



## Non-Tenure Positions [Bylaws 87, 88, 89]

*This document lists the non-tenure positions, which may be faculty or non-faculty positions, as cited in the Faculty Handbook, and provides additional detail for some titles.*

Instruction or research service shall be without tenure implications of any kind, regardless of rank or title, if rendered in a part-time capacity, or in a temporary position, or in a program having a subsidy of limited duration. Bylaw 87(a) and Bylaw 88(a) provide that Full-time Non-Tenure Track/Contract Faculty and Other Faculty are not eligible for tenure. Bylaws 87(b) and Bylaw 88(b) provide that appointment to a non-tenure position shall be for a definite period of time, not exceeding one academic year unless otherwise specified, and shall automatically terminate at the close of that period unless there is an official notice of renewal.

Non-tenure positions, which may be faculty or non-faculty positions, include the following:

- instructor title. *The title instructor, when used on a full-time basis, is ordinarily applicable to an appointee as an officer of instruction who has not completed the Ph.D. or equivalent degree necessary for entry into the rank of assistant professor, but whose academic preparation is sufficiently advanced to indicate the likelihood of completing that degree and who otherwise gives evidence of character, productive scholarship, and ability to teach. A full-time instructor is usually appointed for one year only, but if not promoted at the expiration of three years as an instructor shall be ineligible for further full-time appointment in the University. Full-time service in the rank of Instructor may not be counted towards the attainment of tenure by instructors who are promoted to the rank of Associate Professor or Professor. Library Associates are appointed on the same terms and conditions as Instructors;*
- research and scientist titles (e.g., research professor, research associate professor, research assistant professor, research scholar, associate research scholar, assistant research scholar, senior research scientist, research scientist, associate research scientist, assistant research scientist, professor (research), associate professor (research), assistant professor (research)<sup>1</sup>, except when the title that includes research professor is conferred as a distinction upon a faculty member with tenure or on the tenure track). *The title research scientist or research scholar (senior, associate or assistant) may be used for those temporarily serving on year-to-year appointments under research contracts, without tenure implications. The title research professor (or research associate professor or research assistant professor) may be employed as a courtesy title without tenure implications, for part-time or full-time service or visiting individuals whose primary activities are in the area of research;*
- global titles (e.g., global distinguished professor, global professor, global visiting professor, global instructor, global professor, except when a title that includes global professor is conferred as a distinction upon a faculty member with tenure);
- adjunct titles (e.g., adjunct professor, adjunct associate professor, adjunct assistant professor). *The title adjunct professor (or adjunct associate professor or adjunct assistant professor) is applicable to an appointee whose academic preparation and*

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<sup>1</sup> In the School of Medicine, research professor, research associate professor, and research assistant professor denote part-time status; professor (research), associate professor (research), and assistant professor (research) denote full-time status.

- professional attainments are such as to meet the qualifications for the regular professorial grades as set forth in the tenure statement but who usually does not have a current professorial connection with any other institution and is appointed to teach, usually a part-time program, in New York University on a purely temporary basis. Appointment in these ranks is made on a year-to-year or semester-to-semester basis;*
- *clinical titles (e.g., clinical professor, clinical associate professor, clinical assistant professor, clinical instructor, professor (clinical), associate professor (clinical), assistant professor (clinical)<sup>2</sup>, master clinician). The title clinical professor (or clinical associate professor or clinical assistant professor or clinical instructor) is applicable in the health professional schools to appointees whose professional attainments are comparable to those required for the regular professorial grades but whose teaching service is part-time or whose qualifications and responsibilities are fundamentally distinguishable from those of appointees in the tenure-earning ranks. The clinical designation is also applicable to other divisions and typically is reserved for faculty whose responsibilities are primarily if not exclusively teaching;*
  - *visiting titles (e.g., visiting professor, visiting associate professor, visiting assistant professor). The title visiting professor (or visiting associate professor or visiting assistant professor) is ordinarily applicable to an appointee who is a member of the teaching staff on leave of absence as a full-time teacher of corresponding professorial rank from another institution, but may be applicable to an appointee who does not have a home institution. The duration of the appointment of a visiting professor is normally one year, but shall not exceed three years. In the event of subsequent appointment to the tenure track, the time as visitor will count as part of the probationary timetable;*
  - *arts and music titles (e.g., arts professor, associate arts professor, assistant arts professor, visiting arts professor, visiting associate arts professor, visiting assistant arts professor, music professor, music associate professor, music assistant professor, master artist, artist-in-residence);*
  - *lecturer titles;*
  - *titles related to the teaching of languages (e.g., senior language lecturer and language lecturer). The title language lecturer (or senior language lecturer) is applicable in the Faculty of Arts and Science and in the School of Professional Studies to an appointee whose professional attainments are in the area of language instruction and whose qualifications and responsibilities are fundamentally distinguishable from those of appointees in the tenure-earning ranks;*
  - *teacher titles (e.g. master teacher, teacher, associate teacher, teaching fellow, teaching associate, teaching assistant). The title teaching assistant is applicable to a graduate student pursuing a prescribed course of study at this institution who, because of outstanding qualifications, is appointed to part-time duties concurrent with his or her academic program. The duties of a teaching assistant are ordinarily related to the field or discipline of a student's degree studies at NYU and are primarily focused on the development and exercise of teaching skills. Generally, such appointments entail stipend support and tuition remission;*
  - *assistant and associate titles (e.g., library associate, research associate, assistant, clinical assistant, graduate assistant, research assistant). The title graduate assistant is applicable to a graduate student pursuing a prescribed course of study at this institution who, because of outstanding qualifications, is appointed to part-time duties concurrent with his or her academic program. The duties of a graduate assistant are ordinarily related to*

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<sup>2</sup> In the School of Medicine, clinical professor, clinical associate professor, and clinical assistant professor denote part-time status; professor (clinical), associate professor (clinical), and assistant professor (clinical) denote full-time status.

*the field or discipline of a student's degree studies at NYU and are primarily focused on the development and exercise of a variety of professional and technical skills. Generally, such appointments entail stipend support and tuition remission. The title research assistant is applicable to a graduate student pursuing a prescribed course of study at this institution who, because of outstanding qualifications, is appointed to part-time duties concurrent with his or her academic program. The duties of a research assistant are related to the field or discipline of a student's degree at NYU and are primarily focused on the development and exercise of a variety of research-related skills. Generally, such appointments entail stipend support and tuition remission;*

- in residence titles (e.g., distinguished scientists in residence, writer in residence);
- industry titles (e.g., industry professor, industry associate professor, industry assistant professor, distinguished industry professor);
- scholar titles (e.g., scholar in residence, distinguished scholar, visiting scholar);
- practice titles (e.g., librarian of practice, professor of/from practice, associate professor of/from practice, assistant professor of/from practice); and
- fellow titles (e.g., assistant professor/faculty fellow).

The designations listed here and any positions designated by a title not specified in this section shall be non-tenure positions unless the Board of Trustees determines otherwise.