MINUTES FROM THE AMC GENERAL MEETING
Tuesday, February 3, 2015

The meeting was called to order at 9:13 a.m.

ATTENDANCE

Attendees (99): Albrecht, Barbara; Amico, Rosemary; Beresnoy, Ira; Berthoumieux, Jean-Alex; Bonaparte, Melissa; Boneta, Caroline E; Brooks, Shanieka; Callihan, Erin; Chin, Nelson; Colon, Christian; Coombs, Amy; De Leon, Evelyn M; Desantis, John; Di Pompo, Maria; Digiovanni, Carly Rose; Dismukes, Ryan; Drayer, Christina Julianne; Drew, Regina Syquia; Drummond, Katherine T.; Duke, Elizabeth M; Dylencki, Rachael M; Estrada, Frances Monica; Fannelli, Andrea; Garay, Stephanie M; Gee, Matthew K; Gessner, Nancy Therese; Gironella, Ninette A; Goico, Madeleine S.; Goldfarb, Sheryl L.; Goldkranz, Nicole; Gregory, Katherine; Harrell, Zachary W; Haughton, Olive; Heaps, Richard; Heller, Nicolas J; Hirsch, Callie; Hollingsworth, Carol Anne; Holub, Daniel; Humphreys, Gisela B; Janke, Amber; Kalogerou, Maria; Kaplan, Julie; Kavalam, Pamela; Kelly-Fierro, Justine M; Kenigsberg, Norma K.S.; Kushner, Melissa; Lerner, Justin Evan; Lockett, Anthony; Lui, Stephen F; Lutzky, Raymond Allen; Mandhry, Eddie; Marino, Michael; Martinetti, Pamela; Mathew, Briana Rosen; McCaffrey, Kacey A.; McCullough, Kevin; Meconis, Carrie A.; Mejia, Eugenia E; Mendez, Greg; Minguela, Norma; Minteer-Baysal, Krista; Mitchell, Brenda S; Monahan, Jennifer; Montoya, Jessie; Nadkarni, Alicia; Niedenthal, David; Nisenson, Evan L; O'Hara, Amy; O'Regan, Jamie Lynn; Patullo, Michael; Powell, Ann M.; Ramos, Kristi Schwindt; Rendall, Meredith; Ritter, Carolyn S.; Roc, Nadege B; Ross, Aaron B.; Santiago, Tamara; Siegel, Wendy E; Slevin, Cormac; Sohn, Michael; Soo Kim, Tatum D; Soule, Kristen B.; Sowell, Scott; Stedfeld, Eric L; Stockwell, Kyle W; Stubing, Anne M; Thilman, Daniel; Tie, Juan H.; Troy, Brendon; Urbano, Toni T; Valcik, Jayson; Vintinner, David; Webb, Malina Jai; West, Michael S.; Willyard, Sarah; Daniels, Diana; Cokorinos, Barbara; Rothstein, Erica; Amparado, Keith; Solari, Anne; Tyhovych, Natalia; Jarmoszuk, Aloysee; Biddle, Daniel.

The requirements for a quorum were met.

APPROVAL OF THE MINUTES

The minutes from the last meeting were provided in advance with the agenda; reading of the minutes was waived. The minutes from the January 2015 meeting were approved.

REPORTS OF THE OFFICERS

PRESIDENT'S REPORT

- Discussed AMC units. The Institute of Fine Arts and Institute for the Study of the Ancient World are the smallest units and should be joined as a single unit with two representatives and two alternate representatives total. This will result in a loss of two alternate reps. Each unit will maintain its two reps, the two alternate reps will be shared. A vote was called to combine the units and was unanimous in favor.
• Nominations from AMC for the NYU Women’s Leadership Forum Planning Committee. The nominees are Pamela Kavalam, Lourdes Marshall and Reema Shah.
• We have extended funding to MLK Week. AMC rep Justin Lerner and Brenda Mathew spoke about the 10th annual MLK Week, passed out flyers and information.

