TO: Virginia Black
Chair, Senate Committee on Organization and Governance
Vice Chair, Faculty Senators Council

FROM: Administrative Management Council

DATE: January 31, 2006

RE: Request of the Senate Committee on Organization and Governance (SCOG)

The Administrative Management Council (AMC) is pleased to provide its views, per the request from the Senate Committee on Organization and Governance (SCOG), on AMC roles and responsibilities, how these roles and responsibilities balance with our current representation in the Senate and on committees, and suggestions for improved Senate function.

AMC ROLES AND RESPONSIBILITIES

The AMC is the representative body of the administrative, managerial, and professional personnel within the University governance structure. The AMC’s constituency, currently numbering over 2400 full-time and part-time administrators, does not include assistant or associate deans and general officers of the University with such titles as vice, deputy, associate, and assistant. Comprised of 103 elected representatives from all schools (except the Medical School) and divisions of the University, the AMC functions as an initiating, deliberative, and responsive body representing the interests, concerns, and needs of its constituency. The AMC considers policy issues that affect the broader University community. There are presently three AMC senators, two of whom are elected by AMC constituents and one who is always the current AMC Chairperson. Together, AMC senators represent to the University Senate the voice, needs, and concerns of the AMC and its constituency.

When important issues are presented to the University or brought before the Senate by the constituent councils, AMC senators and representatives explore these issues with our constituents, gather ideas and views, and report the consensus back to the originating body. For example, when the University Administration recently sought community input about the impact of admitting students displaced by Hurricane Katrina, the AMC gathered informed opinions from its constituents, a significant number of whom
work with students in admissions and/or student service-related areas, and reported our consensus to the Administration for factoring into their intelligence gathering process to make the best decisions on this issue for the University. When a concern around gender identity was raised by the Student Senators Council, AMC Senators entered into thoughtful deliberations with AMC representatives and rendered a consensus back to the Senate. Moreover, there are sometimes long-term matters involving the planning of major change, such as the recent overhaul of medical benefits, where the AMC is asked to appoint representatives to participate in the process. Such involvement in critical University business is one of our most important responsibilities, and is a significant aspect of our role as a deliberative and advisory body at New York University.

The AMC, along with the Student Senators Council, the Faculty Senators Council, the Deans Council, and the University Administration, is deeply devoted to the academic mission of the University. During an NYU student's experience from applicant to alumnus, administrators perform an integral and invaluable role in providing an optimal academic environment for student and faculty success. Accordingly, the AMC believes the success of the University's academic mission is best served in an atmosphere of representative governance and shared accountability; all constituencies share responsibility for, and are stakeholders in, the University's ability to perform its mission successfully.

**CURRENT AMC SENATE AND COMMITTEE REPRESENTATION AND ITS IMPACT**

It is important to note that the AMC's advocacy for and belief in a University governance structure based upon collaboration, collegiality, and consultation among constituent councils and University Administration should not be understood as suggesting any limitation on the voice of other constituent councils in academic matters. Rather, it should be understood that administrators - - who hold primary responsibility for the daily operations of the University and the implementation, management, and assessment of academic programs designed by faculty - - provide indispensable knowledge, insight, and support to the dialogue on academic mission and performance. In many cases, academic advisement and the provision of educational opportunity outside the classroom is entrusted to administrators by virtue of our knowledge base and professional responsibilities.

The AMC, therefore, reiterates its request, initially approved by SCOG in March 2005, that its Senate representation be increased by two Senators, for a total of five Senators. This increased representation will ensure that all Senate standing committees (excluding the Faculty Affairs committee) are represented by one AMC Senator and at least one AMC Alternate Senator, as provided for in the previously-submitted revisions to the Senate Rules of Procedure (Appendix A). As with most representative bodies, a great deal of the work of the Senate is accomplished through its standing committees. A table which indicates the counts and percentage of representation on the Senate and on the Senate Standing Committees by each constituent council (both proposed and current) is attached (Appendix B).

