Annual Campus Security and Fire Safety Report
NYU Washington, DC 2014 - 2015


The utmost safety of our students, faculty, staff and visitors is a top priority for New York University. We are dedicated to maintaining a campus where learning excels in an environment unencumbered by safety concerns or fear for personal well-being.

Although the area surrounding the site has a low rate of violent crime, crime prevention remains a high priority. NYU seeks to ensure the safety of its students and employees. The local police force, a closely screened and well trained staff, and the students themselves all share in the responsibility of making NYU Washington, DC a safe place to study, work and live.

Security and Safety

NYU Washington, DC utilizes contractual security personnel from Admiral Security Services through an agreement with EMCOR Government Services, the onsite facilities management contractor. These security personnel do not have police designation. Site administration and staff regularly meet with representatives from both EMCOR and Admiral to discuss site issues and ways to improve the services being provided.

At their pre-departure orientation before arriving at NYU Washington, DC and then immediately upon arrival, students are advised about security in the city and given emergency numbers and contact names for the site and safety tips. Students are advised about site travel procedures and are advised to log their travel in NYU Traveler.

NYU Washington, DC encourages students, faculty and staff to promptly report all incidents to NYU Washington, DC staff, as well as to the local police if a crime has taken place. In the event an emergency, a criminal act or another situation that necessitates notification to the student population occurs, site administration provides safety alert notifications to all students by e-mail and/or group meetings if necessary. All incident reports are forwarded to the NYU Department of Public Safety in New York City where the appropriate incidents will be reflected in the annual security report for the site.

NYU Washington, DC administrative offices, classrooms and residence are all situated in the same facility at 1307 L Street NW, Washington, DC. The official operating hours of the site are Monday through Friday from 9 a.m. to 6 p.m. One full-time and three part-time staff members live on the premises and are available to the students at any time by calling the duty phone.
Students may report incidents to NYU Washington, DC staff by e-mail, phone or in person depending on availability and time of day. Students may also contact the NYU Public Safety Command Center in New York.

**Security and Access in NYU Washington, DC Housing**

Students studying at NYU Washington, DC reside at the NYU Washington, DC facility. This facility has a full-time guard service. Building access is achieved by students and staff by displaying NYU ID cards. Authorized guests of students must provide photo ID issued by a government agency or another college or university. Photo ID may also be required for admission to specific events held in the facility. Access to all floors is controlled by the NYU ID card and is contingent on user authorization level.

The facility has an extensive surveillance camera system covering appropriate interior and exterior locations which records the images; images remain available for retrieval for approximately 28 days.

There are two full-time building engineers and two cleaning staff members on the premises every week who are permanently assigned EMCOR employees and are retained through a facilities management contract.

All deliveries are received by NYU Washington, DC personnel, who then distribute packages to students and other staff members as needed.

**Policies**

The New York University Sexual Misconduct, Relationship Violence, and Stalking Policy and Protocols, Policies on Substance Abuse and Alcoholic Beverages, and the Non-Discrimination and Anti-Harassment Policy and Complaint Procedures, outlined in the main NYU Campus Security and Fire Safety report, are applicable to all Global Academic Centers. During orientation, these policies and site-specific security policies and programs are discussed. Students are encouraged to remain vigilant and be responsible for their personal safety. Students seeking to report or obtain assistance regarding an incident are advised to contact the appropriate site administrator(s) as indicated in this report.

**Sexual Misconduct, Relationship Violence, and Stalking Prevention and Awareness**

In the Fall 2014 semester, all students enrolled at each of NYU’s Global Academic Centers completed an interactive, online module that provided education related to sexual harassment, sexual assault, dating violence, domestic violence, and stalking.

The module included video segments from NYU’s Title IX Coordinator, Public Safety, Community Standards and Compliance, and Health and Wellness. Students were advised about where to go to receive free and confidential assistance and where to go to make a formal report to the University if they experience this type of violence. The module also addressed the importance of obtaining consent for sexual activity, and bystander intervention. After
completing the online component of the module, students participated in active debriefing seminar with local Student Life and Wellness staff during which they could learn more and ask clarifying questions, particularly around issues of obtaining consent for sexual activity.

Global Academic Center Statistical Report

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There were no hate crimes reported in 2012 or 2013.

† Campus opened in September of 2012.

* Campus residence halls statistics are a subset of the overall on campus totals.

** Non-Campus residence halls statistics are a subset of the overall non-campus totals.

*** Totals reflect on-campus, non-campus, and public property statistics.

**** NYU was not required to report these categories of crimes in 2011 and 2012. Based on a Clery Act amendment in the Violence Against Women Reauthorization Act of 2013, we are now required to report incidents of dating violence, domestic violence and stalking.
The Higher Education Opportunity Act of 2008, requires academic institutions to produce an annual report that outlines annual fire-related statistics and fire safety policies and procedures for on campus student housing. New York University publishes this information as part of its Annual Campus Security and Fire Safety Report each year. This report is available to all students, faculty, staff and our community on the website of the NYU Florence Global Academic Center, under the category of Health and Safety: http://www.nyu.edu/global/global-academic-centers1/florence.html

**Definitions**

**Fire**: Any instance of open flame or other burning in a place not intended to contain the burning or burning in an uncontrolled manner.

**Fire Drill**: A supervised and scheduled orderly evacuation of faculty, students and staff from a facility for the purpose of ensuring the safety of occupants during an actual emergency. Fire Drills are conducted at various times throughout the year to provide occupants familiarization with a facility’s fire safety features and avenues of egress.

