Creating a New Protocol in Cayuse IRB
To begin a new protocol, click “New Study”
Add Study Title here

Click here to confirm creation of new study
Click here and select “Initial” to add a new submission to your study.
Click here to begin editing your submission

Remaining tasks
Once all required questions in a section are complete, a green check will appear next to the section.

Questions marked with a red star are required.

Starred attachments must have something uploaded. If n/a, upload a Word doc stating such.
For student research, the faculty sponsor MUST be the PI

Only the Primary Contact, Primary Investigator, and Co-Investigator can access the IRB study
Make sure to save your work!
Select “COMPLETE SUBMISSION” to send the submission to the PI to certify. This option will not appear until all sections of the application are complete.
The PI must certify the submission in order for it to be submitted to the IRB.
Once certified by the PI, the application is submitted to the UCAIHS and placed in Pre-Review.