Parents & Students:
Please bring this cover letter and the SAMPLE BANK LETTER (page 2 of this document) to your bank official. As stated below, make sure that they follow the bulleted guidelines! Following this format will ensure that the Italian Consulate does not reject your application on the basis of an incorrectly written bank letter.

Dear Bank Official,

The attached letter is a sample copy of the proof of financial means letter that the Italian consulate requires as part of the student visa application. Please follow the guidelines outlined below exactly in order to ensure that the letter is accepted by the consulate.

- Must be on official bank letterhead.
- Must indicate that one of the following amounts is readily available in a savings or checking account $4,100 for fall semester students or $9,200 for academic year students.
- Must include exact balance including decimal amounts.
- Account holder must be the same as signer of the affidavit of financial support.
- The letter must be notarized – but not by same bank official who signed it. If computer generated have account holder’s signature notarized.
- When possible, have addressed to Consulate.

Thank you for your assistance! Please feel free to contact me if you have any questions or concerns.

Sincerely,

The Global Programs Staff
SAMPLE BANK LETTER

[Official, Original Bank Letterhead]

[DATE]

Consulate General of Italy
Visa Office
690 Park Avenue
New York, NY 10021

To Whom It May Concern:

This is to certify that the title of the following account(s) reflects name and address of account holder as an account holder.

<table>
<thead>
<tr>
<th>Account type</th>
<th>Account number (optional)</th>
<th>Amount</th>
<th>Date Opened</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

Sincerely,

Depending on Consulate to which student applies, may or may not need:

__________________________   __________________________
Signature of Bank Official   Signature of Notary
Name and Title of Bank Official Phone number

< NOTARY SEAL >