**Fire Log**: A bound log book intended to chronologically record any occurrence of fire within an on-campus student housing facility. The log shall record the time and date that a fire occurred, as well as the general location and nature of the fire. The most recent seven days of recordings must be readily available for review. The most recent 60 days of recordings must be available for review within two business days of the request.

**Fire-related death**: Any death occurring as a direct result of a fire occurring in an on campus student housing facility, including any individual who dies within one year of such incident.

**Fire-related injury**: Any injury sustained as a direct result of a fire occurring in an on campus housing facility which as a result requires treatment at a medical facility.

**Fire Safety system**: Any devices, systems or combinations of systems designed and intended to detect fire, activate alarms, suppress or control fires. Such systems may include smoke detectors, heat detectors, sprinklers or other similar systems.

**Sprinklered Building**: A building in which all parts including dwelling units, common areas, refuse chutes and utility rooms are protected by an automatic wet sprinkler system.
**Partially Sprinklered Building:** Buildings in which only select areas are protected by an automatic wet sprinkler system.

**Smoke Detector:** A device intended to sound an audible alarm upon sensing products of combustion. A smoke detector may also activate a visible signal and may sound locally or transmit a signal to a central station.

**Property Loss:** Any damage to the structure and contents of an on campus housing facility as a direct result of an occurrence of a fire therein. Included in any assessment shall be any damage resulting from fire suppression efforts.

**Annual Fire Statistics**

*Appendix A:* On Campus Student Housing Annual Fire Statistics

*Appendix B:* On Campus Student Housing Fire Safety Systems

**Fire Protection Equipment**

All of NYU Florence student housing facilities are equipped with automatic fire detection and alarm systems. The equipment is continually monitored 24 hours a day, seven days a week, 365 days a year.

**Health and Safety inspections**

Facilities and Resident Hall Managers conduct room inspections every semester (three times a year) to ensure students are complying with on campus fire policies. In addition, the local security company inspects all fire alarm system devices twice a year.

**New York University Fire Policies for On Campus Student Housing**

*Portable electrical appliances*

Electric heaters, air conditioners, hot plate burners and Halogen lighting equipment are prohibited in residence halls.

*Smoking*

Smoking is prohibited in all areas of all university residence halls. Smoking devices, including, but not limited to, pipes, bongs, and hookahs, are not permitted in the residence halls.

*Open Flame*

Candles, incense, outdoor grills, or any other type of open flame or open coil device are prohibited in all university residence halls.
Student Housing Evacuation and Drills

Residents receive residence hall specific information about fire safety and evacuation procedures at the beginning of each term from their RA or Residence Hall Director. Each semester all students are required to participate in fire drills.

The following evacuation procedures are posted on the back of all apartment entry doors.

FIRE EVACUATION

- If you hear the fire alarm, leave the building; don’t wait to see if there is a fire.
- If your door is hot to the touch, do not open it. Roll up a wet towel and place it at the base of the door to prevent smoke penetration. Go to the window, open it a crack, yell for help and stay there until help arrives. **DO NOT EXIT FROM THE WINDOW.**
- If your door is cool to the touch, open it slowly. If the hallway is clear, exit into the hallway, close and lock your door behind you and proceed to the stairwell.
- Always use the stairs to evacuate the building. **DO NOT USE THE ELEVATOR.**
- As you are leaving the building, knock on doors and yell, “Fire! Everyone leave the building!” “Fuoco! Tutti fuori!”
- If you are certain that there is a fire and the alarm is not ringing, start the Fire Alarm by breaking the glass of the small red emergency-only box and pushing the button. **DO NOT STOP TO WAIT FOR SOMEONE; DO NOT STOP TO GATHER PERSONAL BELONGINGS.**
- If you encounter smoke, take short breaths through your nose and stay close to the floor (**crawl if possible**).
- Once outside the building, proceed to the designated waiting area on the pathway leading to Villa Ulivi and wait for instructions from an authorized University official or the Fire/Police department.
- Disabled persons who require assistance in evacuation should remain near their doors, sounding their emergency whistle at frequent intervals.

FIRE DEPARTMENT 115
Policies for Education Program

Students are educated on the Fire Safety Plan for their residence within the first ten days of each semester. NYU believes it is extremely important that residents familiarize themselves and their guests with all applicable fire safety procedures in their assigned building. Residents who fail to comply fully with applicable fire safety procedures, or who otherwise violate rules and regulations related to fire safety, will be subject to disciplinary action. Students who fail to abide by building emergency evacuation procedures will be subject to disciplinary action. In general, residents are expected to maintain reasonable standards of cleanliness to avoid fire hazards, and must not obstruct sidewalks, entrances, passages, fire escapes, elevators, lobbies, stairways, corridors or halls with personal property. The following items are prohibited in the residence halls and will be confiscated:

- Flammable decorations
- Natural or artificial evergreens
- Electric heaters, air conditioners, hot plate burners
- Halogen lighting equipment
- Candles, incense, outdoor grills, or any other type of open flame or open coil device
- Explosives, fireworks, firearms, or ammunition

Students found in possession of prohibited items or who fail to evacuate during a drill or emergency are subject to disciplinary action and referral to a fire safety education workshop.

Plans for Future Improvements

Fire Safety is continually assessed to ensure compliance with all regulatory agencies and opportunities for improvement.
### APPENDIX A

**New York University Washington D.C. Annual Fire Report C/Y 2012**

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<tr>
<th>Facility Name</th>
<th>Fires</th>
<th>Date Occurred</th>
<th>Date Reported</th>
<th>Time</th>
<th>Cause</th>
<th>Number of Injuries that Required Treatment at a Medical Facility</th>
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### APPENDIX B

**On Campus Student**

**New York University Washington D.C. Annual Fire Report C/Y 2012**

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<th>Smoke Detectors</th>
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