The meeting was called to order at 9:06 a.m.

ATTENDANCE


APPROVAL OF THE MINUTES

The minutes from the last meeting were provided in advance with the agenda; reading of the minutes was waived. The minutes from the May 2014 meeting were approved.

WELCOME FROM THE CHAIR

David Vintinner, AMC Chair, welcomed all the representatives and guests to the first AMC meeting of the year. He explained that the AMC is a representative organization and as such its members are responsible for driving the AMC agenda and volunteering to help accomplish those items.

The Chair gave an overview of the President Search Listening Sessions and some of the comments, suggestions, priorities and problems that were made by attendees.
OLD BUSINESS

• Amendment to the Bylaws – Norma Kenigsberg
  Changes to the Bylaws of the Administrative Management Council were submitted, discussed, voted on and approved. The current version of the Bylaws, dated October 7, 2014 is posted on the AMC Website. Many thanks to the Bylaws Committee members who participated in the preliminary discussions regarding amendments.

• Confirmation of Alternate Senator Appointments – David Vintinner
  Six new alternate senators were approved. All are assigned to Senate committees.

• Confirmation of Committee Chair Appointments – David Vintinner
  The following slate of AMC Committee chairs was put forth for approval:
  o Bylaws, Norma Kenigsberg
  o Nominations & Elections, Regina Drew
  o Community Service, Ida Longarino
  o Special Events, Julie Kaplan
  The following AMC Ad Hoc committee chairs were put forward for approval:
  o Communications, Anne Stubing
  o Health Care Working Group, Nadia Cureton
  The following University Committee appointments were put forward for approval:
  o Superblock Stewardship, Barbara Albrecht
  o NYU Website Redesign, David Vogelsang
  o Protection of Minors, Justine Kelly-Fierro
  o Administration and Technology, Norma Kenigsberg

  The slate was approved by a vote of council.

GUEST PRESENTATION

Andrew Gordon, Vice President of Human Resources, and Ann Kraus, Senior Director, Global Compensation and Benefits, spoke about benefit changes and open enrollment. A question and answer period followed.

COMMITTEE REPORTS

Report of the President, David Vintinner

• Open AMC was introduced as a forum for discussion and proposals of what the AMC should be discussing.

• The chair introduced a Senator who gave an update on the University Sexual Misconduct Policy. A Senate vote to continue the implementation of the interim policy will be held this Thursday.

Senate, Justine Kelly-Fierro

• The Senators report is attached.

Benefits Committee, Melissa Lucas

The Benefits Committee has not met yet. A summary of the current activity:

• On October 7, the Vice President for Human Resources Andrew Gordon presented the health benefit plan changes that will go into effect in 2015. Although the planned changes were shared with the Chair of the Compensation and Benefits Committee in Spring 2014, the AMC was not allowed to review the proposed changes ahead of time.
Unfortunately, the AMC was not able to weigh in on the proposed changes before they were approved by HR. As a result, the Health Benefits Working group subcommittee will assume the task of reviewing the health benefits changes and how those health plan changes will reduce our exposure as a University to the excise tax being imposed on us by the Affordable Care Act.

- The Benefits Committee is pleased to announce that we have received approval to have stickers issued to all NYU administrators who are registered at the University as matriculated students. Stickers are currently in the design phase and will be made available by Jan. 2015. The Registrar's office will responsible for issuing the stickers.

- Lastly, the Benefits Committee will be sending out a benefits usage survey to all administrators on Monday, October 27th. Your responses will be anonymous.

Special Events, Julie Kaplan (amc-special-events@nyu.edu)
- The Special Events Report is attached.

Nominations & Elections, Regina Drew (amc.elections@nyu.edu)
- The Nominations and Elections Committee Report is attached.

Community Service, Ida Longarino (amc-community-service-group@nyu.edu)
- No report for October. The first meeting is scheduled for: Wednesday, October 22 at 12:15pm @ Tisch School of the Arts, 721 Broadway, 12th floor, Dean's Conference Room

Communications, Anne Stubing (amc-communications-group@nyu.edu)
- No Report

Health Care Working Group, Nadia Cureton
- No Report

Superblock Stewardship, Barbara Albrecht
- Committee Report attached.

NEW BUSINESS

The Chair asked for new business from the floor. There was none.

ANNOUNCEMENTS
- Kristi Schwindt Ramos announced that there will be a Senior Unit Representative meeting to brainstorm best practices and communications from AMC meetings back to constituents.
- A Senator gave an update on the University Sexual Misconduct Policy. A Senate vote to continue the implementation of the interim policy will be held this Thursday.

CLOSING REMARKS

The next meeting will be held Tuesday, November 4 in the Grand Hall. The meeting was adjourned at 10:37 a.m.
In September, the AMC Senators and the rest of the Executive Council met with Deputy President Diane Yu regarding the development and implementation of the University’s new interim Policy on Sexual Misconduct, Relationship Violence, and Stalking, which broadens these definitions.

