PeopleSync for Retirees

The purpose of this tip sheet is to provide an overview of your PeopleSync Account once you retire.

To login into PeopleSync, navigate to NYU Home at [http://home.nyu.edu](http://home.nyu.edu). Select the Work Tab, then click on the PeopleSync card. Once PeopleSync launches, you will see the following icons and content:

<table>
<thead>
<tr>
<th>Pay</th>
<th>Personal Information</th>
<th>Benefits</th>
<th>NYU QuickLinks for Retirees</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image1.png" alt="Pay icon" /></td>
<td><img src="image2.png" alt="Personal Information icon" /></td>
<td><img src="image3.png" alt="Benefits icon" /></td>
<td><img src="image4.png" alt="NYU QuickLinks icon" /></td>
</tr>
</tbody>
</table>

- **Pay**
  - To view and print your Pay Stubs select the Pay icon, then select Payslips or My Tax Documents.
  - (Note: You can also access Payslips through the NYU QuickLinks for Retirees button.)

- **Personal Information**
  - Select the Personal Information icon. From here you will see a View section:
    - View: You can view your personal contact information (legal and preferred name, email, address, phone #) but you will not be able to update it. **To have this information updated, contact PeopleLink.**

- **Benefits**
  - Select the Benefits icon. From here you will see a View section.
    - You can view your Beneficiaries, Dependents and past Retirement Savings Elections.

- **NYU QuickLinks for Retirees**
  - Select the NYU Quick Links for Retirees icon. From here you can access:
    - Benefits Resource Center (BRC)
    - HR @ Your Service – The homepage of HR at NYU.
    - NYU Staff Pension Plan Retirement Account at Milliman
    - NYU WSQ Homepage
    - Payment Image Viewing
    - PeopleSync Information & Resources.

If you have questions, please contact PeopleLink at (212) 992-LINK [5465] or [AskPeopleLink@nyu.edu](mailto:AskPeopleLink@nyu.edu).