**TESTING ON YOUR PERSONALIZED PAYMENT PAGE**

Once your form is configured, test it to ensure that it works correctly. Fill out the form as if you were a real user, using the value “test” for user identifying fields. Submitting the form should result in an HTTP redirection through the Payment Gateway and end up on the Cybersource payment page. Use the following fake credit cards for testing. Your form must have its TEST_FLAG value set to “Y” for the fake credit cards to work.

* Remove the spaces in the numbers below before adding in the data.

*Note: If you use your OWN credit card to test your form transactions, your card WILL BE CHARGED!*

<table>
<thead>
<tr>
<th>Response</th>
<th>Card Type</th>
<th>Account #</th>
<th>Expiration</th>
<th>CVV*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accepted</td>
<td>Mastercard</td>
<td>5555 5555 5555 4444</td>
<td>Any future date</td>
<td>Any 3 numbers</td>
</tr>
<tr>
<td>Accepted</td>
<td>Visa</td>
<td>4111 1111 1111 1111</td>
<td>Any future date</td>
<td>Any 3 numbers</td>
</tr>
<tr>
<td>Accepted</td>
<td>American Express</td>
<td>3782 8224 6310 005</td>
<td>Any future date</td>
<td>Any 3 numbers</td>
</tr>
<tr>
<td>Accepted</td>
<td>Discover</td>
<td>6011 1111 1111 1117</td>
<td>Any future date</td>
<td>Any 3 numbers</td>
</tr>
</tbody>
</table>

* Card Verification Value (CVV)
  Note: Visa calls this code Card Verification Value (CVV); MasterCard calls it Card Validation Code (CVC); American Express and Discover call it Card ID (CID).

After submitting payment, you should be redirected to the payment confirmation screen, documenting the details of the transaction. Any notifications that have been configured in the ePayments Web Registry should also be triggered at this point. Please confirm that all notifications have been sent and contain the proper data.

**Move your Form into Production**

After testing your credit card payment page you will need to make a few modifications to move this form into Production:

• If you created a test form at a different URL than your production form, you will now need to copy your tested code to the Production URL page on your web site

• Log into the ePayments Payment Gateway
  The ePayments administration portal is accessible at:https://pciprod.its.nyu.edu/paygateweb/jsp/login.jsp

Within the ePayments application menu:
1. Select the Forms List option from the Web Forms menu.
2. View/modify the particular form id associated with your payment page
3. Select the General Configuration tab at the top of the page
4. The Form Page URL field must be your production URL
5. The Status field must be changed from Quality Assurance to Production.

*Note: Only those with the role of Fiscal Administrator have the ability to change a form’s Status field.*

Update your form’s hidden variable TEST_FLAG so that its value is set to “N”