TREASURER REPORT
Andrea Fannelli, Treasurer
• No report.

SENATE REPORT
Kristi Schwindt Ramos, Senator, Senate Committee on Organization and Governance (SCOG) Committee
• Discussed the senate self-evaluation and goal of reducing senate membership over two years to 110 – 120 members, it is currently 127. The AMC has been asked to consider how many senators we need to carry on our function. Memorandum from SCOG to the Councils of the Senate was attached at end of last month’s minutes. AMC’s response letter to SCOG was discussed and is attached at the end of the minutes. A vote to approve submission of the letter was unanimous in favor.

John DeSantis, Senator, Senate Financial Affairs Committee,
• The AMC was requested to submit a letter to the Senate Finance Committee. The letter to the Finance Committee was attached to today’s agenda. The letter was reviewed and discussed. A motion was made and seconded to send the letter. The motion did not pass. A motion to amend the letter to include “Submitted by request.” Passed with one abstention, balance in favor. A motion was made to change the attached remediation chart by striking the 4th year remediation option. The vote was unanimous in favor of striking the 4th year option. A motion was made to address the letter to Martin Dorph as Chairman of the Senate Financial Affairs Committee and to add the expectation of a response. The vote was unanimous in favor of these changes. A vote was called to approve and send the letter with all the approved changes above and with some minor language changes regarding the fringe rate. The vote was unanimous in favor of sending the letter. A copy of the final letter is attached at the end of the minutes.

COMMITTEE REPORTS
Nominations & Elections, Regina Drew (amc.elections@nyu.edu)
• Elections were completed in January for the inaugural class of representatives and alternates for NYU Abu Dhabi and NYU Shangai. Welcome to our new colleagues!
• Representative elections are coming up in March for the following schools and divisions: College of Dentistry, Division of Student Affairs, EVP for Finance, EVP for Operations, Office of the President, Polytechnic School of Engineering, Provost Division,
Silver School of Social Work, Stern School of Business, Tisch School of the Arts, and Wagner School of Public Service. Anyone interested in serving as a Rep or Alternate will need to opt in to get on the ballot. A call for nominations will be sent out in late February, and elections will be held in mid-March.

- **Officer elections** will take place in April at the AMC meeting. We invite anyone who is interested in serving as Chair, Vice Chair, Secretary, or Treasurer to contact any current officer or the Nominations & Elections Committee (amc.elections@nyu.edu).
- **Senator elections** will take place in May. There will be two open Senator positions and four Alternate Senator positions. A call for nominations will be circulated later this spring.
- An election overview is attached at the end of the minutes.

Community Service, Ida Longarino (amc-community-service-group@nyu.edu)

- No report.

Benefits and Compensation, Melissa Lucas-Ludwig (amc-benefits-group@nyu.edu)

- No report.

Bylaws, Norma Kenigsberg

- No report.

Superblock Stewardship, Barbara Albrecht, AMC Member and Chair of the Construction/Mitigation Subcommittee, (balbrech@stern@nyu.edu).

- No report.

Special Events, Julie Kaplan (amc-special-events@nyu.edu)

- Report attached at end of minutes.

Communications, Anne Stubing (amc-communications-group@nyu.edu)

- No Report

Healthcare Working Group, Nadia Cureton (nadia.cureton@stern.nyu.edu)

- No report.

Professional Development, Michael McCaw (mike.mccaw@nyu.edu)

- Report attached at end of minutes.

NEW BUSINESS
The top openamc issue(s) were introduced by David Vintinner:
   a. A request that AMC meetings should be set up to allow conferencing in from other sites and participate in discussions. Discussion on pursuing this, different ways it could be implemented. The technology would have to be explored. ITS is working on this for other councils. There are bylaw issues to consider. Reach out to Anne Stubbing, Chair of Communications with interest and suggestions. Ann will gather information and will work with Norma Kenigsberg to work out any bylaw changes.

