



NYU

NYU Retirement Program

Quick guide to managing your retirement account online

Welcome to the NYU retirement program! You can manage your retirement account, select investments and choose beneficiaries in the TIAA retirement portal, accessible through NYUHome or at TIAA.org/nyu.

To access and manage your retirement account via NYUHome:

- 1 Log in to NYUHome using your NYU NetID and password.
- 2 Click on the NYU Retirement Plans card and click Go. You may also search TIAA in the upper-right corner.
- 3 Click on *ACTIONS*.
- 4 Manage your salary deferral contribution amount, investments and beneficiary information.

To access your retirement account at TIAA.org/nyu:

- Go to TIAA.org/nyu and click *Log in* in the top right-hand corner.
- If you have an existing TIAA account, log in with your TIAA username and password.
- If you are a first-time user, select *Register with TIAA*. Then follow the on-screen directions to create your user ID and password.
- Review and update your profile information on file.

Once logged in:

To change your contributions:

- From the *ACTIONS* menu, select *Change your contributions*.
- Update the dollar amount or percentage for your contributions and the date to make your change effective. You may also elect to contribute the maximum allowable amount to the plan.

To change investments for future contributions:

- Click the *ACTIONS* tab and select *Change your investments*.
- Select *Plan for the future* and choose the account/contract you would like to update and enter your investment instructions.

To transfer funds:

- In the *ACTIONS* menu, select *Change your investments*.
- Select *Change Investments* and choose the account/contract you would like to update and enter your investment instructions.

To change your beneficiary designation:

In the *ACTIONS* menu, select *Add/edit beneficiaries*.

How we can help

Online information and account access	<p>Log in to your retirement account to:</p> <ul style="list-style-type: none">▪ Establish a secure user ID and password.▪ Review and update your personal information.▪ Update your beneficiary designation.▪ Check account balances and confirm contributions.▪ Change the investment of future contributions.▪ Transfer assets among the plan's investment options.▪ View and research the performance of the plan's investment options.▪ Sign up for eDelivery of materials you'd prefer to receive by email.▪ Get loan information.▪ Access retirement planning tools and calculators.
Phone support	<p>Call 844-NYU-TIAA (844-698-8422), weekdays, 8 a.m. to 10 p.m. and Saturday, 9 a.m. to 6 p.m. (ET). Abu Dhabi participants can contact the toll-free NYU Retirement Plans Helpline at TIAA by dialing AT&T Direct Access at 8000-021 and then calling 844-NYU-TIAA (844-698-8422).</p>
Retirement plan advice and education	<p>Online: TIAA.org/retirementadvisor. Log in to your account and follow the on-screen instructions.</p> <p>To schedule a one-on-one advice and education session, by phone or in person, call TIAA at 844-NYU-TIAA (844-698-8422), weekdays, 8 a.m. to 10 p.m. and Saturday, 9 a.m. to 6 p.m. (ET). Or visit TIAA.org/schedulenow. Investment advice is not available to participants who have account addresses outside of the United States.</p>
Financial education	<p>TIAA offers many resources to help you learn more about saving and managing your finances. Visit TIAA.org/webinars to participate in live webinars or visit TIAA.org/advice to access information about budgeting, college savings, investing and more.</p>
Online tools and calculators	<p>You can visit TIAA.org/tools for interactive planning tools.</p> <ul style="list-style-type: none">▪ Under <i>Retirement Planning</i>, select the <i>Retirement Goal Evaluator</i> for an estimate of how much of your salary you might be able to replace at retirement.▪ Under <i>Taxes</i>, select the <i>Tax Advantage Calculator</i> to estimate the long-term growth potential of money contributed to a tax-deferred annuity.▪ Under <i>Saving and Investing</i>, select the <i>Asset Allocation Evaluator</i> for sample portfolios based on your answers to a few questions.



NEW YORK UNIVERSITY



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