In attendance: Albrecht, Barbara; Amico, Rosemary; Anderson, Rosemarie M; Atkinson, Mary Lou; Balogh, Sarah; Beresnoy, Ira; Berthoumieux, Jean-Alex; Bhojwani, Sangeeta; Biddle, Daniel C; Bonaparte, Melissa; Boneta, Caroline; Botos, Rachel L.; Brooks, Shanieka; Camfield, Juliane (for Anne Solari); Chin, Nelson; Cleveland, John Paul; Colon, Christian; Cureton, Nadia N; Daniels, Diana; De Leon, Evelyn; De, Maria (for Asuncion Weis); Deluca Fernandez, Sonia; Denney, Katrina; Desantis, John; Devjani, Manish; Digiovanni, Carly Rose; Dismukes, Ryan; Drew, Regina Syquia; Drummond, Katherine T.; Dylenski, Rachael M; Eerdeken, Els; Fertmann, Adam E; Garofalo, Amanda; Gee, Matthew K; Gessner, Nancy; Goldkranz, Nicole (for Keith Amparado); Gordon, David A; Gu, Hye; Hagen, Rose; Hall, Cherrelle; Haughton, Olive; Hayes, Brianne; Heaps, Richard; Heller, Nicolas J; Hollingsworth, Carol; Humphreys, Gisela B; Irving, Lance; Kavalam, Pamela; Keeton, Maude; Kelly-Fiero, Justine M; Kenigsberg, Norma K.S.; Kim, Jeremy Phillip; Kniffin, Abigail; Koskorelos, Eleni (for Monica Estrada); Kuhn, Erik W; Kushner, Melissa; Ladisa, Ann Marie; Lerner, Justin Evan; Levine, Melissa; Lewis, Scott G; Lutzky, Raymond Allen; Malin, Gwynneth C.; Maristany, Alita; Markowitz, Beth A; Martin, Jessica N; McCaw, Michael; McCullough, Kevin; McGowan, Susan (for Maria Kalogerou); Meonis, Carrie; Minteer-Baysal, Krista M.; Misevis, Kim; Mitchell, Brenda S; Montoya, Jessie; Morrison Leahy, Stephanie; Nicolussi, Christopher L; Niedenthal, David A; Nieto, Carrolyn; O'Reilly, Hope; Parsons, Crystal C; Pathripala, Aaron R.; Pearson, Patricia Anne (for Ida Longarino); Phillips, Brent W.; Powell, Ann M.; Prendergast, Carrie A.; Ramos, Kristi Schwindt; Rendall, Meredith; Ritter, Carolyn S.; Rivas, Greg (for Heba Gore); Roc, Nadege B; Rothstein, Erica; Santiago, Tamara; Schroeder, Amelia; Shelosky, Matthew; Siegel, Wendy E; Soo Kim, Tatum D; Stedfeld, Eric L; Stewart, Pamela V; Stockwell, Kyle W; Tan, Megumi; Thilman, Daniel; Tie, Juan H.; Tsang, Betty; Urbano, Toni T; Vassallo, Marni (On Leave); Vergara, Leizel; Villanueva, Carl; Vintinner, David P.; Vogelsang, David; Warrington, Patricia A; Wasserman, Jessica; Webb, Malina; Wein, Asuncion; Williams, Claudine-Lonje A; Willyard, Sarah; Wright, Keren (for Lydia Snyder); Wu, Nancy

The meeting was called to order at 9:06 am

APPROVAL OF THE MINUTES
The minutes from the last meeting in February 2016 were provided in advance with the agenda. Reading of the minutes was waived, and the minutes were approved unanimously. The final version of the minutes is posted on the AMC website.

REPORTS OF THE OFFICERS

CHAIR’S REPORT David Vintinner (david.vintinner@nyu.edu) David announced that this will be the last general meeting he will lead as AMC chair because his term is ending and also that his term limit has been reached. Next month he will be presenting at the Higher Education Data Warehouse conference, and he encouraged all of us to connect with professional organizations as well. He spoke about the many changes that occurred over the last two years, and encouraged us to become more involved in the AMC in order to learn more about how the University works which will enable us to do an even better job for the University.

David also briefly reviewed President Hamilton’s email to the NYU community about his tuition strategy and limiting budget increases in OTPS spending to one-quarter percent per year for two years. He also mentioned
that Carrie Prendergast will be the administrative representative on the new committee (Affordability Steering Committee) to solicit ideas about how the University can continue to limit costs.

**VICE CHAIR’S REPORT**  Kristi Schwindt Ramos  (kristi.schwindt.ramos@nyu.edu)
No report

**SECRETARY’S REPORT**  Andrea Fannelli,  (andrea.fannelli@nyu.edu)
No report

**TREASURER’S REPORT**  Shakera Jones  (shakera.jones@nyu.edu)
The new Funds Request form and instructions has been distributed to the Senior Unit Reps. Please contact your SUR to request funds.

