



Silver Center Room 714 Equipment Instructions

To power on projector:

1. press *display power*, hold for two seconds, release
2. projector needs 30 seconds to power on

To lower screen:

1. switch located by chalkboard in front of classroom

Display computer image:

1. press *computer* on switcher
2. connect VGA cable from podium to laptop
3. power on laptop
4. if the image DOES NOT appear on screen:
 - a. **PC USERS-**
depress “FN” key and
LCD/CRT key together once
or twice
 - b. **MAC USERS-**
open apple menu, select
control panel click *monitors*
then *arrange* icon. Drag
monitor icon onto the other

To display image from DVD:

1. turn on DVD
2. press *DVD* on switcher
3. image will display
4. DVD volume control on switcher

To display image from VCR:

1. turn on VCR
2. press *VCR* on switcher
3. image will display
4. VCR volume control on switcher

To play a CD:

1. turn on DVD player
2. press *CD* on switcher
3. projector should remain **OFF** when using CD playback.

To play a cassette tape:

1. turn on cassette desk
2. press *cassette deck* on switcher
3. cassette deck volume control on switcher
4. projector should remain **OFF** when using cassette play back

Using Wireless LAV microphone:

1. power wireless lav unit
2. make sure *MUTE/ON* switch is **ON**
3. volume control labeled on rack mixer

To power off projector:

1. press *display power*, hold for two seconds, release
2. projector needs 30 seconds to power off

TURN OFF THE PROJECTOR AT THE CONCLUSION OF YOUR CLASS

Call Campus Media x82655 for assistance.