Position Description

Faculty Fellow-in-Residence at New York University

Goal Statement
The position of Faculty Fellow-in-Residence is part of an ongoing university effort to create vibrant and personal "learning communities" for our students within the residence halls as a way to integrate students' academic experiences with their residential lives. A key aspect of this effort is the creation of a meaningful and active faculty presence in the residence halls. Faculty Fellows work closely with one another, with academic leaders from the provost’s office and with residence hall staff to set an intellectual tone in the residence hall, and to design and implement a wide range of programmatic and other opportunities for students to interact with faculty members and other members of the students' community. By bringing cultural and intellectual experiences more directly into student life in a lively and often informal fashion, the program offers students the benefits of "small college" life within the larger contexts of both the University and the City of New York.

Background
New York University's reputation as a national and international center of research and teaching has grown dramatically during the last two decades. One reflection of the University's commitment to overall academic excellence is its increasing emphasis on creating a thriving resident student population. Once largely a "commuter" institution, NYU currently houses nearly 90% of its full-time freshmen and over 60% of its full-time undergraduate population.

As the residential character of the University has increased, so has recognition that the residence hall environment offers opportunities for learning and for student and faculty interaction. Programmatic indications of this trend during the last several years include initiatives such as the creation of classes and academic support services in residence halls, use of dining halls as study/lounge spaces, dining with deans, and school-sponsored speaker programs in the halls.

Program Description
Faculty Fellows will have the opportunity to interpret broad program goals in different ways, including those that align with their own academic interests and personal passions. Generally, however, the program encourages Faculty Fellows to design structured and informal programs and events that will appeal to a broad range of students and that allow for significant interaction among students and between students and faculty members. Ideally, these activities are planned and organized around themes such as literature, language and culture, the arts, science and technology, community service, the professions, the first-year experience, or other similar possibilities. Classes may be taught in the residence hall by Faculty Fellows-in-Residence and by other faculty members they invite. Faculty Fellow programming should encourage students to think critically and analytically about its content. In all cases, programs and activities should draw heavily upon the many resources in New York City for enhancing a liberal education. Faculty Fellows will be expected to organize and facilitate programs;
have frequent, direct interaction with students and staff; and serve as a mentor, role model, advisor, and academic resource generally to students within the residence hall.

**Personnel**

Faculty representation from different academic units at NYU will be sought primarily through open application and a process of nomination and endorsement by School deans. Faculty Fellows are appointed by the Senior Vice President for Student Affairs. Oversight of the Faculty Fellows-in-Residence program is coordinated by the Office of Residential Life and Housing Services. The Faculty Fellows-in-Residence work collaboratively with the Office of the Provost and the Office of Residential Life and Housing Services staff in the building to develop and organize appropriate related activities such as classes-in-residence, seminars, symposia, student club events, coffee hours, study breaks with deans and faculty members, group programs, tours and excursions, cooperative community services projects, special events, competitions, and guest speaker programs. In addition, the FFIR participate in high-level discussions with provostial representatives and other Faculty Fellows-in-Residence regarding university life more generally.

Additional faculty members will be affiliated with the program on a non-resident basis.

**Duties and Responsibilities**

Faculty Fellows-in-Residence are expected to support the academic mission of the University, and the goals and objectives of the Division of Student Affairs through its Office of Residential Life and Housing Services. Responsibilities of Faculty Fellows-in-Residence include the following:

- Participate actively in the life of the residence hall, through both formal and informal interaction with residents, hall government, and residence hall paraprofessionals (RAs & RCAs), and professional staff;

- Provide leadership and direction in designing and implementing academically-related activities, events, and programs in the residence hall;

- Serve as an academic resource to individual students and residence hall-based groups, working in cooperation with the schools and groups of students in the residence halls;

- Serve as liaison between the residence hall program and respective Deans' offices to ensure that school-related needs are addressed;

- Serve as coordinating and advisory link with other University offices, facilities, and services as required to support academically related activities in the residence hall;

- Administer a program budget provided by the Office of Residential Life and Housing Services, and justify requests for any supplemental funds that may be available;

- Participate in on-going assessment of the program;
• Attend monthly Faculty Fellow-in-Residence meetings co-sponsored by the Office of the Provost and the Senior Vice President for Student Affairs during the academic year. Meetings are held the first Tuesday of each month of the Fall and Spring semester, 8:30 – 10:00 AM;

• Attend weekly residence hall team meetings (held Wednesday evenings);

• Participate in RA training sessions and FFIR planning days prior to the beginning of Fall classes. Typically, this necessitates availability on campus beginning in mid-August.

Qualifications
Faculty Fellows must be full-time, tenure, tenure-track or continuing contract members of the standing faculty. Faculty Fellows must have belief in the benefits of a living/learning environment, a strong commitment to undergraduate education, and a willingness to make the necessary investment in time and energy in support of the aims of this program. Faculty Fellows must be: excellent communicators in both one-one and group settings; effective programmers (including conception, promotion, implementation, and assessment); able to work collegially and effectively with diverse constituencies, including students, faculty, staff, and parents; and accessible and approachable to students.

Faculty members interested in the position should carefully consider intended scholarly activities or plans for sabbatical. Expectations regarding presence and engagement in the residence hall will preclude extended absence from the building. As such, absences other than regular vacations or short-term travel should be discussed prior to appointment.

Term of Appointment
New Faculty Fellows will have an initial appointment of four years. They will be evaluated annually. In the fourth year, they can apply for reappointment to an additional term of up to four years.

Conditions of Appointment
Faculty Fellows-in-Residence will receive appropriate housing, and dining privileges for themselves and their families. The Senior Vice President for Student Affairs reserves the right to make changes in the Faculty Fellow-in-Residence Program during the appointment period. The Senior Vice President for Student Affairs will supervise evaluation of Faculty Fellows-in-Residence on an annual basis in consultation with the Senior Associate Vice President of Student Affairs and the Office of the Provost, with appropriate student feedback. The Senior Vice President for Student Affairs maintains the right, at his/her discretion, to terminate immediately any Faculty Fellow-in-Residence who violates any terms or conditions of their appointment, fails or neglects to perform satisfactorily the responsibilities of the position, or violates any University rules, regulations, policies, or procedures.

Revised October 2017