**SENATORS’ REPORTS**

**John DeSantis  (john.desantis@nyu.edu), Senator: Senate Financial Affairs Committee**
John mentioned that under the leadership of Marty Dorph, Executive VP, Finance and Information Technology, the Committee meetings are much more informative. The tenured faculty did not make a presentation at the meeting; the contract faculty who did not make a proposal however, gave a slide presentation about a survey of their membership about various topics including the budget and other concerns, but the most interesting point was that a large percentage of their membership does not know how the University works.

The AMC was the only constituent group that made a formal presentation. In our proposal, we stated that some bargaining units get a higher salary increase than we do and that their benefits are better than ours. VP Dorph mentioned that the 2-1/2 % AMI and ½ % bonus are general guidelines not etched in stone. John repeated his belief that the minimum increase should be 3% and not less because we should be recognized for the additional time and effort that we administrators put into our jobs. No promises were made so we have to continue to be strong in our requests.

**Ray Lutzky  (rlutzky@nyu.edu), Senator: Senate Committee on Governance**
The proposal to decrease the Senate size was sent back to SCOG after some comments from the other councils, most notably the Contract Faculty, that additional discussion was needed. The primary concern was that the increase in the Dean’s council seats and other changes reduces the number of faculty overall. Another concern was whether a decrease in the overall size of the Senate was warranted.

**Regina Drew  (regina.drew@nyu.edu), Senator: Academic Affairs Committee**
A change to the summer term academic calendar was approved to have two legislative days on Saturdays and change the beginning of the sessions to start on the first day of the week.

The Work-Life Balance Ad Hoc Senate Committee has met twice and will be meeting again this week with our new Vice President for Human Resources Sabrina Ellis attending. We are also scheduled to meet with Joyce Rittenberg who headed the Office of Family Care and Carol Hoffman who heads Columbia’s Office of Work/Life. We are also preparing the survey to be distributed to the University to solicit thoughts about work-life balance.
COMMITTEE REPORTS

Benefits, Kristi Schwindt Ramos (kristi.schwindt.ramos@nyu.edu)
Report appended to the minutes

Nominations and Elections, David Vogelsang (david.vogelsang@nyu.edu)

David announced that the AMC has been collecting Representative nominations for the 14 units up for election for 2016-2018, and presented a chart showing the units up for re-election and where they stand on nominations. Next to each unit were the number of individuals on the ballot as of yesterday at 2pm and how many additional slots there are for each unit.

He asked that if anyone wanted to make sure their name was on the ballot, to please see him after the meeting. He will also take nominations by email and phone. He has the actual list of candidates for each Senior Unit Representative to review.

David said that he will close the nominations on Friday, March 4th, and will reconfirm with candidates the following week, and then launch elections on March 14th.

Additionally, nominations will be launched for the units not up for election for AMC Senator. You can submit your nomination via the AMC website. Please be sure that candidates meet the qualifications as they will be checked.

In April, we will also conduct elections for Officers of the AMC. See the for Officers’ requirements on the AMC website.

David Vintinner opened the nominations to the floor.

For Chair
David Vintinner nominated:
Tatum Soo Kim, Student Affairs, SPS and former Senator
Raymond Lutzky, Tandon Graduate Admissions and current Senator
David Vogelsang nominated:
Michael McCaw, Chair of the Professional Development Committee

For Vice Chair
David Vogelsang nominated:
Kristi Schwindt Ramos, our current Vice Chair

For Secretary
David Vintinner nominated:
Nadia Cureton who chaired the Health Care Working Group and is currently our Communications manager.
Carrie Meconis nominated:
Katrina Denney, Academic Advisor at Tisch School of the Arts
For Treasurer
David Vogelsang nominated:
Shakera Jones, current Treasurer and co-chair of the AIDE Committee
Mary Lou Atkinson, Associate Director at the School of Nursing

These nominees and any others will be asked to speak briefly about their candidacy prior to the vote at the April general meeting.

Ad Hoc Committee on Diversity and Inclusion, Juan Tie (juan.tie@nyu.edu) and Gwynneth Malin (gcm207@nyu.edu)

A university wide communication went out February 17th formally announcing the creation of the University Ad-Hoc Task Force on Diversity and Inclusion. This announcement included the address for the committee’s official website: https://www.nyu.edu/about/university-initiatives/diversity-and-inclusion-advisory-task-force.html

The website includes the committee’s: charge, membership, meeting schedule, agendas, meeting summary notes and a shared resource section that houses scholarly readings and related university reports. The website also has a comments section where any community member may direct questions, comments, or concerns to the committee.

The committee held its first meeting on February 5th. President Hamilton joined us and reiterated his commitment to action based on the recommendations of this committee. We discussed both our short term and long term goals including having to deliver an initial report in April 2016, an interim report in December 2016 and a final report in April 2017.

The larger committee was separated into subcommittees focusing in on assessment, faculty inventory, student inventory and administrative/staff inventory which Juan and Gwynneth have been assigned to and Gwynneth is chairing.

