MINUTES FROM THE AMC GENERAL MEETING
TUESDAY, FEBRUARY 1, 2011
[Amended 3/2/2011]

The meeting was called to order at 9:06 AM.

ATTENDANCE was taken via sign-in sheet.

Present:
Rafael Acevedo; George Agudow; Rosemary Amico; Keith Amparado; Beth Appel; Trisch Arbib; Hilarie Ashton; Roddy Austin; Lauren Bagley; Jeanne Bannon; Fred Barlow; Barbara Benson; Daniel Biddle; Andria Blatt; Caroline Boneta; Beryl Bowden (for Carly DiGiovanni); Katherine Brignole; Brenda Burton; Robert Butler; Elsa Case-Russell (for Ira Beresnoy); Charlene Chan; Linda Chin; Sally Cummings; Anita Daniels; John DeSantis; Regina Drew; Katherine Drummond; Anita Dwyer; Adam Ebnit; Tara Freese; Ninette Gironella; Wendy Goldberg; Liz Greene; Olive Haughton; Thomas Helleberg; Gisela Humphreys; Carole-Anne Ishimine O'Neill; Norma Kenigsberg; Jeremy Kim (for Joanne Wilhelm); Jason Koth; Betty Law; Scott Lewis; Amy Lui (for Andrea Fannelli); Stephen Lui; Joan Maniego; Nicolas Marino; Neptali Martinez; Michael McCaw; Amanda McEntire; Karen Micallef; Alison Moppett; Kathleen Murray; David Niedenthal; Larry Pender; Marguerite Sharkey; Cheryl Silva; Anne Stubing; Michael Summers; Jennie Tichenor; Toni Urbano; Michelle Van-Ess; David Vintinner; David Vogelsang; Tatiyana Weinstein; Nelya Zonis

Absent:
Joanna Albanese; Barbara Albrecht; Rosemarie Anderson; Ellen Axelrod; Robert Brill; Alla Calderon; Erin Callihan; Stephanie Chelales; Marc Cincone; Annette Cutugno; Maria DeAcetis; Jane Delfavero; Michael Devlin; Debra Diana; Elise Eisenberg; Saire Errico; Candycce Golis; Stewart Gonzales; David Gordon; Bartholomew Grachan; Monica Gray; Elizabeth Hamilton; Scott Harlow; Angeilie Hyman; Christopher James; Elizabeth Kuzina; Ida Longarino; Diana Lugo-Martinez; Rachel Maxwell; Richard Micek; Owen Moore; Carlo Pellicciari; Ann Marie Powell; Elizabeth Rohlfsing; Marcella Runell; Chirag Sadana; Veronika Shiroka; Dolores Spinelli; Susanna Stein; Anna Taruschio; Laura Tretner; Jennifer Weitsen; Emily Westerman; Kristina Zacharias; Maryann Zwaryczuk

APPROVAL OF THE MINUTES: The minutes from the January meeting were approved.

GUEST PRESENTATION: Martin Dorph, Senior Vice President for Finance and Budget, and Tony Jiga, Vice President for Budget and Planning
• Marty and Tony delivered a presentation entitled “Fiscal 2012 Budget Development”.

REPORT FROM THE CHAIR: Anita Dwyer (anita.dwyer@nyu.edu)
• Anita thanked everyone who was able to attend the AMC’s spring reception on Thursday, January 13. Over 100 people attended.
• Anita thanked the representatives and alternates for the constructive conversation at the January general meeting, regarding AMC participation. The Executive Committee has been reviewing all the suggestions made for further follow up.
• The Council submitted five questions as part of President’s Question Time for the February Senate meeting.

