MINUTES FROM THE AMC GENERAL MEETING
TUESDAY, NOVEMBER 1, 2011

The meeting was called to order at 9:04 AM.

ATTENDANCE was taken via roll call.

Present:
Rosemary Amico; Keith Amparado; Rosemarie Anderson; Beth Appel; Michael Dunckley (for Maya Ardon); Hilarie Ashton; Ibrahima Bagate; Lauren Bagley; Jeanne Bannon; Timothy Barnum; Kristen Bell; Barbara Benson; Ira Beresnoy; Daniel Biddle; Jonathan Biondi; Andria Blatt; Caroline Boneta; Tiffany Boselli; Katherine Brignole; Frederick Bush (for Carrie Meconis); Linda Chin; Nelson Chin; Barbara Cokorinos; Kelle Colyer-Brown; Pamela Comport; Sally Cummings; Nadia Cureton; Scot Dalton (for Roddy Austin); Ron DeMartini; John DeSantis; Manish Devjani; Debra Diana; Regina Drew; Katherine Drummond; Lizz Duke; Anita Dwyer; Andrea Fannelli; Liam Fry; Amanda Gallocher; Matthew Gee; Brian Ginsberg; Ninette Gironella; Bart Grachan; Monica Gray; Camille Harriott; Joshua Hartman; Olive Haughton; Richard Heaps; Callie Hirsch (for Christopher Cook); John Huff; Gisela Humphreys; Angie Hyman; Maria Kalogerou (for Lana Denoon); Julie Kaplan; Norma Kenigsberg; Jeremy Kim (for Helen Macleod-Brewer); Mike Koshkin; Lisa Kroin; Kim Lafond; Oliver Luisi; Joan Maniego (for Ida Longarino); Neptali Martinez; Michael McCaw; Bernadette McHugh; Stevin Michels; Betsy Mickel (for Claudia Gil); Michael Miller; Patricia Montalbano; Tykieyen Moore; Alison Moppett; David Mora; David Niedenthal; Carrolyn Nieto; Amy O’Hara; Bindi Patel; Rebecca Pearson; Larry Pender; Amber Pritchett; Melisa Puglisi; Cecily Ranger; Marguerite Sharkey; Kelvin Shivers; Anne Stubing; Michael Summers; Patrick Terborg; Jennie Tichenor; Elise Tully; David Vintinner; Janet Vitebsky; Levon West; Joanne Wilhelm; Maryann Zwaryczuk

Absent:
Rafael Acevedo; Barbara Albrecht; Yolanda Alvarez; Alfonse Antonaglia; Trisch Arbib; Crystal Artis; Bob Butler; Annette Cutugno; Toni Depena; Adam Ebnit; Kellie Fitzgerald; Candye Golis; Stewart Gonzales; David Gordon; Mark Gordon; Patricia Graham; Malik Graves-Pryor; Cynthia Hanson; Thomas Helleberg; Omattie Kong; Scott Lewis; Frank Lopresti; Stephen Lui; Zach Maggio; Nicolas Marino; Eugenia Mejia; Karen Micallef; Kathleen Murray; Gretchen North; Carole-Anne Ishimine O’Neill; Vincent Parham; Carlo Pellicciari; Kervin Pilott; Ann Marie Powell; Chanae Richards; Leydi Roisman; Julie Smekodub; Delores Spinelli; Evelyn Thimba; Winston Tracy; Toni Urbano; David Vogelsang; Christina Walsh; Keith Whiteman; Cristal Xavier-Cohen; Andrew Yanni

APPROVAL OF THE MINUTES: The minutes from the October meeting were approved.

REPORT FROM THE CHAIR: Anita Dwyer (anita.dwyer@nyu.edu)

• In advance of the upcoming University Senate meeting, the AMC has submitted two questions for President’s Question Time:
  o As we get closer to the reality of a global network university with three portal campuses, what is your current vision for the relationship of the Washington Square Schools with the new campuses? Will NYU ultimately have dozens of schools in the new campuses
that are completely independent of the ones established here or will the New York schools have a formal presence in the new portal campuses?

- There has been recent press about other university endowments recovering strongly from the losses of 2008. Is NYU experiencing similar fortunes? Is our Madoff-related case against Merkin progressing toward a recovery? Have the healthy enrollment numbers reduced fears that the current recession will reduce tuition revenues here? In other words: do you think the worst is behind us?

- All administrators are encouraged to send any other questions to Anita for possible inclusion in President’s Question Time.

COMMITTEE REPORTS

**Community Service:** Barbara Albrecht ([balbrech@stern.nyu.edu](mailto:balbrech@stern.nyu.edu)) and Ida Longarino ([ida.longarino@nyu.edu](mailto:ida.longarino@nyu.edu))

- Anita delivered the report on behalf of the committee.

- **Recap of Year-end Donations:**
  - At the annual “Book and a Buck” drive held at the AMC’s year-end meeting on May 13, the books collected supported the Learning Spring School and, with the $321 collected, we purchased 321 trees through the Arbor Day Foundation.
  - Additionally, with $3,000 collected through the Book Recycling Program, we were able to adopt 20 classrooms, including three in Sleepy Hollow, NY, as recipients of the National Wildlife Federation’s *Ranger Rick* series.