ANNOUNCEMENTS

- Regina Drew, The AMC is creating a new Google Group for administrators with (or expecting) children. Without a current family care office, we thought a Google Group may be a helpful way for administrators to discuss parenting questions and share information and resources. Visit AMC Parents to join the group.
- Community Service recycling collections are ongoing. Flyers are posted on the AMC website.

CLOSING REMARKS

The next meeting will be held Tuesday, March 3, 2015 in the Colloquium Room.

The meeting was adjourned at 10:29 a.m.

Attachments:

AMC letter to SCOOG
AMC Memo to the University Senate Finance Committee
Election Overview
Professional Development Committee Report
Special Events Committee Report
Memorandum

From: NYU Administrative Management Council
To: The Senate Committee on Organization and Governance (SCOG)
Re: Council Input To Senate Self-Evaluation
Date: February 5, 2015

Last year as part of its recommendation for representation of the Full-time Contract Faculty, SCOG also recommended that over the course of two years the Senate undergo a major self-evaluation to examine its purpose and membership. At the same time, the Senate Executive Committee indicated that the Senate should be no larger 110-120 members, smaller than the 127 member Senate SCOG proposed as a temporary measure to achieve representation for the Full-time Contract Faculty within the time limit set by the Board of Trustees and in the absence of an opportunity to conduct a more complete evaluation.

SCOG has now begun to gather information relevant to the proposed self-evaluation, with a particular focus on the size of the Senate and how its size relates to its function. One of SCOG's goals is to minimize any disruptions of Council functions that could occur as a result of the eventual recommendations that may result from the self-evaluation process. Accordingly, SCOG asks the Senate Councils for their input as follows by March 1, 2015:

1. Please consider your Council’s current size in relation to its functions.
   - How many Senators does your Council require to carry out its functions and effectively represent the different constituencies encompassed by your Council, both in your Council and in the Senate?

   The AMC has six senators and 11 alternate senators (including the AMC Chair and Vice-Chair), for a total of 17 people who represent the AMC on Senate and ad-hoc Senate committees. Only full senators are permitted to vote and sit on the AMC Executive Committee. We utilize all of our senators and nine of our 11 alternates to sit on senate sub-committees. The breakdown is as follows: SCOG: 1 senator, 2 alternate senators; Public Affairs: 1 senator, 1 alternate senator; Academic Affairs: 1 senator, 1 alternate senator; Financial Affairs: 1 senator, 2 alternate senators; Judicial Board: 1 senator, 3 alternate senators; Executive Board: 1 senator. There are six senate sub-committees and only six AMC senators. We just gained one additional senate seat in 2014-15, emphasizing the fact that we require one full senator on each of the sub-committees.

   The AMC functions differently than the faculty, dean and student councils in that we are comprised of Representatives and Alternate Representatives who are elected by their administrative unit (such as a school, division, or institute) for two-year terms. The number of Representatives and Alternate Representatives per unit is proportionate to the number of administrative personnel in each unit. We have 25
units with 131 representatives and 136 alternate representatives, for a total of 267 people. It is not necessary to be a Representative or Alternate Representative in order to be elected Senator; those are separate and distinct elections. However, there are eligibility requirements for election as Senator.

The primary functions of Representatives and Alternate Representatives are: (A) attending monthly Council meetings; (B) voting at Council meetings; and (C) sharing information with and getting feedback from constituents.

- Council members sit on Council Standing and Ad Hoc Committees, Senate Standing Committees, and several University Standing Committees, Ad Hoc Committees and Task Forces, requiring a substantial number of Council members. Would a reduction in the size of your Council by one, two, or three Senators significantly hinder your Council's ability to provide members to these various committees and task forces?

Yes, a reduction in size of our council by any number of senators would significantly hinder the AMC's ability to provide members to these various committees and task forces. We really do not see losing Senate seats, as currently we utilize all of our senators and nine of our 11 alternates to sit on senate sub-committees. As mentioned above, the breakdown is as follows: SCOG: 1 senator, 2 alternate senators; Public Affairs: 1 senator, 1 alternate senator; Academic Affairs: 1 senator, 1 alternate senator; Financial Affairs: 1 senator, 2 alternate senators; Judicial Board: 1 senator, 3 alternate senators; Executive Board: 1 senator. There are six senate sub-committees and only six AMC senators. We just gained one additional senate seat in 2014-15.

