



REFUND APPLICATION TO BURSAR

Student: In order to avoid unnecessary delay, **PRINT CLEARLY** the information requested below and submit form to the Bursar's Department at 25 West 4th Street or by fax (212) 998-2817. *Obtain a copy of this form using any PC print command.*

Name (Last) (First) (MI) Student ID No. (NYU ID No.)

School in which registered Term/Year Local Telephone

Reason for refund

NOTE :

1. If a credit balance on your account is due to the receipt of loan funds, this application does not need to be completed. If you meet all of the eligibility requirements for the loan, a refund check will be mailed automatically.
2. Refund checks will be mailed to: LOCAL address for GRADUATE AND DIPLOMA students and the PERMANENT address for UNDERGRADUATE students. To insure receipt of your refund check, it is important to maintain your address in SIS through [ALBERT](http://www.albert.nyu.edu) <http://www.albert.nyu.edu>.

_____/_____ Signature of student/Date

