



Subject: **ASBESTOS**

Policy No. 115

APPLICATION

All of New York University

PURPOSE

To outline New York University's protocol on asbestos management to minimize employee exposure to asbestos and to ensure that the University is in compliance with all applicable regulations pertaining to asbestos.

POLICY AND GENERAL INFORMATION

1.0 Materials that are Classified as Asbestos-Containing Materials

1.1 Asbestos-Containing Materials (ACM) refer to products that contain greater than one percent by weight and volume asbestos. These may include, but are not limited to, pipe and boiler insulation, floor and ceiling tiles, spray applied fireproofing, gaskets, cooling tower fill, roofing, window caulking/glazing, etc.

2.0 Management of the Asbestos Program

2.1 The Department of Environmental Health & Safety (EH&S) is responsible for managing the Asbestos Program at New York University for FCM. EH&S shall be notified:

- prior to any planned renovation project to schedule an asbestos investigation of building materials in the proposed work area,
- prior to any maintenance and operations projects involving asbestos-containing materials (ACM) or suspect ACM,
- in the event of an emergency that may involve ACM (i.e., water pipe break, fire, etc.- See Section 6.0),
- if there are questions as to the presence of ACM presence in a space, and
- if there are any questions pertaining to asbestos.

2.2 EH&S is responsible for managing the QA/QC portion of OCM Asbestos Projects. EH&S shall be notified by OCM:

- prior to any planned renovation project to schedule an asbestos investigation of building materials in the proposed work area,
- prior to any maintenance and operations projects involving asbestos-containing materials (ACM) or suspect ACM,

ISSUE DATE	REPLACES	ORIGINATOR	APPROVAL
11/05	01/02	ENVIRONMENTAL HEALTH & SAFETY	SR. VP OPERATIONS AND ADMINISTRATION

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- in the event of an emergency that may involve ACM (i.e., water pipe break, fire, etc.- See Section 6.0),
- if there are questions as to the presence of ACM presence in a space, and
- if there are any questions pertaining to asbestos.
- EH&S will be given a copy of Scope of Work and set of drawings
- EH&S will be notified by OCM of walkthroughs of project and all construction meetings regarding abatement
- EH&S will be notified by consultant of any changes to scope of work, regulatory inspections, etc.
- Consultant will report to OCM for all OCM related projects
- OCM will notify EH&S for each project the awarded contractor, the length of project, etc.

3.0 Training

- 3.1 Annual asbestos awareness training will be provided to all NYU employees whose daily activities bring them into close contact with ACM.

4.0 Handling of Asbestos for FCM and Deferred Maintenance Projects

- 4.1 EH&S shall arrange for all abatement activities (i.e., removal, repair, etc.).
- 4.2 The handling of asbestos shall be in accordance with 29 CFR 1926.1101 (OSHA), 12 NYCRR Part 56 (New York State) and 15 NYCRR Chapter 1 (New York City).
- 4.3 Only New York State/New York City licensed personnel approved by ESD may handle ACM or suspect ACM.
- 4.4 Whenever there is an asbestos removal project, a third party environmental consulting firm will be retained by ESD to perform area air monitoring and project management.

5.0 Handling of Asbestos for OCM Projects

- 5.1 EH&S shall arrange for all abatement activities (i.e., removal, repair, etc.).
- 5.2 The handling of asbestos shall be in accordance with 29 CFR 1926.1101 (OSHA), 12 NYCRR Part 56 (New York State) and 15 NYCRR Chapter 1 (New York City).
- 5.3 Only New York State/New York City licensed personnel approved by EH&S may handle ACM or suspect ACM.
- 5.4 Whenever there is an asbestos removal project, a third party environmental consulting firm will be retained by EH&S to perform area air monitoring and project management.

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5.5 EH&S shall be notified at least one month in advance of project start date to prepare appropriate DEP ACP-filing forms associated to project. Copy shall be retained in EH&S office.

6.0 Disposal of Asbestos Waste

6.1 Asbestos waste shall be properly manifested and transported from New York University property by a licensed vendor to an approved landfill. Coordination shall be through the EH&S (212-998-1450).

6.2 EH&S shall maintain all waste manifests related to all projects.

6.3 EH&S shall coordinate dumpster scheduling with asbestos disposal hauler

6.4 Consultant will notify EH&S when dumpster is 75% full

7.0 Emergency Response Procedures

7.1 Notification

The Asbestos Coordinator of EH&S, shall be notified of an asbestos emergency or a potential asbestos emergency and will evaluate the situation and determine the action(s) to be taken. The Asbestos Coordinator can be reached at the following numbers:

212-998-1450 Monday-Friday, 9:00 A.M. to 5:00 P.M.
212-998-2222 Off Hours – Public Safety

7.2 Response Actions

If the asbestos emergency requires on-site attendance by EH&S, the Asbestos Coordinator or designee will respond to the site in order to assist as necessary. The vicinity of the asbestos emergency shall be vacated immediately until further notice.

If an outside contractor is required to perform asbestos removal or repair, the Asbestos Coordinator will make all necessary arrangements to have him on site as soon as possible. Appropriate agencies (New York City Department of Environmental Protection, New York State Department of Labor, United States Environmental Protection Agency, etc.) will be notified by the Coordinator, if required. A third party monitoring firm will be retained in the event of any work to be performed.

In the event that the emergency is in the Central Heating Plant, Central Power Plant or Cogeneration Plant, James Sugaste of Planning and Construction (212-998-1409) must be notified as well as the Asbestos Coordinator. If the emergency is in an Academic Facility, Housing or Real Estate building, the appropriate Building/Facility Manager must be notified as well as the Asbestos Coordinator. For off-hour notification, Public Safety should be called to contact any of the appropriate NYU contacts for these areas. Following removal or repair, final air monitoring tests will be performed. Once the air samples have passed the regulatory clearance level, the area can be reoccupied. Approval for reoccupancy shall be given by the Asbestos Coordinator or designee.

7.3 Follow-Up Actions

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Following the completion of the asbestos removal project or repair, the Asbestos Coordinator will make a full evaluation of the incident. If necessary, a detailed report will be prepared outlining the response actions.

7.4 Operations and Maintenance Plan

This policy is an overview of Asbestos Procedures. It is important to refer to the O&M Plan for details concerning locations of asbestos, training requirements and health and safety of University employees and compliance to all regulatory agencies.