GlobalChek Plus FAQs

GENERAL

What is GlobalChek Plus/Cobalt?
GlobalChek Plus is a self-service visa and immigration program specifically calibrated for use by the NYU community. Members of the NYU community can use this tool to find personalized information about their visa and immigration needs while traveling outside of the United States for official NYU purposes, such as attending a Study Abroad program, or employment at an NYU global academic center.

Who created GlobalChek Plus/ Cobalt?
GlobalChek Plus was created and developed by the immigration law firm, Berry Appleman & Leiden, LLP. This version has been licensed by NYU and customized to provide specific advice for our programs abroad.

How do I access GlobalChek Plus/ Cobalt?
You can access GlobalChek Plus/ Cobalt through your NYU Home.

LOGGING IN

By accessing GlobalChek Plus/ Cobalt through NYU Home, you should not need to re-login in to the system. However, if the page does not immediately load, you should reload your NYU Home and click on the link again. If that does not work, please see the instructions below.

What is my Username?
Your username is your official @NYU or @Poly email address. Be sure to use your official email address, which is generally your NetID, and not an alias you may have created through NYUHome. For example: you should use an email like js123@nyu.edu, not john.student@nyu.edu or john@stern.nyu.edu.

Where do I enter my password?
GlobalChek Plus/ Cobalt is connected to NYU’s Single Sign-On system. Once you enter your official NYU email address and click Log-In, you may be redirected to NYU’s Single Sign-On page, where you will log-in using your NYU NetID and password. If you are already logged in to an NYU system (such as NYUHome, or your NYU email) you might bypass this step. GlobalCheck Plus/ Cobalt tab can be found on NYUHome page on the left side under the Office of Global Services Resources.

I do not have an @NYU or @Poly email address. What do I do?
All NYU affiliates should be able to set up their email account through NYUHome. If you are a visiting student attending an NYU Study Abroad program, contact your program administrator or admissions office for information on setting this up. If you are not affiliated with NYU, you will not be able to access GlobalChek Plus/ Cobalt.

VISA QUERIES

NOTE: A visa query is not a visa application, nor does it affect your actual visa application. It is, instead, a tool designed to provide you with information regarding your visa process. This
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information will not be used by anyone else, so feel free to run multiple queries without issue.

I am logged in... how do I start a new visa query?
Click on the “Visa Query” tab on the right side of the screen, or select it from the Menu drop-down on the top toolbar. Please review and acknowledge agreement.

When entering my “First Name/Given Name,” should I include my middle name or initial?
We recommend that you enter this information exactly as it appears on your passport, including any spacing or hyphenation. If you do not have a passport yet, you should enter your full legal name, as you would on a passport application.

If I have multiple “Last Names/Surnames,” should I include all of them?
We recommend that you enter this information exactly as it appears on your passport, including any spacing or hyphenation. If you do not have a passport yet, you should enter your full legal name, as you would on a passport application.

Why do you need my email address?
Your official @NYU or @Poly email address identifies you as a member of the NYU community and grants you access to the GlobalChek Plus/ Cobalt system. Also, the results of your query will automatically be emailed to you, so you can always refer back to it later. Additionally, if there are any changes to the immigration policies for your destination country – which happens more often than you think! – you will be sent an alert to update your visa query. Other than that, you will not be added to any mailing lists, and we promise never to send you spam.

What is my NYU University ID?
Your NYU University ID, also known as your “N-Number”, starts with the letter N followed by eight digits. (Example: N12345678) This number can be found on the back of your NYU ID card. If you do not know your NYU ID number or do not think you have one, you should contact your program administrator for assistance.

What is my nationality?
Your nationality is the country where you have citizenship. For the purposes of immigration, your citizenship is going to be identified entirely by the passport you hold.

I have dual citizenship and passports from two different countries... which nationality should I put first?
It does not matter, BUT you should list both of your nationalities. If your dual citizenship results in different visa options, GlobalChek Plus/ Cobalt will produce information for each citizenship separately, in the order you select them. GlobalChek Plus/ Cobalt will not tell you which option is “better” – it will give you the information for both citizenships, so you can decide for yourself.

I only have a US passport, but I think I qualify for dual citizenship in another country because of my parents/grandparents. Should I list that country as my second nationality?
You should only choose a second nationality if you hold a passport from that country, or you are reasonably sure you could get a passport issued from that country in time to travel. Remember, for the purposes of immigration, your citizenship is determined entirely by your held passport. So, even if

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you’re sure that you’re a dual citizen, you should only list a nationality if obtaining a passport from that country is viable.

What are “Special Conditions?”
If you do not have dual citizenship, but you do have some special permission to stay long-term in a country other than your country of citizenship, you might have a “Special Condition” that provides additional immigration benefits or restrictions. An example of this might be a U.S. Green Card.

I accidentally selected a Special Condition that doesn’t actually apply to me. What do I do?
Click the little trash can symbol to the right of the Special Condition to remove it from your profile.

DESTINATION INFORMATION

What is my “Origin Country?”
Your Origin Country is the country where you will apply for your visa. For most NYU users in New York, this will be the United States, even if you are not a U.S. Citizen.
Keep in mind that most countries require you to apply for a visa from either your home country, your country of citizenship, or a country where you have long-term permission to stay (such as international students studying at NYU in the United States on a J-1 or F-1 visa).

Why is my Destination Country not on the drop-down list?
We have prioritized information for countries with a large volume of NYU travelers. As GlobalChek Plus/Cobalt continues to develop, we will be adding more countries. If your destination country has not made the list yet, please write to us at ogs.outbound@nyu.edu, and we will try to offer you individual assistance.

Which trip purpose should I choose?
When you select a trip purpose from the list, a short description will appear. Please read the description and make sure it matches your actual reason for traveling. If you are traveling for a semester abroad, select “Study Abroad”; if you are traveling for a summer course abroad, select “short program”. Make sure to click “ADD” next to the drop down menu after choosing the purpose of your trip. If you are unsure which purpose to choose, check with your program administrator or contact us at ogs.outbound@nyu.edu.

Oops! I selected the wrong trip purpose. What do I do?
You can remove a selected trip purpose by clicking the small gray X to the right of the description.

Where can I find my arrival and departure dates?
Check with your program administrator or on your program’s website. You should use your exact program dates, not your potential travel dates. Make sure to press “Add This Destination to Your List” after entering your exact arrival and departure dates.

VISA OUTPUTS

My visa query resulted in multiple outputs. Which one should I choose?
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We recommend that you carefully read each output. GlobalChek Plus/ Cobalt will not decide which option is “better” for you – it is designed simply to present you with all of your options, based on the citizenship and travel information you provide. If you receive multiple outputs and are unsure which to choose, check with your program administrator for suggestions. If you are still stuck, email us at ogs.outbound@nyu.edu.

I am getting a Compliance Alert with a mostly blank output, and a warning that my selection is invalid. What is wrong?
There are many scenarios that might cause this to happen. It is possible that your trip purpose is not valid for your intended length of stay, or that there are restrictions related to your citizenship. Read the compliance note carefully, and email us at ogs.outbound@nyu.edu if you are still unsure as to why you are getting this result.

I accidentally closed my visa recommendation. How can I view it again without running a new query?
All of your visa queries are saved under Query History, which may be found from the Menu drop-down on the top toolbar, so you can go back and review them at any time. Also, every time you run a query, the full text of your visa recommendation will automatically be emailed to you for easy reference. You can also print the query from Query History, or save it to your computer as a PDF file.