JOB SEARCH GUIDE FOR INTERNATIONAL STUDENTS

GETTING STARTED

Use the NYU Wasserman Center for Career Development
The New York University Wasserman Center for Career Development offers a wide range of services and resources to help you prepare for your job or internship search: qualified career counselors to assist you; seminars that include resume writing, interviewing skills and job-hunt strategies for international students; internship and full-time job listings on NYU CareerNet; the On-Campus Recruitment program; the Career Resource Center which houses career directories, and computers for preparing resumes and cover letters.

Contact the Office of Global Services (OGS), www.nyu.edu/oiss
To ensure a smoother transition into the U.S. job market, it is necessary to become familiar with the regulations involving your visa status and to have the proper documentation authorizing you to work. The Office of Global Services (OGS) provides current information regarding visa regulations and work permission.

Examine Issues of Cultural Differences
Cultural values reflect personal and lifestyles choices, cultural perspectives and how individuals relate to one another. As an international student pursuing employment opportunities in the U.S., closely examine inherent cultural values that could impact the effectiveness of your U.S. job search.

Define your Short- and Long-Term Career Goals
American employers seek out candidates who are goal directed. Your short- and long-range career goals may be communicated, in writing, through your resume and cover letter, and verbally during the interview. Tailor your goals to the job for which you are applying. Meet with a career counselor to develop your goals to ensure you are pursuing opportunities that are closely aligned with your interests, values and needs.

Build Relationships & Network
Networking is a process through which we develop and maintain relationships with professionals in order to solicit information, advice and referrals, which will facilitate the job search. It will be one of your most valuable job-search tools.

Develop Well-Written Resumes & Cover Letters
Your resume and cover letter can determine how successful you are in attracting potential employers. Therefore, focus on your strengths and achievements and ensure the information is closely tailored for the position and industry you are pursuing. Highlight your multi-cultural background including work and educational experience and language skills.

Practice your Interviewing Skills
For most students, a job interview is stressful. The key to success is practice and preparation. American employers favor candidates who can demonstrate thorough knowledge of their career interests, past academic and professional experiences, and of the organization.

HELPFUL SERVICES & RESOURCES

NYU CareerNet, www.nyu.edu/careerdevelopment
NYU CareerNet is an on-line computer database that allows students to search for on-campus positions, part-time jobs, internships and full-time positions. Career counseling appointments can be made using NYU CareerNet. It is accessible on terminals at the Center, and 24 hours a day via the Web.
Going Global
Accessible through your NYU CareerNet account, Going Global is the leading provider of both country-specific and USA city-specific career and employment information. Both the Going Global *Country Career Guides* and the *USA City Career Guides* provide professional advice and insider tips.

A list of employers that have sponsored H1B visas is also available in Going Global (please note, this list does not guarantee sponsorship opportunities with these organizations as these represent companies who *have* sponsored visas in the past).

**Career Resources for International Students, [www.nyu.edu/careerdevelopment/sites/international](http://www.nyu.edu/careerdevelopment/sites/international)**
A Wasserman website dedicated to NYU international students. Visit this page to learn about relevant online resources and tools to help with your job search. Read articles and job search tips. Obtain information about upcoming Wasserman programs and seminars specifically for international students.

**Mentor Network**
Successful alumni and other professionals in a variety of fields serve as mentors to give students an inside look at various occupations. Students speak with a professional in their field of interest by phone or in person. Alumni residing overseas are also available to serve as mentors. To sign up for the mentor network, come in for Walk-In Hours or schedule a career counseling appointment.

**On-Campus Recruitment**
Recruiters from over 600 major organizations interview students at the Wasserman Center for internships and full-time employment after graduation. Please refer to OCR requirements and eligibility.

**NEXT STEPS**
☐ Schedule a [Career Counseling](#) appointment to learn more about our resources and services, to start planning your job search strategy, and to learn how to market your unique skills and experiences.

☐ Register to attend an [Orientation for International Students](#), held each semester.

☐ Visit the [Office of Global Services](#) at 561 LaGuardia Place (corner of West Third Street) or call (212) 998-4720. Mandatory online tutorials about F-1 off-campus employment options are available and will help facilitate your conversation with an OGS advisor.

☐ Attend [Wasserman programs](#). To learn about relevant programs and events, organized just for you, visit the “Events” tab in NYU CareerNet on a regular basis to learn more and sign-up.

☐ Perfect your resume. Attend the “**How to Write a US Resume and Cover Letter**” as part of the Professional Skills Series offered during the fall and spring semesters. Come in for Walk-In Hours or schedule a career counseling appointment to have your resume and cover letter critiqued.

☐ Build relationships by creating a [LinkedIn](#) account, joining a Professional Association, or scheduling a Mentor Network appointment with a counselor.

☐ Attend one of the many Wasserman Center [Career Fairs](#) to meet and network with employers across a wide range of industries. Visit the “Career Fairs” area under the "Events" tab in NYU CareerNet.

☐ **Be prepared for an interview!** Schedule a mock interview with a Career Counselor, attend an “Acing the Interview Seminar,” and access the online interview preparation tools, InterviewStream and Big Interview through your NYU CareerNet account.

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This publication is available in alternative formats for individuals with disabilities upon request.