To comply with the mandatory federal deadline of Oct 1, the University moved forward with institutionalizing this policy, outside of the Senate’s normal governance procedures, but with the support of The Senate’s Executive Committee.

As more federal directives on this topic are expected this year, a Senate vote will be held on Thursday Oct 9 to form a Senate ad hoc committee to continue the important work of implementation, support services, preventative measures, training, and review of this policy. The committee will have three chairs, including Dean Gabi Starr from FAS, as well as a faculty member and student from their respective councils. Zoe Ragouzeos will advise the committee. Votes will also be held to suspend the Senate rules of procedure and retroactively approve the changes tied to the new policy. Attention senior unit reps - David will be looking for nominations to serve on this new committee.
Good morning. For the first report of the year, I like to give a general overview of our committee’s plans for the year, as well as details for any upcoming events. Those who think you already know what to expect, keep reading – we are introducing a new event that we hope will become an addition to the annual line-up.

The Special Events Committee organizes several large-scale recurring events each year, including the Retired Administrators Luncheon in April and the Year-End Meeting/Luncheon in May. Mark your calendars for May 7, 2015, for this year’s Luncheon. In addition, ad-hoc events crop up each year – perhaps a Town Hall or a Winter Social. We’ll keep you posted.

This year, The Events Committee is pleased to announce the Inaugural Administrators Family Day at Coles Gym on January 25, 2015. NYU Athletics and the Administrative Management Council will welcome all NYU administrators and their families at Coles that day for two basketball games, lunch, prizes and lots of fun. On the house! Special thanks to Stephanie Pryor for driving this venture. Details to follow.

Also under this committee’s umbrella are ongoing projects, including the Annual AMC Art Show and The AMC Book Club. The Art Show features works by administrators throughout the NYU community, and is coordinated by Scott Lewis. The exhibit is generally on display for about a month in May/June. Details have not yet been set for this year, but artists are encouraged to contact Scott for information, at scott.lewis@nyu.edu.

The AMC Book Club will meet on Monday, October 20th at 12:30 p.m. in Steinhardt. The group is currently reading “Sister Carrie” by Theodore Dreiser. Details can be found on the AMC website. Anyone who is interested in the book club should contact either Michael Hanrahan at michael.hanrahan@nyu.edu, or Eric Stedfeld at eric@nyu.edu.
AMC Nominations and Elections Committee
October 7 General Meeting Report
Regina Drew, Chair

The Nominations and Elections Committee oversees maintenance of the AMC constituent and representative list, and also runs elections for AMC representatives, officers, and Senators. All elections are held during the spring semester.

In the fall semester, the committee will be meeting to discuss the possible expansion of the AMC constituency to include administrators for NYU Abu Dhabi and NYU Shanghai. The committee will touch base with administrators in these areas and with Human Resources to better inform the conversation. The committee will also begin to look into how the monthly general meetings might be made accessible by a remote link (phone or video).

Anyone interested in joining the committee should contact Regina Drew at regina.drew@nyu.edu. Thank you.
In May, John Sexton established a new committee associated with the 2031 Plans for the build out of the south block or Cole’s site. His description of this committee and its charge notes that…

“The Superblock Stewardship Advisory Committee was formed at the recommendation of the Space Priorities Working Group’s final report is chaired by Professor Laurence Maslon from the Tisch School of the Arts, who chaired the Stewardship and Quality-of-Life Subcommittee of the Working Group. The 17-member Committee includes 13 voting members - nine of whom were selected by their representative elected bodies and four non-voting, ex officio members of the University’s administration.

The committee will provide advice to the University and act as a forum for consultation on quality-of-life issues on the superblocks before, during, and after construction on the site of the Coles Sports Center”

This new committee first met on May 14th and immediately began the process of reviewing outlines for Requests for Qualifications from a broad list of architectural firms, as well as another Request for Qualifications outline for an independent environmental consultant. Out of 16 firms which were asked to respond, and through a series of subsequent submittals and presentations, the architectural search has now been shortlisted to two firms from which the successful firm for this project will be selected. The Stewardship Committee was able to provide a voice and to exercise some influence over the final architectural firm selection.

Selection of an environmental consultant is still underway.

Aside from the selection of consultants, the Stewardship committee also continues to be the voice for the community, assuring that current issues, unrelated to the Coles site build out, as well as anticipated issues once construction begins, requiring oversight and mitigation are addressed in a timely manner.

As a member of the Stewardship committee, I am also representing the AMC on a related subcommittee, The Cole’s Advisory Committee.

This subcommittee is providing guidance, as well as representing constituents and their possible concerns pertaining to the University’s efforts to provide temporary athletic facilities during the period when the Coles site is under construction. While still a work in progress, the Coles Leadership team and the Advisory Committee are close to finalizing options for the alternate facilities for each athletic requirement.