



Statement of Intent to Collaborate

**Pass-Through Entity:**

Principal Investigator:  
Institutional Reference Number:  
Sponsored Programs Contact Name/Title:  
Phone:  
Email:  
Central Office Email (if applicable):

**Subrecipient:**

Principal Investigator:  
Institutional Reference Number:  
Sponsored Programs Contact Name/Title:  
Phone:  
Email:  
Central Office Email (if applicable):

Project Title:  
Prime Sponsor: Project Period:  
Total Proposed Amount: Cost Sharing Amt (if applicable):

This proposal has been reviewed and approved by the appropriate official of .  
The appropriate programmatic and administrative personnel of each institution involved in this grant application are aware of the Prime Sponsor’s policies and with the submission of this proposal provide the necessary representations and certifications with a commitment to establish the necessary inter-institutional agreement consistent with those policies if an award is made.

The following documents are attached to this LOI:

- Scope of Work (SOW)  
Does the SOW include Animals?  
Does the SOW include Human Subjects?  
NIH's Single Institutional Review Board (sIRB) policy to this study.  
*If so, please provide a justification which must include information regarding how the study will comply with the policy and state that you will provide a single IRB plan prior to initiating any multi-site study.*  
Please identify by full name the entity that will serve as the IRB of record:
- Detailed Budget (including Facilities and Administrative Cost Rate and Base)
- Budget Justification
- Other

\_\_\_\_\_  
Signature of Subrecipient Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title of Subrecipient Authorized Official

Email:

NYU is a member of the FDP Expanded Clearinghouse. See profile [here](#).

\* Is the Subrecipient a participant in the FDP Expanded Clearinghouse?

\*\*Is Subrecipient’s entity profile information available on the institution’s website?

If yes, provide the link to administrative information commonly requested (DUNS, FedID, audits, etc.); if not, please provide separately.