While we recognize that Senate constituent council composition is not based upon constituency size, we feel strongly that AMC representation on the Senate be increased in order to move the AMC toward a more balanced representation on the University Senate and toward a more appropriate and proportionate voice in University governance and dialogue.
SUGGESTIONS TO IMPROVE SENATE FUNCTION

FUNCTION OF THE SENATE:

“The Senate shall be the deliberative body for the discussion of University-wide policies and proposed changes in University practices and structure. In particular, the Senate shall be concerned with the academic program and structure, personnel and budgetary policies, development of facilities, and community, professional, and educational relations of the University. It shall make recommendations to the President and, through the President, to the Board in reference to the policies and practices of the University.” (The Bylaws, as amended through May 9, 2005, Bylaw 34).

In order for the Senate to operate and function most effectively, the AMC believes that improvements are needed in the areas of communication, collaboration, and follow-through:

1. **Provide more information about the University Senate – its role, purpose, function, composition, operation, activity, etc. – to the University community, perhaps via the NYU Web site.** While each constituent council reports on and communicates about Senate activity to constituency members, a centralized site dedicated to sharing information about University governance would greatly enhance communication, information flow, and understanding.

2. **Ensure that the Bylaws of the University and the Senate Rules of Procedure correspond to and accurately reflect the current composition and operation of the Senate.** For example, the Senate Rules of Procedure, as amended through April 11, 2002, accurately reflect the approved changes as presented by SCOG and approved by the University Senate in April 2001 (Appendix C: April 2001 Minutes of the University Senate Meeting). However, while the Bylaws as amended through May 9, 2005 accurately reflect the first amendment changing the name of the Faculty Council to the Faculty Senators Council (approved by the Board of Trustees on May 8, 2001), the Bylaws have not been updated to accurately reflect the approval of the second amendment calling for recognition of the Administrative Management Council as a fully functioning constituent council of the Senate. (We also acknowledge that there are other Senate implementations, such as the accurate representation of the University Administration on the Senate, which should be updated in the University Bylaws.) As the Councils are being asked to make recommendations regarding size and composition of the Senate based on Bylaw 31, which heretofore has not been amended to accurately reflect the AMC as a constituent council of the Senate, we believe it is important that SCOG do all due diligence to correct this and other inconsistencies now and in the future.

3. **Move all reporting on University events, awards, gifts, lectures, performances, etc., to distribution via email, prior to each Senate meeting, so as to devote the bulk of Senate time to the consideration of critical University business.** The AMC suggests that most members of the constituent councils gathered at each Senate meeting would view this as a more productive use of their time together in the service of the University and could yield measurable gains in Senate effectiveness.
4. Put in place a provision that all measures, which are voted upon by the Senate and recommended to the President, University Administration, and/or the Board of Trustees for consideration, have their final dispensation reported back to the Senate. There is often no follow-up or reporting back to the Senate regarding measures which are not immediately adopted or implemented.

5. Require that all Senate committee members attend at least 75% of regularly scheduled committee meetings, and communicate to committee chairs in advance when they are unable to attend so that their absences can be noted as excused. It has been our observation and experience that committee votes, which are meant to be binding, have sometimes been rescinded based upon the lack of a voting quorum.

6. Investigate the possibility of having the members of the Senate Executive Committee serve in attendance as non-voting members of the University’s Board of Trustees. This arrangement is in practice at other comparable institutions, can potentially facilitate clarity and understanding for issues which rise to consideration of the Board, could enhance the governance priority and stature of the Senate, and therefore warrants an assessment of possibility/feasibility.

The AMC welcomes further dialogue with SCOG on these issues.
February 9, 2005

Javier Martinez  
Chair  
Senate Committee on Governance  
New York University

Dear Javier:

On behalf of the Administrative Management Council (AMC), I thank you for your correspondence, dated January 18, 2005, regarding the scheduled review of the membership of the University Senate to be conducted by the Senate Committee on Organization and Governance (SCOG).

