biomedical or biological sciences. If there is uncertainty about project eligibility, investigators should consult the program administrator.

Collaborative proposals between faculty at the Square and the Medical/Dental Schools are particularly encouraged.

Review Process Proposals are seen by the University Whitehead Review Committee, composed of senior faculty. The Committee will base the selections on the merit of each application as determined by the Committee. Award decisions are conveyed to applicants and are made pending approval by research regulatory committees, as needed. Awardees should submit protocols to the appropriate committees.

PROPOSAL FORMAT

To enhance readability and proposal review, all proposals should follow a standard format. Please use Arial or Times New Roman font, no smaller than 12 point, with one-inch margins on all four sides and no more than six lines per vertical inch.

The proposal should be written to be understandable by a multidisciplinary group of scientific reviewers. The nature and significance of the work should be clear to non-specialist readers.

Abstract (Up to 250 words. Include a word count.)
A succinct description of the proposed research and its significance.

Lay Reader Summary (One-half page or less)
A summary written to be understandable by the educated general public.

Project Statement (Up to 2200 words of text plus up to 2 pages of diagrams, equations, etc. plus bibliography. Include a word count.)

- A) Statement of problem and specific aims (not more than one-half page)
- B) Background and significance
- C) Methodology
- D) Expected outcome

Proposals previously submitted to the Whitehead Fellowship Program should summarize in one paragraph how the present proposal differs from past proposals and/or addresses reviewers' comments. This summary paragraph will not count toward page limitations.

Budget (One page)
A list of costs and a narrative justification, including a brief explanation of the responsibilities of project personnel. Do not include indirect costs. Funds may be requested for equipment; supplies; travel; and graduate students and research and technical staff, including their salary and fringe benefits or tuition remission. Salary for faculty is not available, except that faculty with academic year (nine month) appointments may request one month of summer salary at the monthly rate for the academic year.

Appendices (Do not attach reprints)

- A) Full curriculum vitae, including honors, professional associations, papers and publications.
- B) List of current support and pending support. Include external support as well as merit-based awards from University grant and challenge fund programs. List title, project period, direct costs for current year, and sponsor. For each pending or active proposal, note whether there is a scientific or budget overlap with this Whitehead Fellowship application. If this or a similar proposal is submitted to another program (including NYU internal competitions) after the Whitehead Fellowship deadline, a memo should be submitted to that effect. Notification of award decisions should also be provided as necessary for proposals pending review at the time of this application.
- C) A statement of resources and facilities (one page or less).
- D) List of all graduate and postdoctoral advisors and collaborators within the last five years.

TIMETABLE

March 6, 2009 by 5 p.m., submit a Letter of Intent to apply to whitehead.fellowship@nyu.edu. Upon receipt of your Letter of Intent and confirmation of your eligibility to apply, a cover sheet and instructions for electronic submission of the application will be sent to you.

April 6, 2009 by 5 p.m., electronically submit the application as a PDF document to whitehead.fellowship@nyu.edu.

For information, contact Dr. Jane McCutcheon at 212-998-2143.

Additional copies of these guidelines can be downloaded from:

<http://www.nyu.edu/fas/deanforscience/access/wthd09.pdf>