2. Please elaborate on how members of your Council that represent the various constituencies encompassed by your Council are chosen.
   - Does your Council have rules or procedures that ensure representation of the various constituencies your Council represents?

The AMC is represented on the University Senate by six Senators. The constituency of the AMC elects five of the six University Senators, as well as two Alternate Senators for each Senator except the chair. These positions are “at-large.” Two or three Senators are elected in May of alternate years to serve for the following two years. The Chairperson of the AMC holds one of the Senate seats for the duration of his/her term in office. The Vice-Chairperson holds the alternate position for the Chair.

3. How do Alternate Senators function in your Council?
   - Do Alternate Senators have specified functions in your Council?
Yes, alternate senators attend Senate meetings (without vote unless they are substituting for a Senator) and sit on senate committees (with a vote in their own right).

- Do Alternate Senators have specified functions in the Senate, e.g., are they appointed to Senate Standing Committees and if so, what is the procedure to select those who are appointed?

Alternate Senators can attend Senate meetings and are assigned to Senate subcommittees. There is an attempt to match the Alternate Senators with the committee most appropriate to their interest and knowledge.

4. Please comment on possible mechanisms your Council could use to reduce its size in the event that the size of the Senate were reduced, e.g.:
   - a sudden size reduction at a time specified for the Senate size to decrease,
   - a slow size reduction by attrition as terms expire,
   - a reapportionment of the number of Senators that represent specific constituencies currently represented by your Council,
   - etc.

If forced to reduce, the AMC would consider reducing the number of alternate Senate seats by one. Since the AMC only recently gained a single seat to match the number of Senate committees, reduction in the number of Senators would be difficult.

5. Please comment on any other issues your Council believes to be a goal of the self-evaluation process or regarding the process itself.

The AMC feels that the current size of the Senate is acceptable we are functioning well and the size should remain. The AMC Senators have experienced no issues with the current, larger size. Some ideas to maintain this size would be to gain access to a bigger room for monthly meetings, allow for more remote attendance/dial-in access, and formalize the role of alternates on the Senate. As described above, the AMC utilizes both Alternate Senators and Alternate Representatives. Perhaps the other councils could establish this model to help reduce the number of full Senators.

Please feel free to reach out with any questions or concerns

Best,

Michael Hengerer  
Chair, Senate Committee on Organization and Governance

e-mail: michael.hengerer@nyu.edu  
phone: 212-998-4948
TO: Martin Dorph, Executive Vice President for Finance and Information Technology
FROM: Administrative Management Council
RE: Recommendation for the 2015-16 Fiscal Year
DATE: February 3, 2015

As in years past, the AMC is submitting this letter as you requested.
The middle and lower ranks of university administration, as represented by NYU’s Administrative
Management Council, are proud of the emerging shape of this Global Network University we have been
asked to help build. We remain proud of our part in the recent expanding of NYU’s scope and reputation.
We are interested in advancing policies that will help attract and retain the best administrators to work
alongside us in this challenge, and submit this letter toward that end.

Our pride in recent accomplishments remains dampened by the memory that our numbers were reduced
and we were twice asked to forgo annual raises to help the university deal with its temporary cash flow
challenges. Our sacrifice continues to compound in our reduced ongoing salaries and reduced retirement
benefits, while NYU has been able to greatly strengthen its financial position. Since 2002, NYU’s assets
have more than doubled to $1.9 billion in cash reserves and unrestricted investments while still investing
approximately three billion dollars in its expanding capital portfolio.¹ We are concerned that the continued
priorities of expansion in both real estate and cash appear to require that our temporary sacrifice has
become permanent.