The Administrative Management Council, along with the Student Senators Council, the Faculty Senators Council, and the Deans Council, is deeply devoted to the academic mission of New York University. During a student’s experience from applicant to alumnus, administrators play an integral role in providing an optimal academic environment for student and faculty success.

The University Senate is the main forum in University governance through which students, faculty, Deans, and administrators come together. As with most representative bodies, a great deal of the work of the Senate is accomplished through its standing committees. The AMC requests that its Senate representation be increased by two Senators, for a total of five Senators, thereby ensuring that all Senate standing committees (excluding Faculty Affairs committee) be represented by one AMC Senator and at least one AMC alternate senator, as specifically provided for in the proposed revisions to the Senate Rules of Procedure below. We believe this level of AMC participation will benefit the University by providing all committees with valuable administrative knowledge, insight, and support. The Chair of the AMC would continue to serve on the Executive committee and one other standing committee.

We thank the members of SCOG in advance for their due consideration.

With warm regards,

Alison Moppett  
Chair, Administrative Management Council
PROPOSED REVISIONS TO THE SENATE RULES OF PROCEDURE

2a. Academic Affairs Committee.
(1) Membership. The Academic Affairs Committee shall consist of the Chancellor and Executive Vice President for Academic Affairs, two members nominated by and from the Deans Council, four members nominated by and from the Faculty Senators Council, three members nominated by and from the Student Senators Council, and one member two members nominated by and from the Administrative Management Council. The Committee shall elect its own chairperson. The Committee shall consider the educational policies of the University and shall have responsibility for stimulating and promoting experimentation and innovation.

2d. Financial Affairs Committee.
(1) Membership. The Financial Affairs Committee shall consist of the President, who shall be the chairperson of the Committee, the Senior Vice President for Finance, the Chancellor and Executive Vice President for Academic Affairs, one member two members nominated by and from the Administrative Management Council, two members nominated by and from the Deans Council, five members nominated by and from the Faculty Senators Council, and four members nominated by and from the Student Senators Council. The membership from the Deans and Faculty Senators Councils together shall consist of at least one representative from each of the Faculty of Arts and Science, the School of Education, and the Stern School of Business. The Director of the University Budget and the Vice President for External Affairs shall be advisory members of the Committee.

2e. Organization and Governance Committee.
(1) Membership. The Committee shall consist of the Secretary of the University and one additional representative of the Central Administration, two members nominated by and from the Deans Council, four members nominated by and from the Faculty Senators Council, three members nominated by and from the Student Senators Council, and one member two members nominated by and from the Administrative Management Council. The Committee shall elect its own chairperson.

2f. Public Affairs Committee.
(1) Membership. The Public Affairs Committee shall consist of two representatives of the Central Administration, three members nominated by and from the Faculty Senators Council, two members nominated by and from the Deans Council, two members nominated by and from the Student Senators Council, and one member two members nominated by and from the Administrative Management Council. The Committee shall elect its own chairperson.

2g. University Judicial Board.
(2) **Membership.** The Board shall consist of six students chosen by and from the Student Senators Council, six faculty members chosen by and from the Faculty Senators Council, six deans chosen by and from the Deans Council, and **three five members chosen by and from the Administrative Management Council.** The size of the Board may be increased at the request of the Board. Hearings shall be conducted by panels of four Board members, one from each of its constituencies, in accordance with the provisions of the Disciplinary Procedures. The Board shall elect its own chairperson.
## APPENDIX B

### UNIVERSITY SENATE AND SENATE STANDING COMMITTEE VOTING MEMBERSHIP

<table>
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<tr>
<th>Standing Committees</th>
<th>UNIVERSITY ADMINISTRATION</th>
<th>DEANS COUNCIL</th>
<th>ADMINISTRATIVE MANAGEMENT COUNCIL</th>
<th>FACULTY SENATORS COUNCIL</th>
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<td>28.6%</td>
<td>3</td>
<td>14.3%</td>
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</table>

### Changes in Committee Composition in Bold

1. The President is by rule a voting member on all committees except for Faculty Affairs. He is included in the counts of all committees. The Senate Rules and Procedures are unclear whether the President is counted among the number of University Administration (UA) specified as members or should be in addition to those numbers specified, when he is not specified by name. This chart assumes the former, as that appears to be the model under which the committees are currently operating. In addition, Alternate Senators are allowed to serve as voting members of standing committees.