- **October Activities:**
  - The AMC participated in the American Cancer Society’s “Making Strides Against Breast Cancer” walk on Sunday, October 16, in Central Park. This was a record breaking year for NYU community participation, which was comprised of four teams including the NYU Administrator Faculty, Students and Staff team; the NYU College of Nursing team; NYU Clinical Cancer Center team; and NYU Law Women team. In all, over 475 employees, faculty, students and alumni walked together for this cause. Team NYU ranked #1 in participants walking!
  - Thanks to Celeste Orangers and Jennifer Weitsen’s coordination, this proved to be a very successful, university-wide event. To date, NYU combined raised over $16,752, which also ranks us 7th in fundraising among all the participating companies. Donations will continue to be accepted through the month of November via the NYU Team Page: [http://main.acsevents.org/goto/nyu](http://main.acsevents.org/goto/nyu)
  - The AMC also again supported the Children’s Halloween Parade on Monday, October 31.

- **Thanksgiving Food Drive:**
  - We will be sponsoring a food drive starting Monday, November 7 and running through Wednesday, November 16 for Thanksgiving baskets for the St. Francis Xavier Mission. Collection sites will be set up at the same locations that have been used for our other collections. A flyer outlining the collection sites, as well as a listing of the requested items, will be posted on the AMC website shortly.

- **Annual Holiday Toy Drive:**
  - The Annual Holiday Toy Drive in support of the 9th Precinct Neighborhood party will be held on Saturday, December 17. We will also share our toy collections again with the Birch Family Services Center.
  - The Amazon.com “Wish List” for the December Holiday Toy Drive will be set up in early November.
• **Naughty Knitters:** The Naughty Knitters meet twice monthly to knit or crochet a variety of hand-crafted items that are donated to local charities. Currently, the Knitters have created nearly 300 scarves and hats to be given to local seniors for the holidays, plus 75 scarves for the troops to be distributed through the USO.
  - Please e-mail Jennie Tichenor at jt6@nyu.edu to join their listserv.
• The committee’s next meeting is scheduled for Wednesday, November 2nd at noon. We will be meeting at TSOA, 721 Broadway in the 12th floor dean’s conference room.

**Benefits:** Alison Moppett (alison.moppett@nyu.edu)

• The Benefits committee held its first meeting on October 18. Some of the topics discussed were:
  - When medical conditions (such as being “pre-diabetic”) are not considered an official diagnosis and are therefore not covered by insurance. The committee discussed piggybacking onto existing wellness programs that may provide information and services surrounding these types of conditions.
  - Coverage for hearing aids, which are a one-time benefit that Medicare does not cover. The committee will look into how many people would utilize this benefit and how much hearing aids cost, and will benchmark what peer institutions do.
  - Changes in flexible spending accounts as a result of health care reform.
  - The status of payroll deduction as a mechanism to pay for Coles memberships and bookstore/computer store purchases.
• The committee will also be speaking with Human Resources regarding how the new banding system is impacting career advancement, training and development.
• The committee will begin to prepare for its annual written recommendation to be submitted to the Senate Financial Affairs Committee. The SFAC has asked that the councils focus their requests on issues other than salaries this year. The committee is discussing how to proceed and considering motivational actions and other ways to improve morale.
• Alison reminded everyone about an upcoming benefits fair on Thursday, November 3 at the Kimmel Center.
• If anyone is interested in joining the committee, please contact Alison.

**By-Laws:** Bart Grachan (bart.grachan@nyu.edu)

• The committee will be meeting toward the end of the semester. Anyone who is interested in joining should contact Bart.

**Nominations and Elections:** David Vogelsang (dv1@nyu.edu)

• Results from the Alternate Senator elections will be announced shortly.

**Special Events:** Julie Kaplan (julie.kaplan@nyu.edu)

• The Special Events committee has scheduled its two spring events:
  - The Retirees Luncheon will be held on Wednesday, April 25 at the Torch Club. This event is by invitation only, due to space limitations.
  - The Year-End General Meeting and Luncheon will be on Friday, May 11 in the Rosenthal Pavilion at the Kimmel Center. This event is open to all NYU administrators.
• Anyone who is interested in joining the committee or volunteering for an event is encouraged to contact Julie.

**GUEST PRESENTATION:** Progress Report on the PeopleSoft Student Information System, by Roger Printup, University Registrar

• The full presentation is attached.
• Questions from the floor included:
Question: How was staffing and personnel in the Registrar’s office impacted by the PeopleSoft project?

- Answer: the office had a major reorganization in anticipation of the PS project and which coincided with budget cuts. Several people opted not to apply for the newly redefined positions, so the number of layoffs was reduced. The office is moving toward more professional positions, rather than clerical ones. Although the headcount is smaller, the office is doing more and doing it better.

Why are Touchnet bills not designated as NYU bills?

- The registrar will look into this. Bills should be branded as from NYU.

What’s the timeframe on feasibility with Stern?

- The registrar will be meeting with Dean Henry in December to discuss.

Are there plans to expand the system to handle non-matriculated students (for example, summer housing associates) who need to be billed?

- There needs to be some kind of enrollment, even if non-credit, for the system to handle it.

How are faculty reacting to online grading?

- To date, summer session and midterm grades have been entered through the new online system with very few hiccups.
- If necessary, faculty members can designate proxies to submit the grades.
- Online grading is critical, since students need to receive their grades quickly. Students pay more attention to their performance when they receive timely feedback.

Is training available through iLearn?

- Yes, and also on the Registrar’s website.

OLD BUSINESS: None

NEW BUSINESS: None

MEETING ADJOURNED at 10:17 AM.

Respectfully submitted by Regina Drew, Secretary 2011-12