Transitioning to Supervision

NYU employees who are taking on the role of supervising others for the first time are invited to participate in this program, which is aimed at supporting them in their first 180 days on-the-job.

What’s included in this program?

- **Overview (LDR 804)** – A 10-minute online program about what it means to be a supervisor at NYU and in general.
- **Discussion Board** – A “Transitioning to Supervision” Google discussion board has been created for you to post and respond to questions.
- **Panel of Recent Supervisors (LDR 804A)** – A networking breakfast and panel discussion focused on what other new supervisors wish they’d known when they started their jobs and what they’ve learned in their supervisory roles.
- **Brainstorming session (LDR 804B)** – A group brainstorming session about common challenges new supervisors face and how to overcome them.
- **Resources and tools** – Available via NYUeLearn, you’ll find:
  - Tips for the “Top 10 Tasks” you may be asked to perform as a new supervisor.
  - A self-guided action plan for your first 180 days in your role.
  - A list of training programs, books, articles, and websites to assist you.

Why should I participate?

Here’s what pilot participants in our spring 2015 offering had to say:

- “I think that many first time supervisors deal with the same issues but are nervous to ask about them because they fear being perceived as ‘inexperienced’. This program put everyone at ease and let everyone be able to talk about their issues at work.”
- "It’s important for a new manager to have a formal means of checking in with someone besides their direct supervisor.”
- “This is a valuable program for anyone new to managing staff. There are many new factors that come into play in managing people vs. processes. Although some of us have studied management, knowledge not applied can erode over time, and this program can provide that knowledge and tools when it is needed most.”

Is this program for me?

This program helps brand new supervisors create an action plan for success in their first 180 days in their roles. If you’ve been a supervisor for more than 180 days, other NYU leadership development workshops or programs will be more appropriate for you.

How do I enroll?

If you are a brand new supervisor at NYU who wishes to participate, please contact clarissa.pitts@nyu.edu.

Where can I get help?

For questions, please contact askpeoplelink@nyu.edu or 212-992-LINK (5465).