2. An additional UA member is also serving on this committee in an advisory role. The Chancellor is by rule one of the 2 specified members of this committee but that office does not currently exist. If that office did exist there would be 3 University Administration members.

3. The Secretary of the Senate is by rule also a member of this committee in an ex-officio role.

4. There are six UA members serving on this committee. Three of them are specified as voting members by rule and three are currently listed as serving in an advisory role. By rule, the Chancellor should be the 4th voting member, with only 2 UA members serving in an advisory role.

5. An additional Faculty Senators Council member is currently serving as an ex-officio member of this committee.

6. An additional UA member is also serving on this committee in an advisory role.
A stated meeting of the Senate of New York University was held in the John Ben Snow Dining Room of the Bobst Library at 2:00 p.m. on Thursday, April 12, 2001. In President Oliva's and Provost Stedman's absence, the meeting was convened with Dean Marcus in the chair.

Mr. Schaffer read a statement from Dr. Oliva conveying his regret at being unable to attend the last Senate meeting of the 2000-2001 academic year. Mr. Schaffer explained that Dr. Oliva was attending the funeral of Michel Fribourg, father of NYU trustee Paul Fribourg and the man whom Dr. Oliva credited with making it possible for him to attend the University of Paris 50 years ago through the Alliance Française. Some 30 years later, Dr. Oliva became acquainted with Mr. Fribourg and was able to thank him for providing the opportunity that made it possible for Dr. Oliva to pursue the life that had been his dream. Dr. Oliva currently holds the title of the Michel Fribourg Professor of European Studies in the Faculty of Arts and Science.

Present in addition to Dean Marcus were members of the Student Senators Council Daly, Duplessy, Harris, Hon, Klebenov, Malik, Nozawa, Pepper, Prussia, Sakhia,
Approval of Minutes

The minutes of the stated meeting of the Senate held on March 1, 2001, were approved.

Report of the Dean

*Wall Street Journal*

Dean Marcus referred to an article found at each Senator’s place that had appeared in the *Wall Street Journal* on March 30 which detailed the University’s success over the last twenty years in moving into the top ranks of competitive research institutions. The article stated that NYU was now in the company of universities that have come to be known as “The New Ivies.”
Fall 2001 Admissions

Dean Marcus reported that 9,750 students had been accepted for admission to the Class of 2005. The acceptance rate of 28 percent for the incoming class is the lowest in the University's history and continues a ten-year trend of increasing selectivity. The combined mean SAT scores for accepted students rose by four points to 1,358 and have increased by 62 points since 1996.

Dean Marcus noted that several weekend receptions had been held for prospective students as part of the admissions process.

- Sunday at the Square was held on March 4 to encourage the higher-tiered applicants for next year's entering class to attend the University. Dr. Stedman greeted prospective students at receptions for applicants to the Stern School of Business, the College of Arts and Science, and the Gallatin School of Individualized Study.

- Saturday at the Square was held on March 31 with Dr. Oliva and Dean Campbell greeting accepted freshmen at the Tisch School of the Arts.

- On Saturday April 7, receptions were held by other schools for accepted students. Approximately 2,500 students and family members were in attendance.
Dean Marcus said that on April 21 and 22, staff from the Admissions Office would be hosting receptions for admitted students and their families in 18 cities around the country.

Recent Events

With the aid of slides, Dean Marcus spoke of the following recent events.

