Dear NYU Faculty:

Welcome back to campus for the fall 2018 semester. Classroom Media Services will conduct informational sessions on the A/V equipment in Registrar scheduled classrooms at the Washington Square campus on:

**Thursday, 8/30** and **Friday 9/7**.

We will be providing hands-on demonstrations for our specialty services in the following classrooms:

→ **45 West 4th Street, room B02** - Wireless Presentation is a wireless collaboration solution for classrooms that support BYOD content sharing to the main screen in the room.
  
  *This service is only available in selected classrooms (45 West 4th Street, rooms: B01, B02, B04, B06 & B07; Bobst Library, rooms: LL140 & LL142; 25 West 4th Street, rooms: C8 & C9; Silver Center, rooms: 405, 406 & 520).

→ **Silver Center, room 405** - Course Capture is a digital recording of classroom lectures which students can securely access through NYU Classes LMS.
  
  *This service is available only in selected classrooms (Meyer Hall, rooms: 121 & 122; Silver Center: rooms: 206, 207, 208, 405 & 520; GCASL, room: C-95; Genomics, rooms: G08 & LL120; Bobst Library, rooms: LL138 & LL150; 60 5th Ave, rooms: 110, 125, 150, 161, 165, 202, 250, 261, 265, C03, C04, C10, C12, C14).

→ **Bobst Library, room LL141** - Student Response System is a polling tool that facilitates active student participation in the classroom through the use of mobile devices.

**Thursday, August 30th**

45 West 4th, room B02 → 9:00 a.m. - 10:00 a.m. & 4:30 p.m. - 5:30 p.m.
Bobst Library, room: LL141 → **9:00 a.m. - 10:00 a.m. only**
Silver Center, room: 405 → 9:00 a.m. - 10:00 a.m. & 4:30 p.m. - 5:30 p.m.

**Friday, September 7th**

45 West 4th, room B02 → **9:00 a.m. - 10:00 a.m. only**
Bobst Library, room: LL141 → 9:00 a.m. - 10:00 a.m. & 4:30 p.m. - 5:30 p.m.
Silver Center, room: 405 → 9:00 a.m. - 10:00 a.m. & 4:30 p.m. - 5:30 p.m.

We welcome you to attend any of our informational sessions taking place on the dates specified above. Our trained technicians will answer any of your classroom A/V technology questions and demonstrate the use of the installed A/V technology. To RSVP for any of the sessions above please go to: https://nyu.qualtrics.com/jfe/form/SV_4YPImQ1tu9WO4rH.

If there is a Registrar scheduled classroom where you would like to receive instruction, please inform us and we will attempt to schedule a one-on-one training session with you when the classroom is available. Contact us at 212-998-2655 or submit an online order form at http://www.nyu.edu/campusmedia/forms/room.html for more information.

Equipment demonstrations are available throughout the semester when the classroom is available or 15 minutes prior to the start of your class session. For a detailed and updated list of installed equipment and equipment instructions in Registrar scheduled classroom at Washington Square, please visit our website (http://www.nyu.edu/campusmedia/classrooms/).
If you have questions about classroom technology in school managed classrooms, please contact the instructional technologist assigned to your school. You can find the assigned staff member on the following link:
http://www.nyu.edu/faculty/teaching-and-learning-resources/instructional-technologists-school-list.html.

Please let us know how we can assist you with your classroom technology needs. Best wishes for a successful semester.

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