

Recognizing Teaching Excellence  
New York University presents the

DISTINGUISHED

★  
**Teaching Award**

INFORMATION AND GUIDELINES

## The Award

The Distinguished Teaching Award highlights New York University's commitment to teaching excellence and is given annually to selected outstanding faculty members of New York University. Recipients are awarded a medal and a grant of \$5,000.

## Deadlines

Nominations by students, faculty, and alumni

to the School Representatives are due

**Friday, November 14, 2008.**

Final Nominations forwarded by School Representatives

to the All-University Selection Committee are due

**Wednesday, January 28, 2009.**

## Selection Criteria

The award was established to recognize faculty who have contributed significantly to the intellectual life of the University through their teaching. Recipients of the award will have demonstrated their excellence as educators over a sustained period of time.

Criteria include the following:

- A record of outstanding teaching effectiveness both within and outside the classroom
- The ability to inspire, promote, and sustain the intellectual development of students
- A pedagogical approach that is innovative (new approaches using current or new models of teaching), intellectually rigorous, creative, and engaging
- Demonstrated scholarly/professional contributions and their integration into the classroom that foster critical thinking and challenge students to independent inquiry
- Advising/mentoring of undergraduate or graduate students *or* doctoral and clinical supervision—interactions outside of the classroom and the quality of such interactions
- Contribution to developing or enhancing curricula in the field
- Length of service
- Internal school awards/honors received

## Eligibility

Only full-time faculty members with one of the following titles are eligible:

- Professor, Associate Professor, Assistant Professor
- Clinical Professor, Clinical Associate Professor, Clinical Assistant Professor
- Research Professor, Research Associate Professor, Research Assistant Professor
- Master Teacher, Teacher
- Arts Professor, Arts Associate Professor, Arts Assistant Professor

## School Committees and Representatives

The School Representatives disburse information about the award to their school and collect nominations submitted by faculty, students, and alumni. Once the school's nominee has been chosen, the School Representative also assists in preparing the nomination packet for the All-University Committee and delivering it to the Office of Faculty Resources.

The process of selecting a school's nominee is left up to the individual school. Generally, each school constitutes a representative nominating committee that comprises faculty, students, school alumni, and a representative of the dean's office. It is the task of each school committee to establish criteria that reflect the particular character of what is defined as excellent teaching in that school and to establish procedures for receiving nominations and supporting information. Each school committee may nominate one candidate to forward to the All-University Selection Committee.

## All-University Selection Committee

A special University committee made up of faculty, students, alumni, and administrators convenes each spring to review the nominees submitted by each school and make final recommendations for the Distinguished Teaching Award. In making its selection, the committee wishes to recognize the diversity of the University and the diverse forms that teaching may take in the different schools of the University.

## Nomination Procedure

Students, faculty, and alumni should submit nominations to the appropriate School Representative or their designated contact person by **November 14, 2008**. Each school, according to its nomination procedures, may then select one candidate for submission to the All-University Selection Committee by **January 28, 2009**. Nominations should be submitted in the format listed below.

### Format of Nomination Submission to the All-University Selection Committee

**1. Face Sheet Listing**

- a. School
- b. Name of nominee
- c. Full title of nominee, including rank and years of teaching at NYU
- d. Nominee's home and office addresses and telephone numbers, office fax number, and E-mail address
- e. List of school selection committee members
- f. Name, address, and telephone number of the DTA School Representative

**2. School committee statement of:**

- a. particular criteria used in its selection process (not to exceed one page, double-spaced) and
- b. a clear and detailed argument based on factual evidence that led the committee to select this candidate (not to exceed two pages, double-spaced)

**3. Dean's statement of support**

**4. Departmental chairperson's statement of support (if applicable)**

**5. Student/alumni letters of support (not to exceed a total of 10 letters)\***

**6. One-page numerical and qualitative summary of student evaluations (within the last four years)**

**7. Colleagues' letters of support (not to exceed three letters)\***

**8. A list of courses taught per semester for the last four semesters along with student enrollments in those courses; include an outcome and syllabus for each distinct course**

**9. Candidate's statement of his or her teaching philosophy, which is presumably already on file in the department office; should include learning objectives, how and why certain methods are chosen, and assessment of having achieved the objectives**

**10. Curriculum vitae**

\*Letters in excess of the maximum requested will be discarded.