Merit Increase and Process
We project that the previously reported wage gap can now be resolved via a merit increase pool of
2.75% and 2.5% over the next two years, or an increase of 3.75% in one year. In prior letters to the
Senate Financial Affairs Committee, we articulated in detail the gap experienced by exemplary employees
who earned the full announced merit salary increase each year. We are happy to report that, again due to
lower than expected recent inflation, this gap has continued to close with the current gap calculated at
2.29%. In order to close this wage gap, our merit increase pool should be set at least 1% over expected
inflation. (Please refer to the attached table for updated calculations on the wage gap.)

In addition, there are a few university policies that continue to negatively impact our general welfare which
we would like the Senate Finance Committee to address:

A) An update to the thresholds used to tier administrator benefits. Many benefits are tied to
income thresholds that were set years ago with no long term plan to adjust them. Reduced benefits
make it more difficult to recruit quality administrators, particularly at junior levels. We hope that the
university’s financial plans do not depend on this slow phasing out of benefits. As requested last
year, we ask that the university update this policy, for example, moving the tiers each upward by
$25,000, and ensuring that benefits at our lowest tier are not materially less than those awarded to
the unionized employees we manage. One positive outcome from this change would allow
employees earning up to $75,000 (currently set at $50,000) to receive 100% tuition remission
towards graduate degrees.

Given that health care expenses and tuition have grown so swiftly with respect to other sectors of
our economy, any new expense triggered by a correction of the benefits tiers can possibly be
funded via an increase in operational fringe budgeting rates from the current rate of 30.0% to be

¹See the NYU Core Project Financial Planning Information document, released November 29, 2012
closer to rates used by some of our peers. For example, Columbia uses a current non sponsored fringe rate of 32.5%, Harvard uses 32.2%, Penn uses 35.1%, Johns Hopkins uses 34.5%, Georgetown 31.9% and Yale uses 32.6%.

B) Impact of the Affordable Care Act (ACA) on NYU, its employees and their benefits. With the passage of the ACA in 2012, NYU and its employees are faced with a number of challenges, none more daunting than the excise (“Cadillac”) tax. This tax is designed to reduce our “excess” health care spending to help finance the expansion of health care coverage under the ACA, by taxing the value of our health benefits over flat national thresholds at a 40% rate. Though the excise tax is not scheduled to go into effect until 2018, the AMC created a working group to start investigating how this estimated $8 million will be covered by the University, and to come up with recommendations beyond simply passing added costs to employees and further eliminating our health benefits as we saw with the elimination of the HMOs in 2016 and the move to increase use of generic drugs. The options that come out of this Working Group will aim to ensure that NYU is mitigating its impending losses responsibly not only fiscally but conscientiously, with compromises made at all levels and with all constituents within the University. We trust the SFAC will seriously consider our Working Group report, scheduled to be released in May 2015. Members of the SFAC, the constituent councils and the offices of NYU they represent are encouraged to reach out to the AMC in the coming months if they wish to be more informed or to contribute to the working group’s document.

C) Family Care and Bonding Leave As mentioned in last year’s letter, these important work life balance issues remain unresolved. We remain concerned about the shift of benefits administered by the Office of Family Care to Faculty Housing and the resulting shift of programs that only now apply to faculty members, especially in the area of child care. In addition, we continue to request a revision to the Bonding Leave policy which is currently inflexible when both parents work at the University. The current policy only allows for a maximum of six (6) weeks combined paid leave including primary and non-primary leave.

As the AMC has done in years past, we will follow up with relevant offices directly to help update these benefits and shape policies in a way that is both appropriate to our collective needs and to the fiscally responsible management of New York University. This year we would appreciate a written response on these matters before May 2015.

Thank you.
PERSISTENCE OF THE WAGE GAP EXPERIENCED BY LONG TERM NYU EMPLOYEES SINCE 2003

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3 YEAR REMEDIATION PLAN

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2 YEAR REMEDIATION PLAN

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1 YEAR REMEDIATION PLAN

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[1] We use the New York-Northern New Jersey-Long Island NY-NJ-CT-PA Consumer Price Index (CUUSA101SA0) as reported by the US Bureau of Labor Statistics. The CPI is calculated September to August to correspond to NYU budget years.