**NYU in Washington Day.** Dean Marcus called upon Vice President Brown to report on the recent NYU in Washington Day. Dr. Brown reported that over 20 students had participated in the University's sixth annual NYU in Washington Day which took place on April 3 - 4. The University hosted a luncheon for members of the New York Congressional delegation and heard reports on budget deliberations, the status of higher education funding in those negotiations, and the political situation then unfolding in China. Among the New York Congressional leaders in attendance were Benjamin Gilman and Major Owens. Other members of the House of Representatives who attended and who also are NYU alumni were Diana Degette of Colorado, Rush Holt of New Jersey and one of the only scientists currently serving in Congress, and Christopher Shays of Connecticut. Other meetings were held with Senator Charles Schumer and Representatives Jerrold Nadler and Nydia Velazquez, all of New York; Rodney Frelinghuysen from New Jersey; and David Bonior from Michigan. Over 150 alumni attended a reception held later that evening. At breakfast the following day, students had an opportunity to meet Senator Jack Reed from Rhode Island and other Congressional staff members.
Steinhardt Convocation. Dean Marcus was pleased to report on the convocation that took place on April 5, which celebrated the generous gift from NYU trustee Michael Steinhardt and his wife Judy to the School of Education. The School of Education was officially renamed The Steinhardt School of Education at a ceremony that highlighted the 110-year history of the School and featured a procession through Washington Square Park with approximately 200 marchers.

Conversations at Washington Square. As part of this ongoing series, Joseph C. Park, the co-founder of Kozmo.com gave a presentation on March 20, and Steven T. Florio, President and Chief Executive Officer of The Condé Nast Publications, Inc., gave a presentation on April 10. Mr. Park graduated from the University in 1994, and Mr. Florio graduated from the University in 1972.

Having completed the presentation of slides, Dean Marcus reported on other important recent events.

President's Service Awards. On April 10, Dr. Oliva hosted the annual President's Service Awards at which organizations and individual student leaders were honored for distinguished service to the University and the community. Over 130 awards were presented.
Teaching More Effectively With Technology. On April 11 - 12, a conference was hosted by the Center for Teaching Excellence in cooperation with the Information Technology Services division, the Libraries, and the Faculty Resource Network. The conference included panel discussions, interactive workshops, a technology fair, and open house events. Dean Marcus saluted Vice Provost Weinberg for her leadership on this initiative.

Upcoming Events

Dean Marcus announced the following upcoming events.

Presidential Lecture. Later that evening Dr. Olivia was scheduled to host New York University’s Presidential Lecture. Professor Demetri Terzopoulos of the Courant Institute of Mathematical Sciences will be the featured speaker and will discuss his work, which bridges the computational and biological sciences to create realistic virtual worlds.

Kriser Reception. On April 19, the annual Kriser Reception will be held at which this year’s recipients of the Distinguished Administrator Award for 2000-2001 will be saluted. This year’s recipients are Elinor Azenberg, Director Reentry Programs, School of Continuing and Professional Studies; Peter Gonzalez, Director, Academic Appointments, Office of the Provost; Evelyn Goris, Assistant Director of Admissions and Financial Aid, Shirley M. Ehrenkranz School of Social Work; Celeste Orangers,
Manager of Student Services, Gallatin School of Individualized Study; Linda Wheeler Reiss, Director of Financial Planning and Support Services, Robert F. Wagner Graduate School of Public Service; and Kenneth C. Sweeney, Program Coordinator, Department of Cinema Studies, Tisch School of the Arts.

