Reengineering Advisory Committee  
Meeting Minutes  
Monday, October 12, 2009  
2:00-4:00 p.m.

Members (All present unless noted*)

Adam Brandenburger (Chair)*  
Sally Blount  
Leslie Brown  
Craig Calhoun  
Jim Hinojosa  
Katherine O’Regan  
Whitney Petrie  
Carol Reiss  
Anthony Shorris  
Tom Tyler*  
Jerome Wakefield  
Tony Welters *

Guests  
Michael Alfano

*Sally Blount chaired the meeting in Adam’s absence.

I. The committee reviewed the summary of 15 recommendations and potential savings listed in the REII Executive Summary as presented by the Task Force led by Steven Donofrio. We came up with various comments.  *[Note: These can be found in the table in Appendix 4 of “Report of the Re-engineering Advisory Committee” (10/31/09).]*

II. The committee then turned to a discussion of the proposals regarding benefits.

A. The committee noted some skepticism as to savings achieved via UNUM. Leslie agreed to contact Katie Casey to confirm the figure listed on p.10 of the HRPAT report.

B. We pointed out that faculty, researchers, and administrators who are supervisors need to be in compliance with University policies. There will need to be training opportunities for everyone who manages staff. The University will need to be ready to assist new managers.

C. We agreed that the “hot button” area of benefits demanded additional time for review. We decided that we would present our comments in this area in a supplementary report to follow our first report (due 10/31). Marian agreed to coordinate a three-hour meeting to follow the 10/26 meeting.

III. Next, the committee made plans to work on editing the draft report (for 10/31) prepared by Adam. We assigned writing tasks, to be completed and sent to Marian by noon on 10/21. Marian agreed to collate the material and email it to everyone by 5pm on 10/23. The committee decided to omit the draft Specific Comments section and to concentrate on the General Comments section plus the “hot button” topics.