



You should know the location of the fire alarm pull box, fire extinguisher exit and other emergency equipment locations fire alarm

In the event of an alarm, **CARE**

- C**lose doors to confine the fire
- A**lert others, activate building alarm
- R**eport the fire, call 911
- E**vacuate, leave the building

Assist persons with disabilities
Follow the instructions of those in charge
Continue evacuating even if the alarm stops sounding

DO NOT:

- Do not argue with occupants that will not exit
- Do not re-enter the building until directed to by the emergency responders
- Do not wander through the building trying to find the fire or the cause of the alarm
- Do not attempt to extinguish the fire unless properly trained, the alarm is sounding, feel comfortable in doing so and have an escape route. No person is expected to attempt to extinguish a fire.

DO NOT USE ELEVATORS

TIPS:

- Walk, Do Not Run, remain calm, keep low in smoke.
- Don't turn back for personal belongings
- Always remember that smoke rises – So keep low! Crawl if Necessary
- If your clothes are on fire STOP, DROP and ROLL
- If trapped, signal firefighters from the window. Use the telephone to notify the fire department of where you are.

In case of fire call 911



For questions regarding fire safety issues in academic facilities, contact: Stephen Doyle 212-998-1078 or 888-925-4028. stephen.doyle@nyu.edu