**Founders Day.** On April 22, the annual Founders Day Convocation is scheduled to take place celebrating the 170th anniversary of the founding of the University and saluting graduating seniors who have accumulated grade point averages of 3.5 or higher. Bob Kerrey, former United States Senator and current President of New School University, will be receiving the New York University Presidential Medal. In addition, the 2001 Distinguished Teaching Medals will be awarded to Bruce Bogart, Associate Professor of Cell Biology in the School of Medicine; Joseph B. Giacquinta, Professor of Educational Sociology in The Steinhardt School of Education; Ellen Schall, Martin Cherkasky Professor of Health Care Policy and Management in the Robert F. Wagner Graduate School of Public Service; Sarah Schlesinger, Master Teacher of Musical Theatre in the Tisch School of the Arts; and Friedrich Ulfers, Associate Professor of German in the Faculty of Arts and Science.

**Student-Athlete Academic Achievement Award Reception.** On April 22, immediately following the Founders Day Convocation, Dr. Oliva will present student-athlete academic achievement awards to twenty of the University's most outstanding student-athletes.
Commencement. The University’s 169th Commencement Exercises are scheduled to take place in Washington Square Park on May 10. Honorary degrees will be awarded to Richard Grasso, Chairman and Chief Executive Officer of the New York Stock Exchange; Ang Lee, film director and producer and NYU alumnus; Cynthia Ozick, author and NYU alumna; Ruth J. Simmons, President of Smith College and President-Elect of Brown University; and Graham J. Zellick, Vice-Chancellor and President of the University of London.

Dean Marcus called upon Vice President Brown to further report on Commencement and Grad Alley activities.

Commencement. Dr. Brown noted that this year there would be seating for an additional 2,000 guests for a total of 19,000 attendees at the Commencement exercises to be held on May 10 in Washington Square Park. Tickets will be available until April 21 through Torchtone, the University’s automated ticket request system. Once again, there will be a live simulcast on the web of the entire Commencement ceremony.

Grad Alley. The fifth annual Grad Alley event will take place this year on May 9, one day before Commencement. Approximately 15,000 people are expected to attend this year’s festivities, which again will feature programs from all of the University’s individual schools, as well as food, live performances, a ferris wheel, and a fireworks finale.
Upon motion duly made and seconded, the report of the Dean was approved.

Report of the Financial Affairs Committee

Professor Maldonado-Bear reported that the Committee would next meet on April 23 to hear reports from Dr. Oliva and Dr. Stedman regarding the decisions made with respect to the University's Washington Square budget for Fiscal Year 2002. Specific details on the Fiscal Year 2002 budget will be provided in Dr. Oliva's annual letter to the University community which will be issued shortly thereafter.

Upon motion duly made and seconded, the report of the Financial Affairs Committee was approved.

Report of the Academic Affairs Committee

Lecture Notes

In Professor Anderson's absence, Professor McVeigh gave the report of the Committee and introduced an amended resolution found at each Senator's place proposing a University policy on student note taking for other than personal use. Professor McVeigh explained that a memorandum from the Committee (attached to these minutes as Exhibit A) containing the original resolution had been included in the mailing for today's meeting. However, because the resolution had been amended since the mailing, it was necessary to ask for a suspension in the Senate Rules of Procedure in order to allow a vote on the amended resolution to take place. However, an objection was raised to
consideration of the resolution in its amended form, and the motion to suspend the Rules was not passed. It was then proposed that the original resolution be discussed and that the amendment could be introduced from the Senate floor, thus obviating the need to suspend the Rules. However, the objection was subsequently withdrawn and Professor McVeigh proceeded to read the following amended resolution (added language has been underscored):

In the spirit of academic freedom, the University assigns to individual faculty members the responsibility for choosing whether to restrict or permit student note-taking in each of his or her courses for other than personal use (which includes customary sharing of notes with fellow classmates) with respect to both intramural distribution (where distribution is exclusively to students enrolled at NYU) and extramural distribution (where distribution includes students enrolled at universities other than NYU). For the purposes of this Policy, “notes” shall include written representations of a faculty member’s lectures as well as recorded representations on video or audio tape or other media as they become available.

In response to a question concerning what constituted note taking for non-commercial use, Professor McVeigh gave the following examples of note taking for other than personal use, both commercial and non-commercial, in order of the most to the least egregious.