[2] The predicted inflation rate for 2013-14 and beyond is the average of the inflation rates of the past three years. We note that this is a tenuous prediction, and of course would revise our expectations were true inflation rates to change significantly.
SPRING 2015 ELECTIONS OVERVIEW

REPRESENTATIVES (2015-2017 Term)

Self-nominations can be submitted online from Monday, February 23-Monday, March 9 for the following units:

- College of Dentistry
- Division of Student Affairs
- Executive Vice President for Finance
- Executive Vice President for Operations
- Office of the President
- Polytechnic School of Engineering
- Provost Division
- Silver School of Social Work
- Stern School of Business
- Tisch School of the Arts
- Wagner School of Public Service

A call for nominations will be emailed to administrators in the units listed above in late February. Elections will be held online from Monday, March 16-Monday, March 30.

SENATORS (2015-2017 Term)

- In March, the Nominations and Elections Committee shall notify the constituents by email of the need for an election for Senators.
- 2 Senator positions and 4 Alternate Senator positions are available for the 2015-2017 term.
- To be eligible, nominees shall be drawn from among the constituency of the Council: current or former elected representatives or alternate representatives who have served in good standing within the past two years; or constituents who have actively served on AMC committees within the past two years.
- All candidates must prepare a written statement regarding their goals and functions as a Senator and are expected to make a brief statement at the annual end-of-year meeting on May 7. (A candidate who cannot attend the annual meeting may designate someone, with the approval of the Committee, to present his or her statement.)
- The candidates' written statements and ballots will be made available to the constituents within a week following the May annual meeting. The election will be conducted online in mid-May through early June.

OFFICERS (2015-2016 Term)

The AMC annually elects its Chair, Vice Chair, Secretary, Treasurer and such other officers as it may determine. The Nominations and Election Committee shall form a subcommittee in March to develop a list of nominees for each office that shall be drawn from the Representatives and Alternates who are interested in becoming an officer. The subcommittee shall present the list of nominees for a vote at the April AMC meeting.

- No name may appear on the ballot for more than one office.
- The election can be by closed ballot or a show of hands.
- No person may be elected to the same office for more than two consecutive terms.
- New officers will take office on the first of July following the May meeting.

If you are interested in being on the ballot for a Senator or officer position, please notify the Elections Committee or an AMC Officer in writing, or send an email to amc.elections@nyu.edu.
Ad Hoc Professional Development Committee Report - February 3, 2015

Project Teams

As per the Professional Development Committee’s Spring 2015 agenda that was shared at the December AMC meeting, I have formed project teams within the PDC to tackle specific tasks related to our agenda - the Survey Creation project team and the Mentoring Protocols project team. Both project teams will meet in early February.

- The Survey Creation project team will develop a brief survey to gauge the NYU administrator community’s interest in professional development programming, to identify current gaps in training opportunities, and to determine interest in a mentoring program. This survey is being created in consultation with the Talent, Learning, and Organizational Development office to ensure consistency with NYU performance communication form competencies. The survey will be disseminated to the administrator community in March 2015.

- The Mentoring Protocols project team will develop a foundational framework to support formal and informal mentoring opportunities for interested administrators. These efforts will be informed by the results of the administrator survey, and a potential pilot launch date will be determined for AY 2015-16.

OpenAMC Past Resolutions

Three OpenAMC resolutions were referred to the PDC for action and follow up.

1. "We should partner with HR to provide new employees with an introduction to their AMC Reps/Alternates and to direct the to the AMC website to increase participation." - Shakera J., Registrar
   - This resolution is currently being investigated in collaboration with the AMC Senior Unit Representatives group. We are collaborating on a “welcome letter” that will be included with new employee on-boarding documentation. Additionally, an On-boarding Protocols project team will be formed in the PDC to investigate potential programming or activities to engage new employees both with the AMC and the greater administrator community.

