

**NEW YORK UNIVERSITY  
COMMITTEE ON RECOMMENDATIONS TO THE HEALTH PROFESSIONS  
LETTER OF RECOMMENDATION REQUEST**

**Student Name:** \_\_\_\_\_ **Graduation Date** \_\_\_\_\_

This student wishes to pursue a career in the health professions and requires a committee letter of evaluation for medical, dental, or other health professional school. In order to complete an accurate and detailed evaluation, we require the opinion of those who know the candidate well. To that end, the student would be well served by your candid and thorough evaluation, 2-3 paragraphs in length (or more, if you wish), describing the following:

- how long and in what capacity you have known the student
- assessment of the student's intellectual and personal characteristics
- particular incidents which may illustrate these characteristics
- any special qualities which make the student well suited for a health career

Your letter is sent in its complete form to health professional schools along with our committee letter. Please type your recommendation in letter or memo form on department letterhead, and date and sign it. We cannot accept e-mail evaluations, but we can accept letters sent in pdf format if they are on letterhead and signed by you. **We cannot complete our evaluation of the student until we have all additional letters of recommendation. Therefore, it is essential that we have your letter by May 15, 2008.**

You may address your letter to the Committee on Recommendations and send it directly to the attention of:

David McCarthy  
New York University, College of Arts and Science  
100 Washington Square East  
Silver Center, Room 901  
New York, New York 10003

We cannot accept letters submitted by the student.

Your letters are confidential and are used **only** for purposes of supporting the candidate's application to a health professional school or a related scholarship. Unless you are otherwise notified, you may assume that the candidate **has** waived his/her right to access to these letters.

Thank you very much for your assistance.

Charlene Visconti  
Assistant Dean, Preprofessional Center  
Chair, Committee on Recommendations to Schools of the Health Professions