MINUTES FROM THE AMC GENERAL MEETING
FRIDAY, MAY 11, 2012

The meeting was called to order at 12:22 PM.

ATTENDANCE was not taken at this meeting.

APPROVAL OF THE MINUTES: The minutes from the April meeting were approved.

REPORT FROM THE CHAIR: Anita Dwyer (anita.dwyer@nyu.edu)

- Anita welcomed all the AMC members and constituents to this special all year-end meeting and luncheon.
- She thanked the constituents for their ongoing participation and support, and recognized all who have contributed to the council’s activities throughout the year – in particular, the officers and Executive Committee.
- Anita saluted recent retirees including the former AMC chair and Alternate Senator Larry Pender, who retired in April, and Bob Butler, director of Student Activities, who was retiring at the end of May.
- Anita made a special presentation in recognition of Marguerite Sharkey, AMC Senator and former AMC Chair, who was leaving the university to take a new position at the Berklee College of Music in Boston. The AMC passed a resolution in honor of Marguerite.
  - The resolution has been posted online at: http://www.nyu.edu/content/dam/nyu/adminMgmtCouncil/documents/Resolution_Sharkey.pdf.
- Allen McFarlane, Assistant Vice President for Student Diversity, thanked the AMC for continued sponsorship of MLK Week. Allen gave the AMC a commemorative poster from MLK Week, signed by all this year's speakers.

COMMITTEE REPORTS

Benefits: Alison Moppett (alison.moppett@nyu.edu)

- The Benefits Committee had a busy year.
- The Committee addressed several topics over the year, including: coverage for pre-diagnosed medical conditions; coverage for hearing aids; and the status of payroll deduction as a method to pay for Coles memberships and bookstore/computer store purchases.
- Earlier in the year, the committee voiced its concerns about accommodations for medical conditions that are not yet diagnosed (such as pre-diabetes). As a result of the committee’s recommendations, the LiveSmart Office arranged a seminar to provide additional guidance and counseling about diabetes and pre-diabetes.
- The committee heard a presentation from Human Resources about an account-based health plan, which is being considered by the university.
- The committee will continue to look into the need for child care on campus.

By-Laws: Bart Grachan (bart.grachan@nyu.edu)

- The Bylaws Committee had a quiet year, after the extensive review of the bylaws last year.
• This spring, the Committee proposed three edits to the bylaws involving voting at council meetings and the procedures for suspending and amending the bylaws. The proposed changes were approved by the council in March.

Community Service: Barbara Albrecht (balbrech@stern.nyu.edu) and Ida Longarino (ida.longarino@nyu.edu)

• The Community Service Committee had a very successful year, thanks to the continuing commitment and generosity of all NYU administrators. Here is a quick recap of this year’s activities.
  o October: Thanks to the coordination efforts of Celeste Orangers and Jennifer Weitsen, as well as all participants, NYU and the AMC once again had a very strong showing at the Making Strides Against Breast Cancer walk on October 16 in Central Park. This was a record breaking year for NYU Community participation, which was comprised of four teams including the NYU Administrator, Faculty, Students and Staff team; the NYU College of Nursing team; NYU Clinical Cancer Center team; and NYU Law Women team. Over 475 employees, faculty, students and alumni walked together for this cause. Team NYU ranked #1 in participants walking! Through their combined efforts, NYU raised over $16,000 for the American Cancer Society.
  o November: We collected non-perishable items for the Thanksgiving basket food drive for the St. Francis Xavier Mission.
  o December: The Community Service committee collected over 500 new toys that were distributed to local children at the NYPD 9th Precinct’s holiday party, as well as to the Birch Family Services Manhattan Early Childhood Center. Both groups are delighted that we continue to generously support them during the holiday season.
  o January/February: We collected over 2,300 recycled Holiday cards that were donated to the St. Jude’s Children’s Ranch. We also collected 29 recycled cell phones that were donated to a local organization, Chemo Comfort, which provides comfort kits to patients undergoing chemotherapy. They were able to convert the recycled phones into $200 cash, which is the largest single contribution this organization has ever received. 18 pairs of used eyeglasses were also donated to the OneSight program at our local Lenscrafters.
  o May: This year we are donating all of the books and the bucks collected today to The Community Health Academy of the Heights to help them establish their fledgling library. Tiffany McKnight and Jean Ellen Murphy were in attendance to represent their school.