2. “The AMC should establish a voluntary peer mentoring group to assimilate newly hired administrators, to promote cross school collaboration, and to provide developmental opportunities to enhance the skill sets of all levels of administrators.” - Michael McCaw, Steinhardt
   - This resolution will be explored after the results of the administrator survey are carefully reviewed. Based on the survey findings, the PDC will offer a mentoring network that is in line with the administrator community’s interest.
OpenAMC Past Resolutions (cont.)

3. "The AMC should urge NYU to allow tuition funding to be paid from professional development budget sources for employees who want to take courses and are accepted as special students by the individual school maximums." (This request changes neither those responsible for allocating professional development funds nor those responsible for managing the enrollment of special students.)" - Melissa B., Steinhardt

- This resolution will need to be explored after consultation with the Senior Unit Reps and NYU Human Resources.

Additional Announcements

Thank you for your participation in the “name tag” experiment at the AMC Winter Social. General feedback from the community indicated this was a fun and informative exercise to open up conversations across units and departments. Special thanks to the AMC Special Events Committee for partnering with the PDC to make this a successful activity.

If you or someone from your team would like to improve public speaking and presentation skills, please come to the next NYU Toastmasters information session on Tuesday, February 24th. The session will include an overview of the program, a demonstration of a meeting, and a Q&A session. Toastmasters is a proven approach with enhancing your presentation skills, particularly with preparing your presentations in advance and responding to "off-the-cuff" questions. More details can be found in NYU iLearn when you search for Toastmasters.

Information about NYU’s professional development program for mid-level managers, the Building Leadership Excellence program, will be shared in the next few weeks via email to HROs. Information on the six sessions, the objectives, the dates, and the criteria for participation will be posted online. Nominations are due March 16th.

If you would like to join the Professional Development Committee, participate in one of the special project teams, or offer any feedback or suggestions, please feel free to contact me at Mike.McCaw@nyu.edu. We look forward to your active participation and helpful insight with the upcoming administrator survey.

Michael McCaw
Chair, Ad Hoc Professional Development Committee
Faculty Affairs Administrator, NYU Steinhardt
Mike.McCaw@nyu.edu
Special Events Committee Report February 3, 2015
Chair Julie Kaplan
Vice-Chair Stephanie Pryor

I was delighted to see so many of you at the AMC Winter Social on Thursday, January 15. I was also delighted that we did not have a snowstorm the night before, like last year! Thanks to all who came out and participated in the Professional Development Committee’s name tag experiment, identifying us by our jobs rather than our divisions.

Also successful was the first ever AMC Family Day at Coles on Sunday, January 25. It was a truly fun day and we hope this event will become an annual tradition. Thanks for coming out on a weekend, to cheer the NYU basketball teams and hang out with your colleagues.

The next meeting of the AMC Book Club will be on Monday, March 16 at 12:30 in Bobst Library. The group is currently reading The Woman in the Fifth by Douglas Kennedy. Details can be found on the AMC website. Anyone who is interested in the book club should contact either Michael Hanrahan at michael.hanrahan@nyu.edu, or Eric Stedfeld at eric@nyu.edu.

The call for artworks is out! If you would like to participate in this year's AMC Art Show, please let Scott Lewis know, at scott.lewis@nyu.edu. If you know anyone who might be interested in submitting a work for the first time, please let him/her know about the show and pass along Scott's contact info. All who have participated in the past are already "in the loop," as we say. The show will run from May 9 to June 14 in the Kimmel Center’s Stoval Family Gallery.

The Retiree’s Luncheon date has been set for Thursday, April 30. Feel free to pass this date along to retired friends and colleagues with whom you may be in touch. Many retirees have been known to reach out for advance notice, and we are happy to share the date at this point.

Keep your calendars marked for the Year-End Luncheon, Thursday, May 7.

As always, if you are interested in joining the Special Events Committee, or in pitching in during events (we can always use extra hands on the “day of”), please contact Julie Kaplan at julie.kaplan@nyu.edu.