1. A student (who is not enrolled in the course) audits a class for the sole purpose of taking notes and selling the notes to a non-NYU entity, which in turn will mass market the notes to other students.

2. A student (who is enrolled in the course) is hired by a non-NYU entity to take notes. The non-NYU entity mass markets the notes to other students.
3. A student (who is enrolled in the course) takes notes for each class during the semester and sells the notes to students who take the same course taught by the same professor in the following semester or academic year.

4. A student (who is enrolled in the course) sells his or her notes to other students in the class.

5. A student (who is enrolled in the course) posts his or her notes on the Internet for use by other students free of charge.

6. A student (who is enrolled in the course) provides his or her notes to a group of students in the following semester or academic year.

Several students stated that it was standard practice for many students to share notes in the manner described in items 5 and 6 above and questioned whether students would face repercussions if a resolution was passed barring them from doing so in the future. Mr. Zanetis expressed concern that the resolution did not address the issue of commercial versus non-commercial use of notes with sufficient clarity. Mr. Sakhia, who served on the Committee, noted that Committee discussions had been focused on the commercial distribution of notes and not on restrictions relating to the non-commercial use of notes and questioned why the non-commercial use of notes was addressed in the proposed resolution. Other members of the Senate joined in the expression of concern over the proposed restrictions on the non-commercial use of notes. In response to a query from Professor Jolly concerning what means existed for enforcement of the resolution, Professor McVeigh referred to the final paragraph of the Committee’s memorandum referencing the University Policy on Student Conduct and explained, with Vice Provost Weinberg’s concurrence, that it would be up to individual faculty members to enforce the policy.
Because a number of significant questions were raised in the discussions surrounding this important issue, a motion was made to table the resolution at this time and to return the matter to the Committee for further deliberations. Following a hand count, the motion to table was passed. Professor McVeigh acknowledged the concerns raised by both students and faculty with respect to items 5 and 6 and promised that although some senators would not be returning to the Senate in the fall semester, attention would be paid to all the comments heard at today’s meeting.

Upon motion duly made and seconded, the report of the Academic Affairs Committee was approved.

Report of the Committee on Organization and Governance

Vote to Amend the Senate Rules of Procedure ("Rules")

Professor Lebowitz reminded the Senate that at last month's meeting he had reported on two proposed amendments to the Rules that were to be voted on at today's meeting. The first amendment would change the name of the Faculty Council to the Faculty Senators Council, and the second amendment called for full recognition of the Administrative Management Council as one of the Senate's constituent councils, along with the Deans Council, Faculty Council, and Student Senators Council. Upon motion duly made and seconded, the amendments to the Senate Rules of Procedure were approved.

NYU in Washington Day
Professor Lebowitz echoed Dr. Brown's earlier comments regarding the success of the recent NYU in Washington Day and expressed his gratitude to all the students who had participated in this important event.

Professor Lebowitz noted that over the course of the 2000-2001 academic year the Committee had taken up the issue of the composition of the Senate and continued to monitor government relations activities, particularly the University's advocacy trips to Albany and Washington. Campus communications continues to be an item of interest to the Committee and will remain on its agenda next academic year.

Upon motion duly made and seconded, the report of the Committee on Organization and Governance was approved.

Report of the Public Affairs Committee

Quality of Life

Professor Tannenbaum noted that at its last meeting, the Committee heard reports from Vice President Brown and Michael Haberman, Director of Government and Community Relations, about the quality of life in the Greenwich Village and Union Square neighborhoods.

Parks. The University continues its arrangements with the Parks Department to provide consistent, dependable support for the landscaping, upkeep, and monitoring of Washington Square Park, the Mercer Street Playground, and the new viewing garden
located on the corner of West Fourth Street and Sixth Avenue, which is scheduled to open at the end of April.

**V.I.P. Day.** The annual cleanup of Washington Square Park is scheduled to take place on April 24, with students, faculty, administrators, and alumni planting flowers and painting benches and railings.

