NYU Accra Registration Guidelines

Important things to keep in mind when registering for classes

- Students must register for 12-18 credits
- Don’t forget to fill out an application for Univ. of Ghana-Legon, found [here](#) by October 15.
- Enrollment for Legon courses and dropping of NYU courses will be done once in Accra (so make sure you are registered for at least 12 credits, even if you plan to take Legon courses)
- You must take at least two courses at the NYU Accra campus
- SCA-UA 9042/INDIV-UG 9050 is a permission only class. Students must apply ahead of time for this course. Application information can be found [here](#). During registration week, register for another course as a place holder in case you are not accepted.
- Attendance is expected and required; absences will negatively affect grades
- Before you plan your personal travel, check your syllabi! Academic site visits and field trips are considered required class time.
- If you have trouble finding a course on Albert or encounter problems, email [global.academics@nyu.edu](mailto:global.academics@nyu.edu)

How do I register?

All students register for courses using Albert (NYU’s Student Information System). Albert can be accessed through [NYU Home](#), or by going directly to [Albert.nyu.edu](http://Albert.nyu.edu). When using the Albert course search – accessed via the student center on Albert or by going directly to [Albert.nyu.edu/course-search](http://Albert.nyu.edu/course-search) – find your program’s courses by selecting the appropriate term and your site from the drop down to the right under Study Abroad Programs. (See diagram on next page). Not sure how to use Albert? View the NYU Registrar’s Student Help guide [here](#).

When do I register?

- NYU students register at their regularly assigned registration time. Students should get advisor approval/clearance as usual.