• Book Recycle Program: Faith Gruelich and Jennie Tichenor have been re-tooling the book recycle program for the Community Service Committee. We will launch a pilot program shortly and hope to roll out the full program by the start of the fall semester. Information about the program will be posted on the AMC website.

• Naughty Knitters: Our Co-Committee, the Naughty Knitters, led by Jennie Tichenor, was also in full swing again this year. The knitters meet twice a month to handcraft items for NYC-based charities. This year, their focus has been on creating 100 baby blankets for Care for the Homeless, a group that runs health clinics for homeless families in the Bronx.

• The Committee is always looking for new ideas and new members. Please contact Ida or Barbara if there are any projects you would like the committee to consider for one of next year’s activities. Our contact information is noted on the AMC website.

Nominations and Elections: David Vogelsang (dv1@nyu.edu)

• The Nominations and Elections committee had a full year. Throughout the year we worked with individual units to fill representative and alternate representative vacancies.
• **Representative Elections:** In February we began the nomination process for unit representation. At the suggestion of AMC representatives several years ago, we moved to an “opt-in” nomination process allowing administrators to self-nominate for AMC representative positions.
  o Elections were held in late March for the following units: Courant Institute; Division of Libraries; Faculty of Arts and Science; Institute for the Study of the Ancient World (its first time being represented); Gallatin School; School of Law; School of Continuing and Professional Studies; University Development and Alumni Relations; Steinhardt School.
  o The response rate was just over 30% of eligible voters.

• **Officer Elections:** New AMC officers for 2012-13 were elected at the April general meeting.

• **Senator Elections:** From March 23 through April 25, nominations were solicited for the 2012-2014 term for AMC Senators. The individuals who were nominated and who met the eligibility requirements for the Senator position will give their statements today.
  o Statements were made from the following candidates: Toni DePena; John DeSantis; Regina Syquia Drew; Anita Dwyer; William “Liam” Fry; Camille Harriott; Tom Helleberg; and Levon West.
  o Online voting will begin next week.

• David invited those who are new to the AMC to contact him if interested in becoming involved as a representative.

• The Nominations & Elections committee will need a new chair next year. Anyone who is interested should contact David.

**Special Events:** Julie Kaplan ([julie.kaplan@nyu.edu](mailto:julie.kaplan@nyu.edu))
- The Special Events Committee had another great year. The *Annual Retirees Luncheon* was held on April 25 at the Torch Club, with some 80 guests filling the Tap Room to capacity. Everyone enjoyed a live musical performance and lots of schmoozing.
- The *15th Annual AMC Art Show* is now on display, running from May 5 through June 14 in the Kimmel Center’s 8th floor Stovall Family Gallery. The exhibit features over 40 visual artists showing approximately 100 works in a variety of media, ranging from photography to collage, to paintings. The reception for artists and their families will be held on May 23 at 5 PM, and features three spoken word performances. Our thanks and congratulations to Scott Lewis, who manages the Art Show practically single-handedly.
- The *AMC Book Club* read 10 titles, including *Ragtime* and *The Girl with the Dragon Tattoo*. Julie thanked the Book Club coordinator, Michael Hanrahan.
  o The Book Club continues to meet during the summer months. If anyone has an interest or would like to make a suggestion please feel free to contact Michael Hanrahan at [mph2@nyu.edu](mailto:mph2@nyu.edu).
- David Vogelsang joined Julie at the podium for a special presentation to Anita Dwyer in honor of her two years as AMC chair. A commemorative gavel was given to Anita in recognition of her many valuable contributions to the AMC as Chair, Senator, and Representative.
- Julie thanked the Special Events Committee – Katherine Brignole, Jasodra Deowat, Camille Harriott, Lena Singh and Josh Hartman – and other contributors – Barbara Benson and Larry Pender – for their hard work and support.
- The annual AMC raffle was conducted, with the following prizes: dinner for two at the Torch Club, a one-year membership at Coles, a lunch cruise for two on World Yacht Cruise, and an iPod Nano. Congratulations to all raffle winners.
  o Special thanks to Barbara Benson, Carl Villanueva of Coles Sports Center, Phil Christopher and Kathy Bear of the NYU Bookstore, and Kevin Dwyer of the Torch Club for providing the prizes.

**OLD BUSINESS:** None
NEW BUSINESS/DISCUSSION TIME:  None.

MEETING ADJOURNED at 1:22 PM.

Respectfully submitted by Regina Drew, Secretary 2011-12