**Washington Square Arch.** Professor Tannenbaum reported that funding from New York City may soon become available for needed repair work to stabilize the Arch and remove the protective fence currently in place. The University continues to be a full partner in efforts to raise funds for the restoration and the establishment of a maintenance fund so that such problems can be avoided in the future.

**Morton Williams Associated Supermarket.** Professor Tannenbaum noted that following the purchase of the Grand Union supermarket located on Bleecker Street, the University had selected Morton Williams Associated to be the new store manager. Extensive renovations are currently underway and should be completed by the end of May.

**Eighth Street.** Professor Tannenbaum reported that the City, working with the local Business Improvement Districts, was preparing to expand and enhance the sidewalks
on Eighth Street between Sixth Avenue and University Place. The University will be donating one of the lampposts, and this support will be acknowledged with a plaque.

**Union Square Park.** Reconstruction of the roadway in the southeast corner of the park is complete with new space for benches and trees and expansion of the southwest corner is currently underway.

**Sixth Precinct.** Professor Tannenbaum was pleased to note that the response time of the Sixth Precinct which serves most of the University’s campus was the fastest of any precinct in the City, with an average time of approximately six minutes.

Upon motion duly made and seconded, the report of the Public Affairs Committee was approved.

**Council Reports**

**Faculty Senators Council.** Professor Gilbride reported that at its last meeting, the Council passed a motion reaffirming its role with respect to policies affecting tenure and/or faculty governance. Professor Gilbride was pleased to announce that Professor Lebowitz had been elected to be the new Faculty Council Chair for next year. Professor Gilbride saluted Dr. Oliva and Dr. Stedman for creating the Center for Teaching Excellence. She also praised the efforts of Vice Provost Weinberg, working together with the Information Technology Services, the Libraries, and the Faculty Resources
Network, for creating an opportunity for faculty development with the conference on Teaching More Effectively With Technology, which Dean Marcus had reported on earlier.

**Student Senators Council.** Mr. Zeiger reported that the Council and the University Committee on Student Life had met on March 29 and would next meet on April 26 to elect the at-large Senators and Executive Board members for next academic year. Mr. Zeiger noted the success of the Violet Ball held on March 31 in the Atrium of Bobst Library and expressed his gratitude to Vice President Brown and her staff for their work in connection with NYU in Washington Day, as reported on earlier in today's meeting. The Council was looking forward to the upcoming Founders Day Convocation and noted that the Food Advisory Board and Aramark would be holding their annual recipe contest on April 26. Mr. Zeiger thanked Dr. Oliva for his leadership as President and wished him success in his future endeavors when he steps down in May, 2002.

**Administrative Management Council.** Ms. Healey reported that the Council's Executive Committee had submitted its report on academic priorities to Vice President Berne. The Nominations and Elections Committee was currently conducting school elections of representatives and alternate representatives and was receiving nominations for officers for the 2001-2001 academic year, with elections scheduled to take place on May 15. The third annual Administrators’ Art Show took place during March 19 - 23 with over 400 people attending. The Annual Retirees Luncheon was
scheduled to take place on May 22 at the Torch Club with Vice President Brown as guest speaker. Ms. Healey noted that the memorial service in celebration of the life of Thom Fluellen would take place on April 30 at 4:00 p.m. in Greenberg Lounge in the School of Law.
New Business

Senior Vice President Schaffer told the Senate that Martin Lipton, who serves as Chair of the University’s Board of Trustees and Chair of the Committee on the Future of the Presidency, had asked him to advise the Senate that the Committee was now in the process of scheduling meetings with representatives of each of the four constituent Councils of the Senate. He noted that as secretary to that Committee, his office had been in touch with some of the Councils and would be contacting other Council members to facilitate the scheduling of Committee meetings.

There being no further business, the meeting was adjourned at 3:28 p.m.

S. Andrew Schaffer
Secretary