Meeting Date: May 3, 2013

Members in attendance: Robert Berne, John Billings, Corey Blay, Sewin Chan, Mary Cowman, Mariam Ehrari, David Engel, Allyson Green, James Jacobs, Angela Kamer, Perri Klass, Marty Kurth, Ted Magder (chair), Laurence Maslon, Panos Mavromatis, Rosemary Scanlon, Jalal Shatah, Matt Stanley, Larry White, Diane Yu

Members unable to attend: Barbara Albrecht, Wen-Jui Han, Tony Movshon, Tony Saunders, Andrew Schotter, David Vintinner,

1. Call to order and announcements

In addition to the members noted above, Michael Patullo attended as staff coordinator for the Group. The Working Group began the meeting with a discussion of procedure and the process by which the group would form and reach consensus on potential recommendations to be included in the interim report. It was decided that the Working Group would include as many recommendations that achieve consensus as possible and table the remainder for further discussion, research, and consultation with the community prior to the release of a final report in the fall.

2. Presentation of findings: Subcommittee on Academic and non-Academic Space

Members of the Space Subcommittee presented their cumulative findings, which were discussed at length by members of the Working Group.

Since the Subcommittee’s findings and recommendations are still considered to be in draft status, members agreed that the working document would not be released until all members have reviewed them and an interim report is released to the President and the University community in May. At that time, the interim report’s findings and recommendations will be considered preliminary and subject to notice and comment from the public at large, after which the final report will be prepared and submitted.