In attendance: Albrecht, Barbara; Amico, Rosemary; Atkinson, Mary Lou; Balogh, Sarah; Battaglia, Christine; Berthoumieux, Jean-Alex; Biddle, Daniel C; Biondi, Jonathan; Bonaparte, Melissa; Boneta, Caroline E; Botos, Rachel L.; Brindisi, Alicia; Brooks, Shaniecea; Brucia, Amanda; Chen, Jiabei (for Nancy Wu); Chin, Nelson; Cleveland, John Paul; Coombs, Amy; Cureton, Nadia N; Daniels-Maina, Diana; De Leon, Evelyn M; Deluca Fernandez, Sonia; Denney, Katrina; Desantis, John; Devjani, Manish; Digiovanni, Carly Rose; Drew, Regina Syquia; Drummond, Katherine T.; Duke, Lizz; Dylenski, Rachael M; Eerdekens, Els; Escano, Brandon; Fannelli, Andrea; Fertmann, Adam E; Garofalo, Amanda; Gee, Matthew K; Gessner, Nancy Therese; Gonzalez, Hector L; Gu, Hye; Harrell, Zachary W; Haughton, Olive; Hayes, Brianne; Heaps, Richard; Hirsch, Callie; Hollingsworth, Carol Anne; Holub, Daniel; Huggins, David; Humphreys, Gisela B; Hurst, Jon; Irving, Lance; Izaki, Elizabeth Jane; Jensch, Christine; Jones, Shakera Tamika; Kaplan, Julie; Karafin, Diana Leilani; Kavalam, Pamela; Kebbon, Maude; Kelly-Fierro, Justine M; Kenigsberg, Norma K.S.; Kniffin, Abigail; Kumar, Romeo; Kushner, Melissa; Ladisa, Ann Marie; Lewis, Scott G; Lieberman, Blair Elizabet; Lockett, Anthony; Lucas-Ludwig, Melissa; Lutzky, Raymond; Allen; Mainero, Michael; Malin, Gwynneth C.; Marino, Michael; Martinetti, Pamela; Mathew, Briana Rosen; Mccarthy, Colin; McCaw, Michael; McCullough, Kevin; Meconis, Carrie A.;Michels, Stevin Azo; Minguela, Norma; MInteer-Baysal, Krista M.; Mitchell, Brenda S; Monahan, Jennifer; Montoya, Jessie; Morrison Leahy, Stephanie; Murray, Christine Margaret; Nadkarni, Alicia; Nicolussi, Christopher L; Niedenthal, David A; O'Reilly, Hope; Powell, Ann M.; Prendergast, Carrie A.; Razi, Ahmad; Rendall, Meredith; Ritter, Carolyn S.; Roc, Nadege B; Shelosky, Matthew; Siegel, Wendy E; Snyder, Lydia L.; Soo Kim, Tatum D; Soule, Kristen B.; Stockwell, Kyle W; Stuart, Jennifer; Tie, Juan H.; Tuysuzian, Arly; Urbano, Toni T; Vergara, Leizel Gaduyon; Villanueva, Carl; Vintinner, David P.; Vogelsang, David; Wallace, Caroline; Warrington, Patricia A; Wasserman, Jessica; Webb, Malina Jai; Wein, Asuncan; Weinger, Allison; Willyard, Sarah; Wright, Karen

The meeting was called to order at 9:05 am

David Vintinner, Chair, opened the meeting with a welcome to the Representatives.

APPROVAL OF THE MINUTES
The minutes from the last meeting in November 2015 were provided in advance with the agenda. Reading of the minutes was waived, and the minutes were approved unanimously. The final version of the minutes is posted on the AMC website.

REPORTS OF THE OFFICERS

CHAIR’S REPORT
David Vintinner (david.vintinner@nyu.edu)

Prior to the introduction of our guest speaker, David Vintinner announced that the University will create a task force to address issues of diversity and inclusion. However, the AMC will only have 2 seats on this task force and this raised the question: does the AMC need its own committee on diversity?

When asked if there were Representatives in the meeting who would be willing to serve on such a committee, there were numerous volunteers. Representatives were invited to submit their ideas for the charge for the committee as well as their willingness to serve on the committee to amc.info@nyu.edu.
GUEST SPEAKER
Monroe France, Assistant Vice President, Student Diversity,

Assistant Vice-President France presented on existing initiatives in this area, including a committee on the internationalization of Washington Square, an intercultural training program for administrators, and the Administrators of Color Network. A question and answer period followed.

TREASURER’S REPORT
Shakera Jones (shakera.jones@nyu.edu)
- New “Student” stickers for administrators who are also students and registered for the Spring term will be available at the Registrar’s Student Services Center at 25 West 4th Street and Student Link at 5 MetroTech Center (Dibner 201) beginning January 4, 2016.
- A new Funds Request form and instructions will also be available on January 4, 2016.