COMMITTEE REPORTS

By-Laws: John DeSantis (john.desantis@nyu.edu)
• AMC membership:
  o The Bylaws committee and David Vogelsang (representing the Nominations & Elections committee) met with Diane Yu (Deputy and Chief of Staff to the President) to get her feedback regarding the scope of AMC constituency, particularly concerning NYU staff working in Abu Dhabi and other global sites.
  o The committee learned that not all global staff are employed by NYU. Some NYU Abu Dhabi staff are hired by NYU, while others are hired by local entities. For the global academic sites, generally only the site directors are employed by NYU; all other staff are not NYU employees.
  o The Medical School does not have an administrators’ council, such as the AMC. The committee will have to see whether the Medical School administrators have an interest in joining the AMC.
  o The Medical Center is under a separate corporation and therefore may not be able to join the AMC.
• Changes to the Bylaws: The committee has distributed a draft version of the updated bylaws with suggested revisions highlighted. The committee will call for a vote on the proposed revisions at the March general meeting.

Benefits: Amanda McEntire (amanda.mcentire@nyu.edu)
• The Benefits committee met with Linda Woodruff and Marina Kartanos from Human Resources to discuss the new banding structure, which will be rolled out in April.
• The AMC hopes to hear a presentation about banding at the April general meeting.
• Although Amanda felt banding would yield positive results overall, the committee wanted to know more about how Human Resources intended to communicate the new structure to all employees.
• The committee will meet again with Linda and Marina at its March committee meeting.

Community Service: Anita Dwyer, for Barbara Albrecht (balbrech@stern.nyu.edu) and Ida Longarino (ida.longarino@nyu.edu)
• January Recycled Card Drive:
  o The committee continues to collect recycled cards to be donated to the St. Jude’s Children’s Ranch. Please donate only the front of the card and send to Ida Longarino, TSOA, 721 Broadway, 12th floor, until February 15.
• Upcoming/Ongoing activities:
  o Remember to recycle your unwanted books through the NYU Bookstore. Proceeds from this program support many of our local charities throughout the year. More information is online at: http://www.nyu.edu/amc/committees/booksforbucks.pdf.
• Naughty Knitters
  o The Knitters will hold their Martin Luther King, Jr., Knit-in with NYU’s Office of Student Affairs & Services with lunchtime workshops on February 8th and 9th.
  o In March, they will hold their annual “Spring Fling” knit-in to crochet or knit 50 baby blankets for Care for the Homeless during the spring semester. They plan to meet two Fridays during the month at three Washington Square campus sites to distribute blanket
kits and collect the finished items. All materials will be provided to participants, and light instruction will be available.
  o The AMC Naughty Knitters meet twice each month to handcraft items for New York City-based charities. Please contact Jennie Tichenor at j6@nyu.edu if you want to get involved.
  • The committee’s January meeting was cancelled due to the snow day. The February meeting date will be announced once available.

Special Events: Barbara Benson (bbenson@stern.nyu.edu)
  • The Retirees Luncheon has been scheduled for Wednesday, April 27 [date corrected as of 3/2].
  • The tentative date for the Year-End General Meeting and Luncheon is Friday, May 13th in Rosenthal Pavilion, Kimmel Center. A notice will be circulated once the date is confirmed.

Nominations and Elections: David Vogelsang (dv1@nyu.edu)
  • Representative Elections:
    o During the January meeting, it was suggested that AMC rep elections be held on an opt-in, rather than opt-out, basis. The committee will switch to this opt-in method for the upcoming elections.
    o In the event that there are not enough candidates, the committee may have to ask current reps/alternates to assist with generating a sufficient number of names.
    o It was suggested that, during the election process, the duties of an AMC rep/alt are made clear to anyone considering running. David confirmed that he does communicate this information during the election process, but will look to see if any additional information can be made available.
  • The committee is organizing a meeting on Monday, February 7th to discuss how to best represent central administrative units that have been reorganized. All reps/alternates are invited to attend.
  • Senator Elections:
    o Elections will also be held this spring for 2 Senator and 4 Alternate Senator positions that will be opening up.
    o Nominees shall be drawn from among the constituency of the Council providing that they are current or former elected members of the Council who have served in good standing within the past two years. Non-Council members who have actively served on AMC committees within the past two years are also eligible.

OLD BUSINESS: None

NEW BUSINESS: None

MEETING ADJOURNED at 10:27 AM.

Respectfully submitted by Regina Drew, Secretary 2010-11