### Deadlines:

Nominations by students, faculty, and alumni to the School Representatives are due **Friday, November 14, 2008**.

Final Nominations forwarded by School Representatives to the All-University Selection Committee are due **Wednesday, January 28, 2009**. **School Representatives should submit 19 copies of the nominating materials by the January 28 deadline to the following:**

Office of Faculty Resources  
New York University  
194 Mercer Street, 4th Floor  
New York, NY 10012-1502

For further information, please contact 212-998-2200 or [facultyresources@nyu.edu](mailto:facultyresources@nyu.edu).

## DISTINGUISHED TEACHING AWARD

### School Representatives

<b>Arts and Science</b>	Associate Dean Richard J. Kalb (CAS) Telephone: 212-998-8140 Email: richard.kalb@nyu.edu  Assistant Dean Kathleen Talvacchia (GSAS) Telephone: 212-998-8060 Email: kathleen.talvacchia@nyu.edu  Assistant Dean Robert Squillace (LSP) Telephone: 212-992-8735 Email: rs84@nyu.edu
<b>School of Law</b>	Associate Dean Lisa Waldman Telephone: 212-998-6690 Email: lisa.waldman@nyu.edu
<b>School of Medicine</b>	[TBD] Contact: Audrey Jones Telephone: 212-263-6088 Email: audrey.jones@nyu.edu
<b>College of Dentistry/ College of Nursing</b>	Dr. Anthony Palatta, Assistant Dean for Student Affairs and Admissions Telephone: 212-998-9918 Email: ap16@nyu.edu
<b>Steinhardt School of Culture, Education, and Human Development</b>	Associate Professor Amy Bentley Telephone: 212-998-5580 Email: amy.bentley@nyu.edu
<b>Leonard N. Stern School of Business</b>	Vice Dean Ingo Walter Telephone: 212-998-0907 Email: iwalter@stern.nyu.edu
<b>School of Continuing and Professional Studies</b>	Divisional Dean Susan Kinsey Contact: Trisch Arbib Telephone: 212-998-7037 Email: trisch.arbib@nyu.edu
<b>Robert F. Wagner Graduate School of Public Service</b>	[TBD] See website for updated information.
<b>Silver School of Social Work</b>	[TBD] See website for updated information.
<b>Tisch School of the Arts</b>	Associate Dean Louis Scheeder Telephone: 212-998-1805 Email: louis.scheeder@nyu.edu
<b>Gallatin School of Individualized Study</b>	Professor Stacy Pies* Contact: Rachel Plutzer Telephone: 212-998-7367 Email: Rachel.plutzer@nyu.edu

### All-University Selection Committee

**Vice Provost for Faculty Development e. Frances White**, *Chair*  
**Divisional Dean Susan Kinsey**, School of Continuing and Professional Studies  
**Professor Edward Melnick\***, Leonard N. Stern School of Business  
**Associate Dean Louis Scheeder**, Tisch School of the Arts  
**Dr. Anthony Palatta**, Director of Academic Advising, College of Dentistry  
**Associate Professor Stacy Pies\***, Gallatin School of Individualized Study  
**Associate Dean Melvin Rosenfeld**, NYU School of Medicine  
**Associate Dean Otto Sonntag**, College of Arts and Science  
**Assistant Dean Robert Squillace**, Liberal Studies Program  
**Assistant Dean Lisa Waldman**, School of Law  
**To Be Determined:** Committee members from, GSAS, Wagner, Social Work, Steinhardt

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\*past award recipient