SENATOR’S REPORT
Regina Drew, Senator (regina.drew@nyu.edu)
Report appended to the minutes

COMMITTEE REPORTS
Nominations and Elections, David Vogelsang (david.vogelsang@nyu.edu)
Report appended to the minutes

A motion that the College of Nursing be established as a Representative unit in the AMC and the College of Global Public Health be established as a Representative unit in the AMC replacing the formerly-approved Faculty of Health unit was made and approved unanimously.

Special Events, Julie Kaplan (julie.kaplan@nyu.edu)
- The Winter Social will not be held this January to accommodate President-Elect Hamilton’s request to host a reception for Washington Square administrators.
- The Art Show is once again scheduled to run from mid-May to mid-June
- The AMC Book Club continues to meet. Please visit the AMC website for more details

Community Service, Carrie Meconis (carrie.meconis@nyu.edu)
- The Thanksgiving Food Drive collected approximately 1,750 items in Manhattan and 200 items in Brooklyn
- The annual Toy Drive begins on December 3, 2015 and runs until December 17, 2015. New, unwrapped toys can be donated at various sites on the Manhattan and Brooklyn campus, or shop online through December 13 at Smile.Amazon.com. Flyers are available on the AMC website and through senior unit reps
- The next committee meeting will be on December 9, 2015

OPEN DISCUSSION
- Open AMC proposal: a majority of our members expressed concern about the delayed timetable in reviewing the university’s tuition remission policies, given that a university committee was expected to be formed at the beginning of the current term.
- Open AMC proposal: we discussed the need for wider promotion of CPR certification trainings for the university community. Information detailing how administrators can facilitate these trainings in their own departments and offices will be distributed through AMC representatives in the near future.

The meeting was adjourned at 10:28 am
University Senate Report
Regina Drew, Senator

The University Senate met on November 12. The AMC presented its proposal to create an Ad Hoc Committee on Work-Life, and the resolution was discussed and approved. The Executive Committee has recently signed off on the committee’s membership so the committee is expected to convene shortly.

In the Committee reports:

- The Executive Committee withdrew its charge to the Committee on Organization and Governance (SCOG) to reduce the size of the Senate. It was determined that the Senate was able to operate ably at its current size and, given the councils’ desire not to reduce their representation, the Executive Committee determined there was no real need to reduce membership or reorganize the Senate’s composition.
- SCOG will now be evaluating the representation of our newest school, the College of Global Public Health
- The Academic Affairs Committee approved honorary degree nominations and will be next looking at the topic of writing in the university.
- The Financial Affairs committee is looking at the issue of affordability and will be creating recommendations on this topic.

There were four guest presentations:

- Sexual Misconduct Review Committee: Dean Gabi Starr gave a brief verbal report about the committee’s work and early findings. AMC Alternate Senator Dan Holub will likely report in more detail on this at the AMC’s January meeting.
- Academic Snapshot: Provost David McLaughlin gave an overview of the university’s academic changes over the last 15 years, including new academic programs and centers, school changes, improvements in rankings, new and renovated facilities, etc.
- LaGuardia Co-Op and LaGuardia Studio: NYU IT’s David Ackerman introduced two new facilities on LaGuardia Place. The Studio offers advanced digital media services, including 3-D printing, and the Co-Op is a space for meeting and collaboration, with specialized software, laptop lending, and videoconferencing.
- NYU Fitness Network: Athletics Director Chris Bledsoe gave an update about the schedule for the closing of Coles, opening of the new 404 Lafayette athletic facilities, and rates for spring memberships.

President Sexton led a short discussion about diversity on university campuses and at NYU, in particular. He announced that more information would be announced about the university conversation on this issue.

The Senate’s next meeting is on December 11.

NOMINATIONS AND ELECTIONS
David Vogelsang, Chair

On November 23rd, a meeting was convened with current Representatives from the College of Dentistry, the College of Nursing, the College of Global Public Health, and the Office of the Executive Vice President for Health. The purpose of the meeting was to discuss the reorganization of unit representation based on recent restructuring under the Faculty of Health umbrella. The Representatives felt that at this time it was better that the College of Nursing and the College of Global Public Health be represented stand-alone units as they were all operating as separate units even under the current structure. The College of Dentistry will stand as is and the Office of the EVP for Health will remain as a part of the Office of the President.

Due to this restructuring, I made a motion that the College of Nursing be established as a representative unit on the AMC and the College of Global Public Health be established as representative unit on the AMC replacing the formerly approved Faculty of Health Unit.