The admin/staff subcommittee is working on getting an inventory of all of the current, past and proposed university programs and affinity groups related to diversity and inclusion. Anyone with information regarding such programs or affinity groups is encouraged to e-mail either Juan (jht1@nyu.edu) or Gwynneth (gcm207@nyu.edu) with relevant information. The subcommittee has also asked university leadership for quantitative data regarding administrators and staff with regard to diversity, inclusion and equity.

Gwynneth and Juan met with the AMC Inclusion Diversity and Equity committee (AIDE) during their initial meeting on February 26th and will be working together with the committee in order to avoid repetition of work already being done by the Ad-Hoc Taskforce and to ensure that there is clear and frequent communication between the two committees.

The next Ad Hoc Task Force meeting is scheduled for March 4th, 2016.

GUEST SPEAKER

Our guest speaker, Anthony Jiga, Vice President, Budget and Planning was not able to make his presentation from Abu Dhabi due to technical difficulties; however, he was able to see and hear the meeting proceedings. Therefore, David Vintinner reviewed the presentation that Vice President Jiga had prepared. The entire University budget is over $8 billion dollars which is much larger that it was a few years ago. Much of the growth has come from the Langone Medical Center, which fiscally is managed separately from the rest of NYU. The remainder of the presentation only includes the University. Budget highlights for the current fiscal year include:
• A 3.4% increase in undergraduate tuition and a 3.5% average rate increase in student housing over last year. The publicly reported rate increase is higher because some rooms cost more than others and that mix changes each year.
• A 4% increase in graduate tuition
• A 6.5% increase in undergraduate financial aid which is a positive note in that financial aid is increasing at a faster rate than tuition or fees.
• The OTPS budget increased 1.5% over last year. This is the area where limited budget increases over the next 2 years will help slow tuition growth.
• It is anticipated that our endowment will return a 6% increase to the corpus of the endowment
• The drawdown from the endowment will continue at 4.8% based on the previous three years’ endowment balances.
• The new UAW agreement has extended benefits to over 1600 graduate student employees
• Capital budgets are separate from the operating budget, and their total FY 2016 budget is $702 million.
• The net income the University receives from tuition is $1.6 billion or 57% of total revenue. If we include fees and housing costs that percentage increases to 67%
• The salary and fringe expenses together are 54% of the expense budget
• The budget numbers are available on the University website

Additional items:
• This fall term, the University reached 102% of our target admission (400 students) which nets to an additional $15 million in tuition and fees
• 22% of our students are eligible for Pell Grants. Most of our peer institution limit Pell Grants to families with income under $30,000 while NYU raised that limit to families with income under $50,000 which explains why our percentage is greater than our peer institutions
• Total number of enrolled students for the fall term was 51,472. For all campuses, including non-credit students, the total was 58,061
• Freshman student total charges in Washington Square and Tandon are approximately $59,000-$65,000 per year
• For all graduating undergraduates, the average student has a debt of $14,737, and their family debt is double that amount (this average includes the students who do not borrow)
• Of only the students who borrow, their average debt approaches $30,000 and their families’ debt exceeds $72,000

Preliminary plans for fiscal year 2016-2017:
• The annual merit increase pool for administrators and faculty will be 2.5%
• Tuition will increase by 2.9% and student fees by 0%
• OTPS will increased by only 0.25%

If you have questions about the budget, please send them to amc.info@nyu.edu, and we will forward them to VP Jiga

Announcements

David Vintinner announced that representatives will receive a follow-up survey in March concerning OpenAMC.

The meeting was adjourned at 10:12 am
BENEFITS
Kristi Schwindt Ramos

On February 3, John DeSantis submitted our voted on and approved AMC 2016-17 budget proposal to the Senate Financial Affairs Committee on behalf of the AMC. John, Norma and Carrie then presented our letter to the committee. John will report on this later in today’s meeting.

On February 4, Executive Vice President for Finance and Information Technology Marty Dorph emailed the T-FSC, C-FSC and AMC for a call for nominations to serve on the Ad Hoc Committee on Tuition Remission and Portable Tuition. I received 18 nominations for only three spots and after deliberating at the AMC Executive Board Meeting, I am happy to announce that the following three AMC members will represent us.

Meredith Rendall, Vendor and Contract Management Analyst, NYU IT (AMC Representative for NYU IT, current and active AMC Benefits Committee member)

Evan Silberman, Assistant Director, Information Technology, Silver School of Social Work (AMC Alternate Representative for the Silver School of Social Work)

Erica Rothstein, Academic Advisor, NYU School of Professional Studies (AMC Representative for the School of Professional Studies, current AMC Benefits member)

Meredith, Evan and Erica and the rest of the Benefits Committee will work closely with the people who nominated themselves moving forward.

The Work-Life Balance Ad Hoc Senate Committee has met twice and will be meeting again this week. Regina and Carrie will give a brief report later this morning. The Benefits Committee will work closely with this new committee to support their efforts.

Unfortunately I had to cancel the February Benefits meeting and will be scheduling the March meeting soon. We will be working on some questions to ask our new Vice President for Human Resources Sabrina Ellis, who will be speaking at our April AMC meeting. Thank you~